

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
BUDGET WORKSHOP
OCTOBER 24, 2019
6:30 PM

The Lower Windsor Township Board of Supervisors held their budget workshop at the Township Community Building at 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Barry Miller at 6:00 p.m. with a pledge to the flag. Also present at the meeting were Vice Chairman Gerald Kellner, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; and Chief Dave Arnold. 3 patrons

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

1. BUDGET DISCUSSION: Ms. Cunningham provided the Board with a presentation summarizing the proposed 2020 budget.
2. Discussion took place on several items that were proposed for the 2020 budget.
 - a. Purchase of a new police vehicle: Ford Interceptor SUV - \$47,832. Board discussed taking a "no interest" loan from the Host Solid Waste Fund and repay annually.
 - b. New flooring for the police department: Including squad room, secretary's office, chief's office, sergeant's office and hallways. Remove and replace with 12 x 12 tiles. Quote price was \$5,600
 - c. Body cameras (8) for police department: Chief can obtain grant money of \$8,102. Total cost \$17,700. Create new line item for grant money received.
 - d. Bulletproof vests: 3 are expiring next year. Quote of \$894 ea.
 - e. Digital cameras for police department – 3 \$800
 - f. Police new uniforms: This would have all officers in one style uniform. Board approved on an as needed basis.
 - g. Cinder bin: Kim Miller provided a quote for \$170,522 through Keystone Concrete. Money available in 2020 of \$125,000. Board asked staff to contact PADOT or a COSTARs representative for information on providers. Board recommended going with a smaller foot print (50 x 50) to save money.
 - h. Gym flooring: Received quote to replace gym flooring. \$85,689, plus \$21,150 for moisture barrier, if needed. We will have \$90,000 in for 2020. Original forecast was to replace in 2021 when there will be \$120,000 available. Have vendor look at testing beforehand and get more information for subbase preparation, if it's needed.
 - i. Security Cameras for park: Quote for 4 mobile cameras at a cost of \$349 per camera and \$40 a month maintenance fee. Board would like to try out 1 or 2 first.

- j. Trash cans for park: Quote for 2 cans \$750. Board feels that's an extreme cost. Look at other types of trash cans at less cost.
 - k. Ordinance codification: Quote for \$15,771. This item has been budgeted yearly in the Capital Improvement/Purchases Fund to do in 2020. We will have \$20,000 available in 2020. Board agreed to codify the ordinances.
 - l. Wireless access points: Cost of cabling was \$949 and wire access points is \$480. Board agreed to install access points.
 - m. Lock Box: Ok with small combination lock box for renters to pick up/return keys.
 - n. Pest control at park concession/pavilion: This would only be for the months of March through November. Cost \$396. Talked about EYRA paying.
 - o. Overage for schoolhouse electric hook-up: Ms. Zimmerman stated Ms. Bedell was in and said LWAHS will pay the extra \$261. Mr. Godfrey is paid in full.
 - p. Supervisor Kellner asked that the line item 410.150 reflect the premium share costs from the police.
 - q. Gun Club Road culvert: Discussion on the culvert cost. Board feels it can be done cheaper. Discuss with our engineer. Contact pipe suppliers for input.
 - r. HVAC maintenance plan: Frey Lutz provided the Township with a cost and is lower than our existing maintenance plan cost. Mr. Taylor said Frey Lutz is providing better service and pricing for recent issues. Board is ok with changing to Frey Lutz.
3. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:44 pm.

Respectfully submitted

Linda J. Zimmerman

Secretary