

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 11, 2025
6:30 PM

The Lower Windsor Township Board of Supervisors held their meeting at the Township Community Building at 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Yakubowski at 6:30 pm. with a pledge to the flag. Also present at the meeting were Supervisors Phil Rohrbaugh and Barry Strayer; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor Andrew Herrold; Engineer John Affriol and Chief Thomas. Patrons in attendance: 15

PUBLIC COMMENT:

1. DISCUSSION ON BAMBOO: Atty. Courtney Buechler was here along with Katrina & Brian McMullen who live at 1616 Prayer Mission Road. Mr. McMullen was here back in July 2024 requesting the Board to ban bamboo within the Township. Katrina McMullen commented that they have had issues with the neighbor's bamboo invading their property for a few years. They filed a complaint back in 2017 which resulted in the Township sending a letter asking the property owner to mow/cut the bamboo. They are asking for help again to alleviate the problem with the invasive bamboo. Atty. Herrold could draft a solution under the ordinance and use it as a tool to help. Ms. Love noted that the Planning Commission has discussed this issue as part of the revision of the zoning ordinance. In the interim, the Board asked staff to send a letter to the neighbor asking them to cut/mow the bamboo.
2. JUSTIN BOCCAGNO – 5220 MT. PISGAH RD: Complained about the trash trucks entering the township before 6:00 am, speeding and crossing over the center line.
3. DARLENE GRAHAM: Ms. Graham informed the Board that an Amish family may purchase the Rentzel property on Craley Road and asked if the Township could place signs to alert other drivers of buggy traffic. Ms. Cunningham noted she can contact Heather Bitner at York County Planning Commission and request signs for those areas, but we would need to know for certain that the buggies would be travelling on the roadways and which roads would be used.

APPROVAL OF MINUTES – AUGUST 14, 2025: Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to approve the minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report.
 - a. Attended the 9/11 Fallen Officer Memorial.
 - b. Elected as the Vice-President of the York County Chiefs of Police.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Fall Newsletter is available online.
 - b. Request from a resident to place veteran photos on lamp posts in Rexroth Park and Township parking lot. Atty. Herrold would like to review this request before the Board decides.
 - c. EYRA is requesting the placement of 'no smoking' signs at Rexroth Park. We currently do not have this rule in the park rules, so we will need to address this before the Board can take any action.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Affriol submitted his report. He thanked everyone who attended the ball game; we all had a fun time.

5. HIGHWAY: Mr. Miller submitted his report. Chairman Rohrbaugh questioned the mowing on embankments and how do we know what to mow.
6. BUILDING MAINTENANCE: Mr. Zimmerman submitted his report.
7. EMERGENCY SERVICES: We received reports from Craley Fire Co., East Prospect Fire Co., SAFER, Red Lion Ambulance, and LifeTeam.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. EYRA purchased hand dryers for the lower-level bathrooms.
 - b. Noted with the attendance growth, we have problems finding coaches.
 - c. Hellam Carnival – the commission who holds the Hellam Carnival is no longer interested in doing it. EYRA may consider helping as a fundraiser. However, we must look at liability risks before deciding.
 - d. EYRA does not meet the requirements set by the by-laws and will work on changes to become fully compliant with the by-laws.

ZONING

1. RESOLUTION 2025-16 – SEWAGE FACILITIES PLANNING MODULE, MARGARETTA MHP: This is a planning module from the York Water Co. to construct a pump station on the site of Margarett Mobile Home Park wastewater treatment area. They will decommission the existing treatment facility and pump sewage through a force main to the existing treatment plant owned by York Water Co. along East Prospect Road. Mr. Affriol suggested the Board consider a road ordinance since this project will cut into our roadways. This will force the utilities to repair the roadway after their utility work. The Board agreed to move forward with drafting a road ordinance. Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to approve Resolution 2025-16, motion carried.
2. 730 PICTURESQUE- ONE YEAR EXTENSION FOR SEPTIC PUMPING: Mr. & Mrs. Deitzel are requesting a one-year extension on the required pumping of their septic system until December 31, 2026. Our SEO has no objection to the request. Motion by Chairman Yakubowski, seconded by Supervisor Strayer to grant the one-year extension, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. 2026 MMO – POLICE & NON-UNIFORM PENSION OBLIGATION: Ms. Zimmerman informed the Board of the minimum municipal obligation (MMO) for 2026. The Police Pension plan contribution amount is \$319,248. This amount includes an amortization of unfunded liability cost of \$110,721 towards the total unfunded liability of \$828,560 as reflected as part of the actuarial information in the Act 205 report. The non-uniformed plan is \$36,505.
2. APPROVAL OF BILLS: Motion by Chairman Yakubowski, seconded by Supervisor Rohrbaugh to approve the bills as listed in the amount of \$119,159.74, motion carried.
3. OTHER PERTINENT BUSINESS: Ms. Zimmerman reminded the Board of the York County Convention scheduled for October 29, 2025. She asked if you plan to attend to let her know.

Meeting adjourned at 7:45 pm

Respectfully submitted

Linda J. Zimmerman
Secretary