

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 10, 2022
6:30 PM

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Donald Schock at 6:30 p.m. with a pledge to the flag and a moment of silence for the people of Ukraine. Also present at the meeting were Supervisors George Yakubowski and Phil Rohrbaugh; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor Andrew Herrold; Engineer John Klinedinst; Zoning Officer Monica Love; and Chief Dave Arnold.

Patrons in attendance: 27

Chairman Schock read a disclosure pursuant to the public official and employee ethics act regarding that he will abstain from voting on any matter involving the development known as River Ridge Hills and any matter involving GHR-II, LLC. Chairman Schock disclosed he has a conflict of interest with respect to the development known as River Ridge Hills and the developer GHR-II, LLC, in which he signed an agreement to sell Transferable Development Rights to GHR-II, LLC.

PUBLIC COMMENT:

1. LAURA BAILEY – OLD COMMONS ROAD: Commented that another cow barn is being built on Rexroth Farm and wanted to know if anything can be done about the annoying flies. Chairman Schock recommended speaking with Mr. Rexroth about reducing the huge number of flies.

APPROVAL OF MINUTES – FEBRUARY 10, 2022: Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Arnold submitted his report.
 - a. Informed the Board that Coffee with a Cop will be held on April 8, 2022.
 - b. Talked about radar bill. Expressed the need to contact our representatives to vote on bill.
 - c. Noted traffic speed sign was fixed and up and running.
 - d. Attended EYCEMA meeting and discussed setting up a practice scene at the high school.

Chairman Schock announced that an executive session was held before the meeting for personnel matters.

2. MANAGER: Ms. Cunningham submitted her report.
 - a. Newsletter will be going out soon. Call office to get on mailing list.
 - b. Auditors were here to conduct the audit last week.
 - c. Board agreed to cancel the extra meeting on March 31st.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. Noted the stormwater ordinance will need minor edits and will be on the agenda for authorization to advertise for adoption at the April meeting.
 - b. Held meeting with Roadmaster Miller about the salt shed and provided the Board with his recommendations. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve moving forward with bid preparation, motion carried.
5. HIGHWAY: Mr. Miller submitted his report.
6. BUILDING MAINTENANCE: Mr. Taylor submitted his report.
7. EMERGENCY SERVICES: Reports were received from East Prospect Fire Co., Craley Fire Co., CVAC/LIFETEAM, and EMA.
8. RECREATION AUTHORITY: Ms. Cirilo submitted her report.
 - a. Supervisor Rohrbaugh provided a copy of their audit report.
 - b. Noted all participants need to support EYRA and work to address some issues.

ZONING:

1. COMP PLAN – UPDATE: Ms. Love provided the Board with a copy of the Planning Commission minutes of discussion on the Comp Plan. Ms. Love also provided a draft copy of the survey that will be available for residents to complete to collect feedback and opinions relative to issues facing our Township. Ms. Love is seeking approval of the survey. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the survey for distribution, motion carried. Ms. Love noted that the survey will be available at the Township office and other locations throughout the area as well as electronically through Survey Monkey by scanning a QR code.
2. RIVER RIDGE HILLS – SURETY REDUCTION: River Ridge Hills is requesting a surety reduction. Mr. Klinedinst provided the Board with an estimate for the public improvements and a recommendation to reduce the surety amount to \$2,057,231.00. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the surety reduction as recommended, motion carried. Chairman Schock abstained.

OLD BUSINESS:

1. POLICE DEPARTMENT – NEW HIRE: Chief Arnold reported that after several interviews, James Miller will be offered the fulltime position with our police department. Mr. Miller has worked here previously for 9 years, and we are looking forward to having him back on the force. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the hiring of James Miller, motion carried. The Board offered their congratulations to Ofc. Miller.

NEW BUSINESS:

1. APPROVE ROAD PROJECTS: Mr. Klinedinst, Roadmaster Kim Miller and Supervisor Yakubowski met to discuss road projects for this year. Mr. Klinedinst provided a list of recommended work which includes, crack sealing, base repair, oil and chip, paving, pipe work and guiderails. Total cost for all work would be \$358,750. These projects will be prioritized by the Roadmaster and completed as funds are available. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve the 2022 road projects as listed, motion carried. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to authorize the ad for material bids, motion carried.
2. AWARD LINE PAINTING BID: The cooperative line painting bid was administered by Newberry Township this year with D. E. Gemmill awarded the bid at a cost of \$.14 per lineal foot with a total cost of \$28,350 for the Township. Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to enter the cooperative line painting bid agreement with D E Gemmill, motion carried.
3. POLICE DEPARTMENT – PROMOTION: Chief Arnold announced that Ofc. Kevin Leach will be promoted to Sergeant with a presentation of his sergeant badge. Chief Arnold noted that Ofc. Leach was employed here from 2009 as a fulltime officer and is also a certified EMT and a taser and firearm instructor and displays the skills and abilities to do the job and make important decisions. The Board offered their congratulations to Sgt. Leach.
4. RESOLUTION 2022-08- POLICE RECORDS DESTRUCTION: The police department provided a list of police records that have been determined to be obsolete and will to be destroyed. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve Resolution 2022-08 for the destruction of police records as listed, motion carried.
5. RESOLUTION 2022-09 – UPDATE TO NON-UNIFORM PENSION PLAN: Ms. Zimmerman provided the pension plan documents to be updated and restated in accordance with legislative and regulatory changes that are done every 6 years. Staff is recommending no changes. Motion by Supervisor Rohrbaugh, seconded by Supervisor Yakubowski to approve Resolution 2022-09 to adopt the amended and restated non-uniform pension plan, motion carried.
6. APPROVAL OF BILLS: Motion by Supervisor Yakubowski, seconded by Supervisor Rohrbaugh to approve the bills as listed in the amount of \$65,049.05, motion carried.
7. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:13 pm.

Respectfully submitted

Linda J. Zimmerman
Secretary