

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
DECEMBER 9, 2021  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville PA. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Donald Schock, Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Solicitor Andrew Herrold, Zoning Officer Monica Love, Engineer John Klinedinst, and Chief Dave Arnold. Supervisor George Yakubowski was absent. Patrons: 37

**PUBLIC COMMENT:**

- **JOHN HERROLD:** Mr. Herrold spoke about Chairman Miller's service to the Township and how he served with integrity and honor and protected the interests of the residents. Mr. Herrold was honored to work with him.
- **HANK SMELTZER:** Mr. Smeltzer read a letter he prepared regarding the landfill and favors the Board's decision.
- **JOANN DIETZ:** Commented she has copies of Mr. Smeltzer's letter to hand out if anyone is interested.
- **BECKY PFEIFFER:** Commented the township ordinances on the website look great.
- **BRUCE MILLER:** Mentioned he is here representing the Senior Center for the agenda item regarding the grease trap and will be happy to answer any questions.

**REPORTS:**

- **POLICE:** Chief Arnold summarized his report. Supervisor Schock questioned how the ambulance service is doing. Chief Arnold has no issues and says they are doing a good job.
- **MANAGER:** Ms. Cunningham submitted her report.
  - **Sewage enforcement:** Provided a proposal from Site Design for sewage enforcement. This will be on the agenda at the reorganization meeting.
  - Reminded the Board that the Reorganization meeting will be on Monday January 3, 2022, at 6:30 pm, but the Township building will be closed due to the Holiday and will open for the reorganization meeting.
  - Gym floor is completed and ready to use next week.
  - Questioned if the Board wishes to cancel the December 30<sup>th</sup> meeting. Board agreed to cancel.
- **SOLICITOR:**
  - **LOGOS WORKS:** Atty. Herrold reviewed the documents and still has questions that he will discuss with Atty. Hovis.
  - Received and reviewed TDR documents and updated covenants for the River Ridge Hills development.
- **ENGINEERING:** Mr. Klinedinst submitted his report.
  - Noted has prepared the stormwater management ordinance update to review

with staff and the solicitor.

- Forge Hill Road Bridge: Supervisor Schock questioned the telephone pole leaning onto roadway. Ms. Cunningham will contact HRG for answers.
- HIGHWAY: Mr. Miller submitted his report for review.
- EMERGENCY MANAGEMENT: Reports were received from CVAC, Craley Fire Co., East Prospect Fire Co., EMA, and Yorkana Fire Co.
- RECREATION AUTHORITY: Mrs. Cirilo submitted her report.
  - Chairman Miller expressed what a good job Jessica is doing for the EYRA.

#### ZONING:

- RIVER RIDGE HILLS – FIRE HYDRANTS: Ms. Love provided the Board with a map from the York Water Company of proposed fire hydrants for the development and asked for approval of the locations. Ms. Love remarked that at some time we may need to implement a hydrant tax. Motion by Supervisor Schock, seconded by Chairman Miller to approve the hydrant locations, motion carried.
- EASTERN YORK SCHOOL DISTRICT – ZONING HEARING APPLICATION: Ms. Love noted that she has received a zoning hearing application from the school district for a variance. The next zoning hearing meeting is scheduled for December 16, 2021, at 6:30 pm. Ms. Love also noted that the school district agreed not to oppose a cross walk from the River Ridge Hills development.
- Submitted Year End Zoning report.

Kevin Eck from Stan Saylor's office was here to present a certificate of recognition to Chairman Miller for his years of service to the Township.

#### OLD BUSINESS:

- RESOLUTION 2021-19 – ADOPTION OF 2022 BUDGET: The 2022 budget has been advertised and is ready for adoption. Motion by Supervisor Schock, seconded by Chairman Miller to adopt the 2022 budget, motion carried.
- HOP PAVEMENT MARKINGS AND SIGNS - SR0624 AND PRAYER MISSION/SNYDER CORNER ROADS: Received approval from PADOT to move forward with the recommendations from DE Gemmill at a cost of \$3,610.16 markings and \$1,522.00 for installation of signs. Discussion took place on how to proceed and pay for the markings and signs as proposed. It was noted that we could pay out of the ARPA funds. Motion by Supervisor Schock, seconded by Chairman Miller to use the ARPA funds for this project, motion carried.
- DONATIONS – FIRE COMPANIES: motion by Supervisor Schock, seconded by Chairman Miller to approve the donations for disbursement, motion carried.

#### NEW BUSINESS:

- SENIOR CENTER – GREASE TRAP: Mr. Taylor provided quotes to repair the grease trap in the senior center kitchen. Frey Lutz - \$6,845.00 and Klines Service - \$11,841.52. Chairman Miller received a recommendation from Todd Dettinger to replace with a under sink grease trap. Staff will check into this recommendation. Mr. Bruce Miller asked for a swift answer to the drainpipe. Board agreed to get someone in to look at the pipe immediately.

- 800 MILLERS SPRING ROAD – GUIDERAIL REQUEST: This property owner has had several accidents end up on his property and asked the Township to help remedy this issue. After discussion, a motion was made by Supervisor Schock, seconded by Chairman Miller to have a traffic study performed for recommendation on signage and guiderail, motion carried.
- POLICE DEPARTMENT RETIREMENT AND NEW HIRE- DISCUSSION: Chief Arnold announced that Sgt. Kortright will be retiring and is asking the Board for approval to place an ad for a new hire. The Board agreed to approve the ad.
- RESOLUTION 2021-20 – ENACTMENT OF TAXES FOR 2022: Motion by Supervisor Schock, seconded by Chairman Miller to approve the Resolution to enactment taxes for 2022, motion carried.
- RESOLUTION 2021-21 – FUNDING AGREEMENT WITH EYRA: This is a resolution that sets the fee for the Township contribution of \$4 per resident. Motion by Supervisor Schock, seconded by Chairman Miller to approve the financial support of \$4 per resident to the EYRA for 2022 through 2026, motion carried.
- APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Chairman Miller to approve the bills as listed in the amount of \$66,312.60, motion carried.
- OTHER PERTINENT BUSINESS:
  - Supervisor Schock presented Resolution 2021-22 to Barry Miller for his distinguished service, sound advice, and his commitment to the community and staff as Supervisor for 18 years. Barry Miller thanked all the staff for their commitment.
  - PSATS recognized Barry Miller for his many years of service.
  - The Police Department presented Barry Miller a plaque recognizing his years of dedicated service to the Township.

Meeting adjourned at 7:30 pm.

Respectfully submitted

Linda J. Zimmerman  
Secretary