

**LOWER WINDSOR TOWNSHIP  
PLANNING COMMISSION  
WORKSHOP MINUTES  
JUNE 14, 2023**

The Lower Windsor Township Planning Commission held its workshop meeting in person at the Municipal Building located at 2425 Craley Road, Wrightsville, PA 17368. The meeting was called to order by Vice-Chair Hollis Bedell at 6:30 p.m. Present were Planning Commission members Kelly Skiptunas, Marzena Wolnikowski, Rachel Sollenberger, and John Bowser (appointed to fill the remainder of Julia Parrish's term), Zoning Officer, Monica Love, and one member of the public were also in attendance. Julia Parrish resigned her position on the Planning Commission, effective June 1, 2023 and will be greatly missed. All attendees stood for the Pledge of Allegiance.

**PUBLIC COMMENT**

None

**NEW BUSINESS**

None

**OLD BUSINESS**

Ordinance review, Short-term Rentals. The members reviewed the document, noting several issues and wording to be clarified. Discussion was held on using the same terminology throughout, definitions of bedrooms and sleeping rooms or sleeping facilities. The differing requirements for Bed and Breakfast and its commercial needs were examined.

Final changes will be forwarded to the members as soon as possible, so that recommendation can be made at the June 22 meeting.

The members will be reviewing the table of uses and the definitions together, as time permits in the coming months. Specifically noted by the Commission to review were, Cottage Industry, Home Occupation or profession, and personal services. They seem to blend but have different zones where they are permitted. The non-commercial keeping of livestock needs to be revised to address keeping large animals or a large number of animals on small lots. Monica Love will look at some other municipalities for ordinance examples.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,  
Monica Love  
Zoning Officer