

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
JUNE 11, 2020  
REGULAR MEETING  
6:30 PM

This meeting was conducted electronically pursuant to Governor Wolf's State of Emergency declaration.

The Lower Windsor Township Board of Supervisors held its regular meeting electronically. Chairman Miller called the meeting to order at 6:30 pm. Also present were Supervisors Donald Schock and George Yakubowski; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor John Herrold and Solicitor Andrew Herrold; Engineer John Klindedinst and Chief Dave Arnold. Patrons: 9 (electronically)

Chairman Miller welcomed everyone and wished them well and is looking forward going back to a live meeting in July with the social distancing remaining in place.

**PUBLIC COMMENT:**

1. TINA ROBERTSON: Mrs. Robertson commented she disapproves of the landfill expansion because of the water discharge into Cabin Creek.

APPROVAL OF MINUTES – MAY 14, 2020: Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the May minutes as presented, motion carried.

**REPORTS:**

1. POLICE: Chief Arnold submitted his report.
  - a. National Night Out is rescheduled for October 6, 2020 from 5:30 - 7:30 pm.
  - b. Coffee with a Cop is rescheduled for September 16, 2020 from 6:00 – 8:00 pm.
  - c. Reviewed the "Use of Force" policy with the department and it will be reviewed by legal counsel to make sure it is up to date. During the firearms update in the fall, the department will review parts of that policy.
  - d. Reported that they have seen more activity at the river with boating and an increase in domestic disturbances and emotional crises.

Chairman Miller thanked the Chief for reviewing the "Use of Force" policy with the all the officers. Chief Arnold emphasized that if an officer must draw his gun or use any force, he would need to complete an additional report that is reviewed by the Chief and a Sergeant.

2. MANAGER: Ms. Cunningham reviewed her report with the Board.
  - a. Spring Clean-up has been rescheduled for June 15<sup>th</sup> – 20<sup>th</sup> and the coupon included in the newsletter is still valid.
  - b. The Rec Authority is asking the Board to extend the use of the police training room. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the use of the police training room until the new accommodations in Hellam Township are ready, motion carried.
  - c. On June 12<sup>th</sup> the pavilions, playgrounds and fields will be available for use. The Rec Authority will re-open and our office will be open (as in the yellow stage) and masks will be required. The fencing at the playgrounds will be removed and the playground will be cleaned and sanitized.

3. SOLICITOR: Atty. Herrold submitted his report for review.
  - a. Noted he is working with the Zoning Officer on an eviction from an uninhabitable home on John Lane.
4. ENGINEER: Mr. Klinedinst submitted his report.
  - a. The warranty inspection for Canadochly Road with the York Water Co. is scheduled for June 26<sup>th</sup>.
  - b. Gun Club Road Culvert project anticipates an August start time. This project includes "cast in place" concrete and Mr. Klinedinst received a quote from Restuccia Excavating in the amount of \$9,600. The Board asked Mr. Klinedinst to look for additional quotes for review at the July meeting.
5. HIGHWAY: None
6. EMERGENCY SERVICES: Reports were received from EMA, Yorkana Fire Co. and Canadochly Valley Ambulance Club.
7. RECREATION AUTHORITY:
  - a. With the reopening of York Co in the green stage, the authority will start using the facilities at the park.
  - b. The authority is currently having an annual audit performed.

#### ZONING:

1. SPECIAL TEMPORARY PERMIT RENEWALS: Mrs. Love provided the Board with a list of the Special Temporary Permit holders. Mrs. Love is asking for approval to renew all permits as listed with one change for Mr. Evans, he will now have a granddaughter living in the house. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the list of Special Temporary Permit renewals, motion carried. Chairman Miller explained that property owners request to place a mobile home on their property for relatives who are experiencing a hardship.
2. WELL ISOLATION WAIVER – THOMAS AND MAXINE HALBLEIB, 738 ALMONEY ROAD: Mr. & Mrs. Halbleib are asking for a well isolation waiver due to insufficient lot area to replace the septic system and meet required separation distance from the existing well. Our SEO, Keith Hunnings has reviewed the design and the owners have signed the release form. Motion by Supervisor Yakubowski, seconded by Supervisor Schock to approve the well isolation waiver, motion carried.
3. Mrs. Love updated the Board on the John Lane mobile home eviction stating that since the owner does not live there they will have to resend the notice to the owner, which will reset the process for removal of the occupants from the inhabitable home. If the occupants fail to remove themselves, the next step would be the District Magistrate.
4. Mrs. Love reported that after Hellam Township reviewed the plan for the proposed school, they disagreed with the boundary line. The Eastern York School District will have to come to the Township for zoning and land development approval. The school district is planning on attending the Zoning Hearing Board meeting on June 18<sup>th</sup> at 6:30. The meeting will be held in the gym and due to the regulations limiting the number of occupants, we are only allowed to have 90 people in attendance. However, Mrs. Love noted the meeting will also be available electronically.

#### OLD BUSINESS:

AMBULANCE DISCUSSION: Mark Knaub from Community LifeTeam provided a proposal for merging with CVAC to provide emergency medical services to Lower Windsor Township. The cost would be

\$17,500 per year and they would not require any fees to cover current subscribers of the CVAC membership program. CVAC has provided a letter of understanding to Community LifeTeam and has agreed in principal to the acquisition. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to accept and sign a contract with Community LifeTeam and name them as the primary emergency medical service provider, motion carried. Chairman Miller thanked Bryce Nauman and Gretchen Dosch from CVAC for their hard work to provide emergency services to Lower Windsor.

**NEW BUSINESS:**

1. **APPROVAL OF BILLS:** Motion by Supervisor Yakubowski, seconded by Supervisor Schock to approve the bills as listed in the amount of \$83,312.36, motion carried.
2. **OTHER PERTINENT BUSINESS:** Chief Arnold is asking for approval to purchase body cameras at an estimated cost of \$18,000. Chief Arnold explained he applied for a federal grant that will reimburse us 50% of the cost. The purchase includes 8 body cameras, a computer server and training. Chief Arnold explained how they work and how they will be used and that there will be a testing period before full implementation. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the purchase of the body cameras, motion carried.

**PUBLIC COMMENT:**

1. Tina – York Dispatch: Questioned the cost of the ambulance services and who will be the Township’s emergency medical service provider.

Meeting adjourned at 7:14 pm.

Respectfully submitted

Linda J. Zimmerman  
Secretary