

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 11, 2019
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag and a moment of silence in honor of the fallen soldiers from York County. Also present at the meeting were Vice Chairman Gerald Kellner, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor John Herrold; Engineer John Klinedinst and Chief Dave Arnold. Patrons in attendance: 25.

PUBLIC COMMENT:

1. **LIFE SAVER AWARD:** Chief Arnold awarded the Citizen Lifesaving Award to Kahle Wilson, age 10. By reacting quickly, and calling 911 to get help for his unresponsive parents, his actions helped the emergency response team stabilize his parents and transport them to the hospital for further treatment.
2. **PROMOTION OF OFFICER KORTRIGHT TO SERGEANT:** Chief Arnold announced the promotion of Officer Kortright to Sergeant. Chief Arnold recently conducted interviews for the open position of Sergeant and expressed Officer Chris Kortright was the best candidate for the position. Chief Arnold noted that Officer Kortright served over 19 years with the Township as a patrolman and has attended various trainings such as Child Abuse Investigation, Internet Crimes, Tactical Driving, Vehicle Search and Seizure, Vascar and Taser Certification and also was awarded the Life Saving Award in 2017 and Chief's Award for Citizen Service in 2006.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the March minutes as presented, motion carried.

PRESENTATION ON STORMWATER – JOHN KLINEDINST, C. S. DAVIDSON: Mr. Klinedinst provided a presentation on the MS4 program.

REPORTS:

1. **POLICE:** Chief Arnold submitted his report for review.
 - a. Chief Arnold provided the Board with information on the proposed purchase of a 2019 Dodge Charger AWD for the department. Motion by Supervisor Kellner seconded by Supervisor Schock to proceed with the purchase of the 2019 Dodge Charger with a four year lease, motion carried.
 - b. Chief Arnold requested the Board look into adopting an ordinance regulating solicitation within the township. He provided several ordinances from other municipalities for the Board to review.
2. **MANAGER:** Ms. Cunningham submitted her report for review.
 - a. Ms. Cunningham announced the Spring Clean-up is scheduled for April 22-27.
 - b. Ms. Cunningham is asking for approval of the municipal participation contract with HRG for county bridge inspections by authorizing the Chairman to sign the contract. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the Chairman to enter into agreement with HRG for bridge inspections, motion carried.

- c. Ms. Cunningham informed the Board of some changes to Act 111 and the need of support for a bill to be introduced to address these changes. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize staff to send a letter in support on behalf of the Board of Supervisors in regard to the Act 111 proposed changes, motion carried.
3. SOLICITOR: Atty. Herrold submitted his report for review.
4. ENGINEER: Mr. Klinedinst submitted his report for review.
 - a. Mr. Klinedinst updated the Elham/Poff Rd. water line construction stating they have been inspecting the work with satisfactory results. Chairman Miller heard that the York Water Co has mailed questionnaires along Dallas Drive asking for interest in the water line extending to Dallas Dr. properties. Mr. Klinedinst was not made aware of that by York Water Co.
 - b. Mr. Klinedinst reported that we cannot advertise for the box culvert without receiving approval from PennDot on the structural adequacy of the box culvert. He will keep us updated on this matter.
5. HIGHWAY: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Reports were submitted from EMC, Red Lion Ambulance, East Prospect Fire Co., Craley Fire Co. and Canadochly Valley Ambulance Club.
7. RECREATION AUTHORITY: Supervisor Kellner provided the Board with a monthly financial report and expressed the authority is moving forward with use of our resources with baseball and softball programs and are very appreciative of the support by Todd Taylor.

ZONING:

1. DENNIS WOODS – CLARIFICATION OF WAIVER FOR PROJECT 604-19LD: Ms. Love provided the Board with an update on this project stating that Mr. Woods has constructed a parking lot and is renting the parking area to trash trucks and other large commercial vehicles which was not the proposed intended use. Ms. Love noted that no stormwater site plan has been approved or recorded and no permits have been issued. Neighbors have complained about the large trucks and loud noises in the early morning hours. Chairman Miller expressed this is now a zoning issue and Mr. Woods must come before the zoning hearing board for a variance. Atty. Herrold asserted that Mr. Woods cease all work and remove all vehicles from the property until a variance is obtained from the Zoning Hearing Board. Atty. Herrold noted that Mr. Woods can still park his business vehicles/equipment because of the existing non-conforming use for this property.

OLD BUSINESS:

1. NOISE ORDINANCE: The Board was provided with a draft of the noise ordinance for review and they discussed the hours of operation and would like to change the hours to 10am – 9pm Sunday thru Thursday and 10am – 10pm on Friday and Saturday. The Board discussed the intent of the ordinance and explained they wanted to make sure they addressed all uses. Mr. James Miller, owner of Moon Dancer Winery asked the Board to go into executive session to make a decision tonight. Atty. Herrold explained the process for the adoption of the ordinance and request to the LCB could take 4 – 6 months. Motion by Supervisor Schock seconded by Supervisor Kellner to make corrections as noted and move forward with advertisement for adoption, motion carried.

NEW BUSINESS:

1. 2019 MEMORIAL DAY PARADE DONATION REQUEST: Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the donation of \$250 as budgeted, motion carried.
2. AWARD LINE PAINTING BID: Ms. Cunningham provided a copy of the co-operative line painting contract which was administered by Manchester Township this year. The successful bidder was Alpha Space Control at a price of \$1.04 per lineal foot at a cost of \$21,060.00. Motion by Supervisor Kellner,

seconded by Supervisor Schock to enter into an agreement with Alpha Space Control and authorize the Chairman to sign the agreement, motion carried.

3. AWARD ROAD BIDS: Ms. Cunningham stated the request for bids were properly advertised on March 27 and March 30, 2019. Ms. Cunningham reported no bids were received for road oil and only 2 bids were received for aggregate. Ms. Cunningham is asking for authorization to re-advertise. Because the current contracts run out as of 4/11/19 Chairman Miller questioned if we could just call for quotes. Mr. Klinedinst suggested we contact existing contract holders to see if they would extend current prices. Motion by Supervisor Kellner, seconded by Supervisor Schock, to reject all bids and re-advertise, motion carried.
4. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve the bills list as presented in the amount of \$67,483.87, motion carried.
5. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:54 pm.

Respectfully submitted

Linda J. Zimmerman
Secretary-Treasurer