

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
SEPTEMBER 14, 2023
6:30 PM

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Donald Schock at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors George Yakubowski and Phil Rohrbaugh; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Engineer Adam Smith and Chief Thomas. Sande Cunningham and Monica Love were absent. Patrons in attendance: 17

Chairman Schock announced an executive session was held after the August 31, 2023 meeting for personnel matters.

PUBLIC COMMENT: None

APPROVAL OF MINUTES – AUGUST 31, 2023: Supervisor Rohrbaugh noticed on page 2 under Other Pertinent Business the wrong day was noted for the DEP hearing in October. The correct date is Wednesday October 4, 2023. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the minutes with the correction of the DEP hearing date, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report for review.
2. MANAGER: Mrs. Cunningham submitted her report.
 - a. Mrs. Zimmerman noted that the Fall Clean-up is scheduled for October 16-21, 2023, and coupons are available in the newsletter.
3. SOLICITOR: Atty. Herrold submitted his report.
 - a. Informed the Board that the public hearing for the Comprehensive Plan Update will be advertised for the November 9, 2023, meeting.
4. ENGINEER: Mr. Klinedinst submitted his report.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: Mr. Taylor submitted his report.
7. EMERGENCY SERVICES: Reports were received from East Prospect Fire Co., Craley Fire Co., Yorkana Fire Co., CVAC/Lifeteam and EMA.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. A copy of their 2022 audit report was provided to the Board.
 - b. Will be providing a summary of the last 5 years of activities for each municipal participant.
 - c. Will be working on providing a hiring standards policy for volunteers.
 - d. Look at LSA grant funding for big tickets items which may also help with the school crosswalk funding.

ZONING: None

OLD BUSINESS: None

NEW BUSINESS:

1. 2023 MMO – POLICE & NON-UNIFORM PENSION PLAN OBLIGATION: Mrs. Zimmerman informed the Board of the Township’s Minimum Municipal Obligation for the pension plans:
 - Police - \$237,641
 - Non-Uniform - \$31,550.3
2. RESOLUTION 2023-17 – INTERGOVERNMENTAL AGREEMENT FOR TRAFFIC SIGNAL AND STREET LIGHTING MAINTENANCE: Mrs. Zimmerman explained that with the passing of Milt from Milt’s Repair Service, several municipalities will be entering into an intergovernmental agreement for traffic signal and street lighting maintenance. Atty. Herrold has reviewed the documents and he is good with both documents. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the resolution and agreement for the intergovernmental agreement for traffic signal and street lighting maintenance, motion carried.
3. YCSPCA AGREEMENT: Mrs. Zimmerman informed the Board that the 2024 SPCA contract cost is \$5,354.00 which is an increase of \$1,500 from last year. Mrs. Zimmerman explained that the costs for housing, medical treatment and other services are valued at \$45,294 for our Township, so the contract price is a good deal. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the contact with the SPCA, motion carried.
4. APPROVAL OF BILLS: Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the bills as listed in the amount of \$128,163.97, motion carried.
5. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 6:45 pm.

Respectfully submitted,

Linda J. Zimmerman
Secretary