

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
OCTOBER 29, 2020  
BUDGET WORKSHOP  
6:00 PM

This meeting was conducted both in person and electronically pursuant to Governor Wolf's Order that the maximum room capacity is limited to 25 (which includes staff)  
Masks and social distancing required

The Lower Windsor Township Board of Supervisors held its budget workshop in person and electronically at the Township Community Building at 2425 Craley Road, Wrightsville PA. Chairman Miller called the meeting to order at 6:00 pm with a pledge to the flag. Also present were Supervisors Donald Schock and George Yakubowski; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; and Chief Dave Arnold. Patrons: 2 Electronically: 0

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

1. BUDGET DISCUSSION: The Board was provided budget notes and a list of items to discuss.
  - a. Police – Desks-Chairs: To complete the squad room project which was started last year the Chief is requesting the purchase of 7 desks/chairs. The Board was not in favor of spending \$8,100 to complete the project for 2021. Maybe look to do in 2022.
  - b. Police – Handguns-Ammo: The chief is requesting to purchase new 9mm handguns for the department. Because of trade-in values of current handguns, this cost will not increase the budget for next year. The Board agreed to the new handguns.
  - c. Police – Crimewatch: This is a police intelligence network that links criminal justice agencies. The Board agreed to a 1-year trial at a cost of \$1,727.58. This will be re-evaluated next year.
  - d. Police – NAS (Network Attached Storage) box: This is needed with the body cameras for the police department. The cost is \$4,000. The Board agreed to the purchase.
  - e. Township Building: Our insurance carrier updated the valuation of the Township building at \$6.2 million compared to the existing \$8.4 million. If we use the new valuation it would decrease our property insurance premium by \$1,500-\$2,000. The Board agreed to use the new valuation.
  - f. Cyber Security Coverage: Our insurance broker is recommending we obtain a new Cyber Security coverage of \$1 million which will cover several additional items than what we have currently. The Board agreed to add this coverage since we saved money with the new township building valuation.
  - g. Highway Dept - Cinder Bin: With the planned transfer of \$50,000 we will have a total of \$175,000 to use for the new cinder bin. The Board agreed to move forward with the

cinder bin. This item will have to be bid and Chairman Miller suggests having separate bids for the building which may save us money.

- h. Township Building – Gym Floor: With a transfer of \$30,000 we will have \$120,000 to replace the gym floor. The Board agreed to complete the project and look at obtaining an additional quote.
- i. Township Building – Water Testing: We received a quote from Martin’s Water Conditioning to complete testing and reporting to DEP. Total cost per year, with testing monthly, is \$5,246. The Board was confused with the cost and wants to get clarification.
- j. Mrs. Zimmerman reviewed and summarized each fund’s revenue and expenditures that are proposed for 2021.
- k. The Board discussed the wages for non-uniform employees and decided to freeze wages for 2021.
- l. The Board discussed the possibility of raising taxes but decided to hold off till next year.

Chief Arnold wanted to thank Mr. Casey Smith from Craley Fire Co. on the response to supply a smoke alarm for a residence in the township.

Chairman Miller announced that an executive session will be held after the meeting for litigation purposes.

Meeting adjourned at 7:02 pm.

Respectfully submitted,

Linda J. Zimmerman  
Secretary