

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP
OCTOBER 23, 2025
6:30 PM

The Lower Windsor Township Board of Supervisors held their Budget Workshop at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Phil Rohrbaugh; Supervisor Barry Strayer; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman. Patrons in attendance: 1

Chairman Yakubowski announced an executive session was held before the meeting regarding litigation and personnel matters.

PUBLIC COMMENT: None

OLD BUSINESS:

1. YORK CO. HARLEY DAVIDSON OWNERS ASSOC – 2026 EVENTS – CONTINUED FROM OCTOBER 9, 2025, MEETING: Ms. Cunningham provided the financials from the York Co. Harley Davidson Owners Association to the Board for review. The Board would like more clarification on the list of Gifts & Donation expenses. Tabled till the November meeting.

NEW BUSINESS:

1. RESOLUTION 2025-18 – LSA GRANT APPLICATION: This is for a grant for a radar speed trailer for the police department. Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to adopt Resolution 2025-18, motion carried.
2. BUDGET DISCUSSION: Mrs. Zimmerman noted that she and Ms. Cunningham met with each supervisor individually to review the draft budget. During each discussion we received responses for specific items within each budget that the Board will review tonight. The items that the Board did not agree with will be discussed.
 - a. PAY INCREASE FOR NEWLY ELECTED SUPERVISORS – increase to \$4,190/year. After discussion the Board agreed not to increase the supervisor's pay.
 - b. NEWSLETTER – postage and printing costs have increased and we asked if the Board would be ok with not mailing out newsletters but have them available in digital format on our website and savvy citizen. The Board decided to announce in the spring newsletter that we will no longer be mailing the newsletters, but can pick one up at the Township office, post office or senior center.
 - c. POLICE REQUESTS FOR NEW LOCKERS/NEW VEHICLE/NEW GUNS - The board wanted to wait until the police contract is settled to make any decisions on those requests, however they will allow the purchase of 2 desktop computers and a laptop for the evidence room and the CODY system upgrade.
 - d. WATER TESTING FOR PFAS – The Board agreed to offer water testing in 2026 for residents to test for PFAS. The Township will pay for this expense from the Host Solid

Waste Fund. Staff will have to prepare a procedure to track the testing, the results and payment of the testing.

- e. ZERO TURN MOWER – Board agreed to purchase the new zero turn mower.
 - f. DASH CAMERA EXTENDED REAR VIEW FOR HIGHWAY DEPT. – Discussion on use of rear-view facing cameras for the plow trucks. The Board felt the quote was high and asked staff to research other providers and asked for clarification on what we are paying for.
 - g. CONTRACT FOR MOWING AND PLOWING – The Board discussed the possibility of contracting for mowing and plowing services. Spoke about liability issues and hiring new employees versus contracting these services.
 - h. BELL & GOSSETT PUMP REPAIR – NEED 4 PUMPS - Discussed if we should purchase 1 new pump each year or purchase 1 pump and have the old pump rebuilt and use if needed to repair any of the other pumps. The Board agreed to purchase 1 new pump and send the old pump out to get rebuilt. They felt it would be cheaper to get the pump rebuilt than purchase new pumps. The Board will review this next year during budget.
 - i. EAST PROSPECT BOROUGH POLICE SERVICES CONTRACT – Our labor Atty. Mike Miller suggested we extend the contract for 1 year until we have a new police contract. The Board agreed to extend the contract for 1 year with a 10% increase.
 - j. FUNDING THE CAPITAL IMPROVEMENT/PURCHASES FUND – Use what is in the fund and look at determining the transfer according to depreciation of the fund.
 - k. SPCA – NEW 2026 CONTRACT – Discussed what the SPCA offers in return for the \$6,393 contract. They house strays and unwanted dogs and cats, feed them, give medical attention, and spay or neuter. The Board requested that we send a letter to the County Commissioners asking for help in funding the SPCA. The Board was not in favor of contracting with the SPCA for 2026.
 - l. MICHELLEE KLUGH – Animal control contract for 2026 – Board agreed to continue with services in 2026.
3. OTHER PERTINENT BUSINESS:
- a. Supervisor Rohrbaugh will not be able to attend the Rec Authority meeting in November and asked Ms. Cunningham and/or Atty. Herrold to attend and discuss the Hellam Carnival amusement contract. Supervisor Rohrbaugh feels the contract needs to be strengthened. The one the amusement contractor supplied is too simple. Ms. Cunningham will attend and will check if Atty. Herrold could also attend.

Meeting adjourned at 7:44 pm

Respectfully submitted

Linda J. Zimmerman

Secretary - Treasurer