

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
OCTOBER 10, 2024  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman George Yakubowski at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Phil Rohrbaugh and Barry Strayer; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Zoning Officer Monica Love; Chief Thomas and Engineer John Affriol. Patrons in attendance: 11

**PUBLIC COMMENT:**

1. CLARANCE CLARK: Mr. Clark had previously requested a traffic study for Knights View Road and wanted to know if it will be done. Ms. Cunningham stated that because of the new school proposal, the Eastern York School District had contracted with a vendor to perform a study but at this time it is on hold. The Board suggested he attend a school board meeting to find out more information.

**APPROVAL OF MINUTES:** Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to approve the minutes as presented, motion carried.

**REPORTS**

1. POLICE: Chief Thomas submitted his report for review.
  - a. Thanked Officer Neff for his work on a sexual assault case.
  - b. Thanked the Sheriff's office for their help with a police incident.
  - c. The 2016 Explorer is being decommissioned for donation to one of the emergency services organizations. We received letters from Craley Fire Co. and East Prospect Fire Co. Chief Thomas noted that he was looking to replace the SRO vehicle since he is proposing to purchase a new vehicle in 2025. Then the SRO vehicle could be donated to East Prospect Fire Co. Motion by Supervisor Rohrbaugh, seconded by Supervisor Strayer to donate the 2016 Explorer to Craley Fire Co and the other vehicle becoming available next year to East Prospect Fire Co., motion carried.
2. MANAGER: Ms. Cunningham submitted her report.
  - a. Ms. Cunningham reminded the Board the Budget Workshop is scheduled for October 24 at 6:30 pm.
  - b. Noted we have another meeting scheduled for October 31<sup>st</sup> and asked the Board if they wish to cancel since we have no agenda items to address. The Board agreed to cancel the meeting.
  - c. Ms. Cunningham, Supervisor Rohrbaugh and Atty. Rockman met with EPA representatives to discuss Modern Landfill. We noted our concerns for better communication, Kreutz Creek issues, efficient leachate capture, and PFAS impact. We

expressed we are disappointed in the EPA's lack of engagement with the Township and residents and are extremely disappointed that the regulators are not doing their jobs.

3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Affriol submitted his report for review.
  - a. Mr. Affriol responded to the question asked at the last meeting regarding sidewalks along Knights View Rd. It was determined that the plan shows a 4' wide paved walkway. Mr. Rohrbaugh does not think that option was discussed when they were here for plan approval. Mr. Rohrbaugh questioned if it's too late to reopen discussions on the sidewalk. Mr. Affriol will further review the plan and minutes.
  - b. Mr. Affriol noted that the tower along Cool Creek Road is up and operational.
5. HIGHWAY: None
6. BUILDING MAINTENANCE: None
7. EMERGENCY SERVICES: We received reports from Craley Fire Co., East Prospect Fire Co., SAFER/Yorkana, Red Lion Ambulance and CVAC/LifeTeam.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.

#### ZONING:

1. Ms. Love informed the Board that one of our Zoning Hearing Board members has resigned and we will need a replacement.

#### OLD BUSINESS:

1. INVASIVE SPECIES ORDINANCE DISCUSSION: At the last meeting Atty. Herrold was asked to draft an ordinance for invasive species plants. During a Planning Commission meeting it was determined that such an ordinance would be difficult to enforce. The Planning Commission suggested that a list of undesirable species be included in the zoning ordinance and possibly expand the tall grass/weed ordinance to include this list.

#### NEW BUSINESS:

1. ANIMAL CONTROL SERVICES CONTRACT: Klugh Animal Control Services has provided a contract for 2025. The Board would like to see the dog owners who are in violation pay for the services. Staff will contact Klugh Animal Control and request her to provide more accurate information on the dog owner names and addresses, in turn the Township will invoice the dog owners for reimbursement of animal enforcement fees.
2. RESOLUTION 2024-11 – COOL CREEK ROAD CROSSWALK CONSTRUCTION: This resolution is for re-applying for the LSA grant to help fund the Cool Creek Road Crosswalk. Motion by Chairman Yakubowski, seconded by Supervisor Rohrbaugh, to approve Resolution 2024-11, motion carried.
3. EAST ARLEN DRIVE – ROAD REPAIR/STORMWATER ISSUE: Mr. Affriol, Ms. Love and Mr. Miller met to discuss the stormwater issue on East Arlen Drive in response to a resident complaint. Recommendations from Mr. Affriol is to ensure the stormwater deficiencies are adequately addressed with the homeowner, clean out of all sediment within the inlet box and re-establish the road crown for 100' to ensure existing stormwater drainage facilities are adequately utilized.

4. FOREIGN FIRE DISTRIBUTION: Ms. Zimmerman provided information on the Foreign Fire Insurance money we received in the amount \$46,658.87 and requested approval of the proposed distribution of 50% to Craley Fire Co., 25% to East Prospect Fire Co. and 25% to Yorkana Fire Co. Motion by Chairman Yakubowski, seconded by Supervisor Strayer to approve the distribution as presented, motion carried.
5. APPROVAL OF BILLS: Motion by Supervisor Rohrbaugh, seconded by Chairman Yakubowski to approve the bills as listed in the amount of \$28,134.80, motion carried.
6. OTHER PERTINENT BUSINESS: Chief Thomas noted he is advertising for a police officer.

Meeting adjourned at 7:33 pm.

Respectfully submitted,

Linda J. Zimmerman, Secretary