

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 14, 2019
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice Chairman Gerald Kellner, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Solicitor John Herrold; Engineer John Klinedinst and Chief Dave Arnold. Patrons in attendance: 24.

Chairman Miller announced that an executive session was held before the meeting for personnel issues.

SWEARING IN OF POLICE CHIEF: Judge Barry Bloss conducted the swearing in of Dave Arnold as the new Police Chief.

PUBLIC COMMENT:

1. HOLLIS BEDELL: Ms. Bedell asked why we had another incident with the frozen water lines this year after going through it last year around this time.
2. Matthew Mann – Mayor of East Prospect: Welcomed Chief Dave Arnold to the area.

APPROVAL OF MINUTES – JANUARY 7, 2019: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes from the January meeting, motion carried.

REPORTS:

1. POLICE: Chief Arnold submitted his report for review and summarized the year-end report from the County. Chief Arnold reported that with the ongoing nationwide opioid epidemic the township had 8 overdoses and 7 of them were administered Narcan and survived.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Ms. Cunningham informed the Board that Griffith Automation completed their work and it will be reported to Labor & Industry.
 - b. Mr. Berger from PennDot contacted the Township in regards to the Furnace Road TIP bridge project noting that a decision will have to be made if we want PennDot to manage and administer the project. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the TIP bridge project for Furnace Road bridge to be managed and administered by PennDot, motion carried.
 - c. Ms. Cunningham provided pictures of the new ADA doors that were installed in January at the lower level entrance.
 - d. Ms. Cunningham received a request from the York Water Co to install a water line on Elham Drive and asked the Board if they wanted to have a contract for this work. Mr. Klinedinst reviewed the application and advised that it looked like all work is outside the roadway and recommended supplying a copy of the material specifications along with the permit.
 - e. The York Water Co is asking if the Township would like to place hydrants in various areas along Elham Drive, Poff Road and Canadochly Roads. The estimated yearly cost would be \$1,400. By consensus of the Board, they approved the hydrants and if the hydrants become a burden the Board will re-evaluate the matter.

3. SOLICITOR: Atty. Herrold submitted his report for review.
4. ENGINEER: Mr. Klinedinst submitted his report and noted that he would like to schedule the 2019 road inspection.
5. HIGHWAY DEPT: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Craley Fire Co., Red Lion Area Ambulance, , East Prospect Fire Co. and CVAC submitted reports. Emergency Management Coordinator, Chris Eaton was present and introduced himself to the Board and expressed he plans to attend future meetings as necessary.
7. RECREATION AUTHORITY: Supervisor Kellner reported that the meeting minutes will be submitted and noted that staff has met with the Director, and some of the scheduling has been transferred to the authority and they will continue to market the name and events/activities with Facebook and website postings.

ZONING:

1. PLAN 601-18SLD-COMMUNITY FIRE CO OF CRALEY & KLINE – VILLAGE DISTRICT: This is a subdivision to add onto the adjoining property owners Robert & Gloria Kline. A request for a waiver of Section 408 to allow the plan size of 1"= 30' in lieu of the required 1"= 50' or 1"= 100' and a waiver of the PADEP Planning Waiver and Non-Building Declaration. The following conditions will have to be addressed; all administrative items shall be addressed prior to recording of the plan, revised deeds for Lot 1 and 2 shall be recorded in the Recorder of Deeds office after the subdivision plan recording and final plans as recorded shall be submitted to the Township in electronic format. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waiver of Section 408 and the DEP Planning Waiver & Non-Building Declaration and meeting the conditions as stated, motion carried.
2. PLAN 602-18SLD- COMMUNITY FIRE CO OF CRALEY & BAKER – VILLAGE DISTRICT: This is a subdivision plan to add onto the adjoining property owners Andrew & Maggi Baker. A request for a waiver of Section 408 to allow the plan size of 1"= 30' in lieu of the required 1" = 50' or 1"= 100' and a waiver of the PADEP Planning Waiver and Non-Building Declaration. The following conditions will have to be addressed; all administrative items shall be addressed prior to recording of the plan, revised deeds for Lot 1 and 2 shall be recorded in the Recorder of Deeds office after the subdivision plan recording and final plans as recorded shall be submitted to the Township in electronic format. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waiver of Section 408 and the DEP Planning Waiver & Non-Building Declaration and meeting the conditions as stated, motion carried.
3. PLAN 603-18SLD – COMMUNITY FIRE CO OF CRALEY & FITCH – VILLAGE DISTRICT: This is a subdivision plan to add onto the adjoining property owners Joseph & Dawn Fitch. A request for a waiver of Section 408 to allow the plan size of 1"= 30' in lieu of the required 1" = 50' or 1"= 100' and a waiver of the PADEP Planning Waiver and Non-Building Declaration. The following conditions will have to be addressed; all administrative items shall be addressed prior to recording of the plan, revised deeds for Lot 1 and 2 shall be recorded in the Recorder of Deeds office after the subdivision plan recording and final plans as recorded shall be submitted to the Township in electronic format. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waiver of Section 408 and the DEP Planning Waiver & Non-Building Declaration and meeting the conditions as stated, motion carried.
4. PLAN 604-19LD – DENNIS WOODS – VILLAGE DISTRICT: Mr. Woods is requesting a waiver of a land development plan to create a new gravel parking area for the existing D. C. Woods Excavating business at the corner of Mt. Pisgah and Yorkana Roads. Ms. Love noted that a stormwater site plan can meet the requirements as well with very little difference from a land development plan. Mr. Klinedinst reviewed and recommended approval of the waiver request.

The planning commission voted to approve the waiver but had concerns regarding the screening and buffers along Mt. Pisgah Road as well as the neighboring residence. Mr. Woods agreed to place a 3' berm and provide landscape later. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the waiver of a land development plan, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. RESOLUTION 2019-05 – POLICE RECORDS DESTRUCTION-(2): Motion by Supervisor Schock, seconded by Supervisor Kellner to adopt Resolution 2019-05, motion carried.
2. RESOLUTION 2019-06 – EXONERATE TAX COLLECTOR: Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Resolution 2019-06, motion carried.
3. RESOLUTION 2019-07 – AUTHORIZE TRANSFER FUNDS FOR 2019: Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Resolution 2019-07, motion carried.
4. RESOLUTION 2019-08 – AUTHORIZE TRANSFER TO CAPITAL IMPROVEMENT/PURCHASES FUND: Motion by Supervisor Schock, seconded by Supervisor Kellner, to adopt Resolution 2019-08, motion carried.
5. RESOLUTION 2019-09 – AUTHORIZATION TO ADOPT THE YORK CO. 2018 HAZARD MITIGATION PLAN: Motion by Supervisor Schock, seconded by Supervisor Kellner to adopt Resolution 2019-09, motion carried.
6. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$122,233.14, motion carried.
7. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:04 pm.

Respectfully submitted

Linda J. Zimmerman
Secretary