

**LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
OCTOBER 10, 2019  
6:30 P.M.**

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Gerald Kellner; Supervisor Donald Schock, Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor Andrew Herrold; Engineer John Klinedinst and Chief Dave Arnold. Patrons in attendance: 6

Chairman Miller announced an executive session was held before the meeting for personnel issues.

PUBLIC COMMENT: None

APPROVAL OF MINUTES – SEPTEMBER 12, 2019: Motion by Supervisor Kellner, seconded by Chairman Miller to approve the minutes as presented, motion carried. Supervisor Schock abstained because he was not present at the September meeting.

REPORTS:

1. POLICE: Chief Arnold submitted his report for review.
  - a. Chief Arnold displayed the new uniforms he is trying out. He would like to purchase some winter uniforms this year and budget for summer uniforms next year.
  - b. SRO – Ofc. Jackson's first day was on August 20, 2019. Chief Arnold noted he is certainly a good asset up there and we have had no bad comments. Ofc. Jackson will be taking classes on bullying and drugs so that he can teach classes on those issues. Ofc. Jackson was supplied with a police vehicle to drive back and forth from school and home.
  - c. Kayak event at the river went well with no incidents to report.
  - d. Chief Arnold attended an event at Mt. Pisgah church and spoke about fraud and babysitting safety.
  - e. Chief Arnold has scheduled firearm training in October and will schedule training for use of the trauma kits as well.
  - f. The CODY program installation and training was successful and thanked Mrs. Miller for all the work she did prior to the installation of the new system.
  - g. The Department received an LCE grant and is working with the SADD group at the high school during football games to hand out brochures on alcohol consumption and driving. The Department has also been handing out seatbelt brochures to the students.

Chairman Miller would like to get training for the highway department on how to use the AED that was installed. Chief Arnold has a contact for that type of training.

2. MANAGER: Ms. Cunningham submitted her report.
  - a. Ms. Cunningham reminded the Board that the 2020 Budget Workshop is scheduled for October 24<sup>th</sup> at 6:00 pm.
  - b. Fall Cleanup is scheduled for October 21<sup>st</sup> thru 26<sup>th</sup> and coupons are available at the office.
  - c. Ms. Cunningham is asking if the Board would like to cancel the October 31<sup>st</sup> meeting. By consensus they agreed to cancel the meeting.
  - d. Craley Fire Co. is requesting to attend the Red Lion Halloween Parade. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the attendance of Craley Fire Co. to the Red Lion Halloween Parade, motion carried.
3. SOLICITOR: Atty. Herrold provided the Board with a report.
4. ENGINEER: Mr. Klinedinst submitted his report to the Board. Mr. Klinedinst noted that since the November meeting is a week early, he will not be able to attend but will send a representative if needed.
5. HIGHWAY: Mr. Miller submitted his report.

6. EMERGENCY SERVICES: Reports were received from: Craley Fire Co., EMA, CVAC, and East Prospect Fire Co.
7. EASTERN YORK RECREATION AUTHORITY: Ms. Cirilo submitted a report.
  - a. Ms. Cunningham noted that keys to the building and gym have been issued to the Director.
  - b. The 7<sup>th</sup> grade of Eastern York Middle School would like to paint the dug outs at the park as a community service project.
  - c. Recreation Authority is asking permission for use of the shed for a concession stand when the other concession stand is in use by other organizations.
  - d. Ms. Cunningham noted that she received a quote for pest control at the concession stand.

ZONING:

1. WELL ISOLATION WAIVER – RICK GAINER, 82 FOX CREEK ROAD, TAX MAP PARCEL – 8-17: Mr. Geiner is requesting a waiver of the well isolation distance due to the insufficient area for a new septic system, which will be only 93 ft. apart from the well. SEO, Keith Hunnings has approved the waiver. A release has been signed by the owner and provided to the Township. Motion by Supervisor Schock, seconded by Supervisor Kellner to grant the waiver., motion carried.
2. PLANNING MODULE – RESOLUTION 2019-16, BRAD SMITH, HOFFMAN ROAD: Mr. and Mrs. Smith have submitted a planning module and Resolution to be completed for an on-lot system for a single-family dwelling located on Hoffman Road. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the planning module and Resolution 2019-16, motion carried.

OLD BUSINESS:

1. FIREWORKS ORDINANCE – ORDINANCE 2019-02: This ordinance regulates the use and discharge of consumer fireworks. The ordinance has been properly advertised. Motion by Supervisor Kellner seconded by Supervisor Schock to adopt Ordinance 2019-02, motion carried.

NEW BUSINESS:

1. SPCA AGREEMENT: Ms. Cunningham reported that the new 2020 contract increased to \$3,801.73. Supervisor Schock requested information on the use of the SPCA by the township. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the SPCA agreement, motion carried.
2. KOCHENAUR, EARNEST, SMYSER & BURG – ACKNOWLEDGE AD FOR 2019 AUDIT: The Board acknowledged the ad and authorized to proceed with advertisement.
3. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$223,135.26, motion carried.
4. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 6:56 pm.

Respectfully submitted,

Linda J. Zimmerman  
Secretary