

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 9, 2023
6:30 PM

PUBLIC HEARING: Chairman Shock opened the Public Hearing at 6:30 pm to receive comment on the update of the Comprehensive Plan. Ms. Fieldhouse from C. S. Davidson summarized what the comprehensive plan update included. The plan had been sent to surrounding municipalities and the school district for review. No public comment was received. Chairman Schock closed the Public Hearing at 6:37 pm.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Donald Schock at 6:37 p.m. with a pledge to the flag. Also present at the meeting were Supervisor George Yakubowski; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Zoning Officer Monica Love; Engineer John Klinedinst; and Chief Thomas. Supervisor Rohrbaugh was absent. Patrons in attendance: 17

PUBLIC COMMENT: None

APPROVAL OF MINUTES – OCTOBER 12 AND 26, 2023: Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the October 12th and October 26th minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Thomas submitted his report.
 - a. They have selected a candidate to hire, and they are going through the pre-employment process.
 - b. Received the Martin Condor award for the Hummer at a local car show along with a Certificate of Appreciation. Thanked the Gold Star Mothers.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Noted we now have over 540 Savvy Citizen subscribers. Ms. Pfeiffer thanked the Board for keeping the residents well informed with Savvy Citizen.
 - b. Noted a second Board meeting is scheduled for November 30. The Board agreed to cancel the meeting.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. Calvary Bible Church Land Development Plan is complete and needs a final inspection.
 - b. Furnace Road Bridge project is slated for March 2025.
 - c. Noted that York County CDBG has upcoming grants for zoning ordinance update.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: Mr. Taylor submitted his report.
7. EMERGENCY SERVICES: Reports were received from Craley Fire Co., East Prospect Fire Co., Yorkana Fire Co., and CVAC/LifeTeam.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.

ZONING:

1. SPECIAL TEMPORARY PERMIT – BRANDON DIETZ, 430 NEWCOMER RD: Mr. Dietz is requesting a Special Temporary Permit for his brother -in-law to live in a manufactured home on the property. Staff recommends

approval. Mr. Dietz acknowledges that a new septic tank will need to be installed and connected to the existing drain field. Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the Special Temporary Permit, motion carried.

2. FIELDS AT EAST PROSPECT: Presented their Conservation by Design sketch plan at the August Planning Commission meeting. The developers are requesting changes to the zoning ordinance. The staff prepared a response to their requests noting that most of the changes could be treated as a waiver request. This sketch plan will be before the Board in February 2024.
3. PLANNING COMMISSION REPORT: Ms. Love noted she will provide a monthly report of the Planning Commission meetings.

OLD BUSINESS:

1. AUTHORIZE TO ADVERTISE THE 2024 BUDGET: Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the ad for the 2024 budget, motion carried.

NEW BUSINESS:

1. ANIMAL CONTROL SERVICES CONTRACT: Ms. Cunningham provided the Board with the animal control contract from Klugh Animal Control Services. The contract will change with the new rate at \$25/hour and mileage reimbursement of \$.95/per mile. Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the contract, motion carried.
2. ADOPT RESOLUTION 2023-20 – COMPREHENSIVE PLAN: Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve Resolution 2023-20 for the Comprehensive Plan update, motion carried.
3. AUTHORIZE TO ADVERTISE 2024 MEETINGS: These are the 2024 meeting dates for Board of Supervisors, Planning Commission, Zoning Hearing Board, Auditors, and Emergency Management. Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the ad for the meeting dates, motion carried.
4. KOCHENAUR EARNEST SMYSER & BURG – ACKNOWLEDGE AD FOR 2023 AUDIT. Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the ad for the 2023 audit, motion carried.
5. DONATIONS: Ms. Zimmerman noted that this is the final distribution for the fire company donations. Motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the donation distribution as presented, motion carried.
6. APPROVAL OF BILLS: motion by Supervisor Yakubowski, seconded by Chairman Schock to approve the bills list as presented in the amount of \$276,330.70, motion carried.
7. OTHER PERTINENT BUSINESS:
 - a. Supervisor Yakubowski motioned to return the fire boxes back to Yorkana Fire Company. The motion died from lack of second.

Meeting adjourned at 7:00 pm

Respectfully submitted,

Linda J. Zimmerman
Secretary