

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 14, 2019  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice Chairman Gerald Kellner, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor John Herrold; Engineer John Klinedinst and Chief Dave Arnold. Patrons in attendance: 25.

**PUBLIC COMMENT:**

1. CHAD LIVELSBERGER – WRIGHTSVILLE FIRE DEPT. – Fire Chief Chad Livelsberger was here to present commendations to the crew of the Craley Fire Company who responded to an accident involving entrapment on Long Level Road and assisted in extracting the accident victim. He noted that because of their expertise they deserve all the credit for saving a life. Chief Livelsberger awarded the Holmatro Gold Pin award to: Sean Bookmyer, Sean Saylor, Merv Dellinger, Bill Diehl, Ed Bookmyer, Mark Perkins and Josh Frantz. The Board thanked all members for their service.
2. DR. ANTHONY SKIPTUNAS: Dr. Skiptunas wanted to thank the road crew for a great job they did on clearing the roads during the past snow storms.

**APPROVAL OF MINUTES – FEBRUARY 14, 2019:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes from the February 14, 2019 meeting as presented, motion carried.

**PRESENTATION ON STORMWATER – C S DAVIDSON:** This is postponed to the April meeting.

**REPORTS:**

1. POLICE: Chief Arnold submitted his report for the Board to review. Chief Arnold has one item to discuss regarding the new CODY reporting system being installed. Because of the new system, 2 new computers are needed and several of the police department computers will need to be updated with the new Windows 10 software before the September deadline of going live. Chief Arnold discussed with staff the extra \$6,083 needed for this upgrade and it was determined that money was available in the Capital Improvement/Purchases Fund. Supervisor Kellner would like to review the proposal before approving the upgrades. This will be on the April agenda.
2. MANAGER: Ms. Cunningham submitted her report.
  - a. Ms. Cunningham reported that a resolution is needed to close out the DCNR grant, which will initiate the final 10% payment of \$1,000. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve resolution 2019-10, motion carried.
  - b. Dallastown Borough is requesting Craley Fire Co.'s attendance at several non-emergency events in 2019. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve attendance to the non-emergency events in 2019, motion carried.
  - c. The Spring newsletter will be sent out shortly to residents and placed on our Facebook page as well as our website.
  - d. The Auditors have completed their review and praised Mrs. Zimmerman for her organization of files.

- e. Lower Windsor hosted the York Co. Dirt, Gravel and Low Volume Road Program Info Session on Friday February 15, 2019 given by the York County Conservation District, which our road crew attended.  
Chairman Miller asked to add an article in the newsletter about grass cuttings on roadways. Ms. Cunningham noted that an article already exists in the newsletter.
3. SOLICITOR: Atty. Herrold submitted his report for review. Chairman Miller questioned if we can prepare to discuss the noise ordinance at the April meeting. The Board agreed to discuss at the April meeting.
4. ENGINEER: Mr. Klinedinst submitted his report for review. Mr. Klinedinst also noted that a motion to bid the box culvert is needed during the road project discussion. Mr. Klinedinst assured the board that a box culvert is needed for effectiveness. Supervisor Schock questioned how far up around the curve on Bull Run Rd. are we placing guiderail. Mr. Klinedinst stated we will be filling in the gap. Chairman Miller noted that the State provided the guiderail for that project.
5. HIGHWAY DEPARTMENT: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Reports were received from EMA, CVAC and East Prospect Fire Co.
7. RECREATION AUTHORITY:
  - a. Ms. Cirilo was here to request the use of the gym for indoor practice of spring sports such as softball. Ms. Cirilo explained that all equipment will be indoor sport equipment so not to damage the facility and would only be an alternative site for practices because of weather.
  - b. Ms. Cirilo is requesting an extension of time for use of the police training room until other facilities are found. Mr. Robbins, EYRA Board member, explained that Hellam Township is looking to build a new township office. Therefore, the Kreutz Creek Library will move into the existing township office and then the Recreation Authority can move into the library building. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the extended use of the training room by the Authority until June 1, 2020, motion carried. Mr. Robbins asked if they can use the gym for practices and noted that they are willing to sign an agreement to repair any damages that may happen during their use. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the recreation authority programs use of the gym, on an as needed basis, for outdoor sports with indoor friendly equipment, motion carried.

#### ZONING:

1. FIREWORKS ORDINANCE: Ms. Love provided a summary of the new fireworks law that was adopted in 2017. Ms. Love noted that several issues are not addressed in the law and she is asking the Board for authorization to work on an ordinance to address these issues such as permit issuance time line, bonding, display hours, providing a site plan, burn ban prohibitions, penalties, fees for applications/inspections, etc. The Board agreed to have staff and planning commission work on a draft for a fireworks ordinance.

OLD BUSINESS: None

#### NEW BUSINESS:

1. APPROVE ROAD PROJECTS: Ms. Cunningham provided the Board with an update of the Road Projects for the year by outlining the costs and noting that there will be enough money to complete the projects as listed. Motion by Supervisor Schock, seconded by Supervisor Kellner to

approve the road projects and authorize the bids for the box culvert and road materials, motion carried.

2. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as presented in the amount of \$59,925.00, motion carried.
3. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:20 pm

Respectfully submitted,

Linda J. Zimmerman  
Secretary-Treasurer