

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
May 14, 2020
REGULAR MEETING
6:30 PM

This meeting was conducted electronically pursuant to Governor Wolf's State of Emergency declaration.

The Lower Windsor Township Board of Supervisors held its regular meeting electronically. Chairman Miller called the meeting to order at 6:30 pm and asked for a moment of reflection for all life essential employees. Also present were Supervisors Donald Schock and George Yakubowski; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor John Herrold; Engineer John Klinedinst and Chief Dave Arnold. Patrons: 8 (electronically)

Chairman Miller announced that an executive session was held on April 21, 2020 to discuss personnel issues.

PUBLIC COMMENT: None

APPROVAL OF MINUTES – APRIL 9, 2020: Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the minutes from the April 9, 2020 meeting as presented, motion carried.

PRESENTATION OF STORMWATER – C. S. DAVIDSON, INC.: Mr. Klinedinst gave a short presentation on stormwater updates and reviewed the types of minimum control measures. Chairman Miller thanked the staff for all the work they did and continue to do for the MS4 program.

REPORTS:

1. POLICE: Chief Arnold submitted his report for review.
 - a. Updated the Board on the squad room project and thanked the Highway Department for an outstanding job.
 - b. Noted that he is tracking COVID-19 PPE for the department and additional PPE will be coming.
 - c. Uptick in overdoses. Recognizes increased drug, alcohol and mental health issues because of the COVID-19 and encourages those to get help.
2. MANAGER: Ms. Cunningham provided her report to the Board.
 - a. To follow-up on the PPE, Ms. Cunningham reported she is working with Windsor Township and York Area Regional to purchase bulk PPE to distribute between them.
3. SOLICITOR: Atty. Herrold submitted his report for review.
4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. Gun Club Rd culvert project. Noted he is working with Shorty for a start time.
5. EMERGENCY SERVICES: Reports were received by East Prospect Fire Co., Craley Fire Co., Canadochly Valley Ambulance Club. The Board thanked CVAC for partnering and continuing their services.

ZONING:

1. TDR'S – REXROTH- 2536 CRALEY ROAD- AGRICULTURAL DISTRICT: Ms. Love reported that the property at 2536 Craley Rd. was sold but the owner wants to retain the 5 development rights. These development rights will be held in reserve and not be associated with any property. Therefore, a Deed of Transferrable Development Rights and Declaration of Restriction of Development were drafted and reviewed by Atty. Herrold and executed by the seller and buyer. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve and execute the Declaration of Restriction of Development and Deed of Transferrable Development Rights, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. RESOLUTION 2020-11 TAXES: Ms. Cunningham explained that the County has adopted a resolution that waives the penalty for Real Estate Tax bills provided that the tax is paid in full before December 31, 2020. Ms. Cunningham inquired if the Board wants to follow suit with the County or discuss another option. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to adopt Resolution 2020-11 to waive the penalty provided the tax is paid in full by December 31, 2020, motion carried.
2. AMEND PURCHASING POLICY AND PROCEDURES: Mrs. Zimmerman provided a copy of the amended Purchasing Policy and Procedures for review. This amendment will add another step in obtaining an approval before ordering items. Motion by Supervisor Schock, seconded by Supervisor Yakubowski to amend the Purchasing Policy and Procedures, motion carried.
3. DONATIONS: Mrs. Zimmerman provided a list for the 1st distribution of the 2020 donations to be distributed in May to the fire companies. Each fire company will receive \$29,257.50. Motion by Supervisor Yakubowski seconded by Supervisor Schock to approve the May distribution, motion carried.
4. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Yakubowski to approve the bills list as presented in the amount of \$126,978.39, motion carried.
5. OTHER PERTINENT BUSINESS:
 - a. Chairman Miller inquired if the other Board members would be interested in hiring an Engineering consultant for the Landfill expansion. Chairman Miller feels it would help with learning more about operations of landfills, expansion, and other items. Motion by Supervisor Yakubowski, seconded by Supervisor Schock to approve and proceed with obtaining an engineer consultant, motion carried.
 - b. Chairman Miller reported that he has been told that there is talk about the East Prospect Road closure and the that the township was behind the closure. Chairman Miller wanted to emphasize that the Township had no part in closing that portion of East Prospect Road. The state notified the Township that they will be working on the bridge and will need to close that portion of East Prospect Road.

PUBLIC COMMENT:

1. Ms. Lindsey O'Laughlin from the York Dispatch questioned if the hiring of an engineer consultant is for the negotiations with the landfill. Chairman Miller expressed this is only to obtain more information about operating procedures, etc. regarding landfills.
2. Ms. Becky Pfeiffer questioned why a comment posted by her on Facebook was hidden. Ms. Cunningham expressed the Township did not hide or delete any posting by Ms. Pfeiffer.
3. Mrs. Kelly Skiptunas asked when the next zoning hearing date is for the school proposal. Ms. Love replied no date has been determined.

Meeting adjourned at 7:11 pm

Respectfully submitted

Linda J. Zimmerman
Secretary-Treasurer