

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 7, 2019
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor John Herrold and Chief Dave Arnold. Vice Chairman Gerald Kellner was absent. Patrons in attendance: 5

Chairman Miller announced that an executive session was held before the meeting for personnel matters.

PUBLIC COMMENT: None

APPROVAL OF MINUTES – OCTOBER 10 & 24, 2019: Motion by Supervisor Schock, seconded by Chairman Miller to approve the minutes from the October 10 & October 24 meetings, motion carried.

REPORTS:

1. POLICE: Chief Arnold summarized his report and noted that the new SUV vehicle that will be purchased in 2020 has a back log of 6-7 months. Chief Arnold is requesting to place an order now so that we will have the new vehicle by June/July of 2020. The Board agreed to have Chief Arnold order now.
2. MANAGER: Ms. Cunningham submitted her report for review.
 - a. Ms. Cunningham noted that she has contacted someone to perform AED training.
 - b. Mr. James Proud of Abacus was here to discuss the gym floor quote.
3. SOLICITOR: Atty. Herrold provided his report to the Board and updated the Board regarding the landfill agreement.
4. ENGINEER: Mr. Klinedinst provided a report for the Board.
 - a. Chairman Miller met with Mr. Klinedinst and Kim Miller regarding the box culvert project at Gun Club Road.
5. HIGHWAY: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Reports were provided by Yorkana Fire Co., CVAC, Craley Fire Co., East Prospect Fire Co. and EMA
7. RECREATION AUTHORITY: Ms. Cunningham and Mrs. Hollis attended the Recreation Authority meeting and inquired about the Recreation Authority's payment to Hellam Twp. for Porta-Potty's and mowing of Barshinger Fields. Ms. Cunningham reminded all that Lower Windsor does not charge the Recreation Authority for anything. Ms. Cunningham also noted that the Director needs help with the programs being held and right now a lot of the responsibility has fallen back on Mr. Taylor and Mrs. Hollis. Ms. Cunningham said the Recreation Authority will review this matter and look at options.

ZONING:

1. LAVIA DOG TRAINING & KENNEL 597-18LD: C. S. Davidson conducted an inspection and recommended releasing \$56,008.95 of her surety which would require a new check in the amount of \$7,229.45. Motion by Supervisor Schock, seconded by Chairman Miller to approve the surety reduction, motion carried.

OLD BUSINESS:

1. AUTHORIZE TO ADVERTISE 2020 BUDGET: Ms. Zimmerman reviewed the changes the Board made from the Budget Workshop discussions. There are a few outstanding items to discuss:
 - a. Gun Club Rd. Culvert Project: The Board agreed to keep this in the 2020 budget. If it doesn't get done we'll move it to 2021 budget.
 - b. Gym Floor: The Board decided to keep to the planned budget for 2021 when we'll have \$120,000 to spend.
 - c. Highway Cinder Bin. After discussion the board decided to keep on the budget plan and wait until 2021 when we'll have \$170,000.

Motion by Supervisor Schock, seconded by Chairman Miller, to authorize the advertisement of the 2020 budget, motion carried.

2. SPCA AGREEMENT: Ms. Cunningham noted that a new SPCA contract was received with some changes.
 - a. They can no longer investigate cruelty to animals, but they will be providing a Field Services Agent who will assist the local police department by transporting animals that have been subject to abuse and neglect. They are currently searching for a full time Humane Officer who will help alleviate your local police department's animal cruelty investigations and prosecutions.
 - b. The York County SPCA will be responsible for providing emergency veterinary care for sick and/or injured stray animals.

Ms. Cunningham also informed the Board that the SPCA has visited LWT 12 times for cruelty investigations and noted that so far in 2019 the SPCA received 63 animals from our Township, which 49 of those are listed as ACO stray or private citizen stray. Motion by Supervisor Schock to approve the revised contract for 2020, motion carried.

NEW BUSINESS:

1. AUTHORIZE TO ADVERTISE THE 2020 MEETINGS: Ms. Cunningham presented the 2019 meeting dates for Board of Supervisors, Planning Commission, Zoning Hearing Board, Board of Auditors and Eastern York County Emergency Management Agency. Motion by Supervisor Schock, seconded by Chairman Miller to approve the advertisement of the 2020 meeting dates as presented, motion carried.
2. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Chairman Miller to approve the bills list as presented in the amount of \$161,355.37, motion carried.
3. OTHER PERTINENT BUSINESS: Mr. Taylor with building maintenance explained the issue with the use of the ADA doors on the lower level. He has been instructed on how to maintain the doors.

Meeting adjourned at 7:16 pm

Respectfully submitted,

Linda J. Zimmerman
Secretary