

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
DECEMBER 13, 2018  
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice Chairman Gerald Kellner, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love, Solicitor John Herrold and Engineer John Klinedinst. Patrons in attendance: 6

Chairman Miller announced that an executive session was held on December 10, 2018 and tonight before the meeting regarding personnel issues.

**PUBLIC COMMENT:**

1. DANIEL STAMBAUGH – BROOKFIELD ENERGY: Mr. Stambaugh asked for the Board's opinion on pedestrian crosswalks at Long Level area. The Board agreed it's a good idea but has concerns regarding liability issues. The Board agreed that if Brookfield Energy can obtain a permit as a private entity the Board is not opposed to the crosswalk.
2. MOLLY MILLER – EASTERN YORK RECREATION AUTHORITY: Mrs. Miller, secretary of the Eastern York Recreation Authority thanked the Board of Supervisors for supporting the creation of the new recreation authority. Ms. Miller also thanked Ms. Cunningham for applying for the DCNR grant and Mrs. Zimmerman for advice on getting things set up.

APPROVAL OF MINUTES – NOVEMBER 1, 2018: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the November 1, 2018 minutes as submitted, motion carried.

**REPORTS:**

1. POLICE: Submitted reports for October and November.
2. MANAGER: Ms. Cunningham submitted her report for review.
  - a. Informed the Board that Mr. Klinedinst secured an electrical contractor Engles & Fahs for the ADA door project at a cost of \$2,505. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the contract with Engles & Fahs, motion carried.
  - b. Provided the Board with the Zoning Officers yearly report for review.
  - c. Informed the Board that she received a thank you note from Mr. Nissley who requested a speed reduction along Mt. Pisgah Road.
  - d. Announced that we will be receiving a check from DEP for the 2017 Act 101 904 Recycling grant in the amount of \$3,413.00.
  - e. Reminded the Board that the Reorganizational meeting will be held on January 7, 2019 at 6:30 pm.
3. SOLICITOR: Atty. Herrold submitted his report for review.
4. ENGINEER: Mr. Klinedinst submitted his report for review.
  - a. Contracting with Engles & Fahs finalized all contractors for the ADA doors. Mr. Klinedinst will approach CDBG to get more money as a result of how we had to proceed to get contractors.
  - b. Noted that the county bridge inspection program has resulted in reducing the tonnage allowed on Meadow Road Bridge to 5 tons.

- c. Fishing Creek – PennDOT accepted the application and the permit is still under review. PennDot will provide the guiderail for the project.
5. HIGHWAY: Mr. Miller provided his report.
6. EMERGENCY SERVICES: Reports were received from CVAC, Craley Fire Co., Yorkana Fire Co., East Prospect Fire Co. and Red Lion Area Ambulance.
7. RECREATION AUTHORITY: Supervisor Kellner thanked Ms. Miller for her work on getting the new recreation director settled and the bank account opened.

ZONING:

1. PLANNING MODULE – WOLFE FAMILY – RESOLUTION 2018-17: Motion by Supervisor Kellner, seconded by Supervisor Schock to approve Resolution 2018-17, Wolfe planning module, motion carried.
2. Provided memo on appointments to Zoning Hearing Board and Planning Commission.
3. Asked the Board to think about approving Planning Commission/Zoning Hearing Board members to attend PSATS conference.

OLD BUSINESS:

1. RESOLUTION 2018-16 – ADOPTION OF 2019 BUDGET: Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt the 2019 budget, motion carried.

NEW BUSINESS:

1. RESOLUTION 2018-15 – ENACTMENT OF TAXES FOR 2019: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve Resolution 2018-15 to enact 2019 taxes, motion carried.
2. REQUEST FOR APPOINTMENT – EASTERN YORK COUNTY EMERGENCY MANAGEMENT COORDINATOR: Motion by Supervisor Schock, seconded by Supervisor Kellner to appoint Chris Eaton, as Eastern York County Emergency Management Coordinator, motion carried.
3. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$95,298.08, motion carried.
4. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 6:58 pm.

Respectfully submitted

Linda J. Zimmerman  
Secretary