

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 1, 2018
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice Chairman Gerald Kellner, Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love and Solicitor Andrew Herrold and Engineer John Klinedinst. Solicitor John Herrold arrived at 6:50 pm. Patrons in attendance: 14

Chairman Miller announced that an executive session was held before the meeting concerning litigation matters.

PUBLIC COMMENT:

1. **ROBERT KLINE – SUSQUEHANNA SENIOR CENTER:** Mr. Kline was here to report that grant money is available for the Sr. Center. They proposed 2 items. 1) an electronic sign, 2) TV screens for the social hall. The grant application requires that the Sr. Center obtain approval from the Board for these proposed items since the facility is leased. Mr. Kline asked if the Sr. Center is still able to use the social hall every 3rd Saturday because it has been in use by others during that allotted time. Ms. Cunningham asked Mr. Kline to come in and speak with the Administrative Assistant to review the availability. Mr. Kline also inquired if the lights in the lower parking lot could be left on till 11:00 pm for certain events. Ms. Cunningham informed him that the lights can not be set at varying times.
2. **BRYCE WINTER:** Mr. Winter expressed interest in bringing craft beer to the Long Level area. He inquired what steps need to be taken to obtain permitting. The Board explained a referendum would need to be put on the ballot and he may need to contact the county elections office on the process. Ms. Cunningham also asked him to speak with the zoning officer to see if the use is allowed.

APPROVAL OF MINUTES: OCTOBER 11, 2018 & OCTOBER 25, 2018: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes from the October 11 and October 25 meetings as presented, motion carried. Chairman Miller abstained from the October 11, 2018 because he was absent.

REPORTS:

1. **POLICE:** None
2. **MANAGER:**
 - a. Ms. Cunningham reported that a special meeting is scheduled for November 29th and asked if the Board wanted to cancel. The Board will wait till the end of the meeting to decide.
 - b. Senior Center grant request: Ms. Cunningham informed the Board that she would like to have Atty. Herrold review the grant application for the Sr. Center.
 - c. PennDot Speed Study on Mt. Pisgah Rd.: Ms. Cunningham reported that the speed study performed by PennDot on Mt. Pisgah Road came back with a recommendation to decrease the speed limit to 30 mph from Sam Lewis State Park to Cool Creek Road for vehicles with a gross weight limit in excess of 26,000 lbs.
 - d. A resident had a question about trash trucks parking on Mt. Pisgah. Ms. Cunningham replied that it is a police issue and to call 911 when it is happening.
3. **SOLICITOR:** Atty. Herrold submitted his report.

4. ENGINEER: Mr. Klinedinst submitted his report and updated the Board on the ADA door project noting that he has a contractor for the doors and is in the process of obtaining an electrical contractor. Construction will begin in January 2019.
5. HIGHWAY DEPARTMENT: None
6. EMERGENCY SERVICES: Reports were provided from Lake Clarke Rescue and CVAC.
7. RECREATION AUTHORITY: None

ZONING: None

MOON DANCER WINERY DISCUSSION: Atty. Caulkins was here to discuss the consideration of an ordinance in regards to the winery. Motion by Supervisor Kellner, seconded Supervisor Schock to authorize the solicitor to work on researching the potential of narrowing the ordinance to a use and authorizing staff to work on a draft to take under consideration by the Board, motion carried.

OLD BUSINESS:

1. AUTHORIZE TO ADVERTISE 2019 BUDGET: There are a few outstanding items to discuss:
 - a. Ms. Zimmerman reported that the NIBRS system cost can be spread out over a 3 year term with the first installment including the upgrade to the server: \$23,833 then \$13,197 for the remaining 2 years. The Board agreed to budget the full amount of \$21,309 and the server upgrade of \$10,637 in 2019.
 - b. Mrs. Zimmerman explained we received quotes for the fabric cinder bin. The cost would be \$59,276.98 without the block wall. Roadmaster Miller received a quote for concrete walls of \$32,000 from Keystone Concrete Products. Mrs. Zimmerman reported that we currently have \$50,000 in the fund. The Board agreed to maintain the funding for the cinder bin to be constructed in 2020.
 - c. Mrs. Zimmerman reported that in the State Liquid Fuels fund we questioned the additional cost for the Meadow Rd. bridge work. Windsor Township got an estimate of \$55,000 to repair the bridge. Since we will share in the cost of repair, our portion will be \$28,000. Roadmaster Miller explained we have the same situation with Salem Church Rd. bridge with sharing cost for repair. This is damage from the rain storm event on August 31, 2018 that we'll need repair in 2019. The Board agreed to budget for repairs and use what was left over from 2018 balance to do the bridge and roadwork. The pipe projects for Hakes Hollow and Pleasant hill Road will need general permits. Motion by Supervisor Schock, seconded by Supervisor Kellner to authorize the Engineer to apply for the general permit for the pipe projects, motion carried.
Motion by Supervisor Schock, seconded by Supervisor Kellner, to authorize the advertisement of the 2019 budget, motion carried.
2. YORK WATER CO. – FIRE HYDRANTS: Ms. Cunningham reported that she received costs for hydrants at the 1,000 ft. intervals as follows:
 - a. 4 hydrants: \$123.04/month - \$1,476.48 annually
 - b. 5 hydrants: \$153.80 month - \$1,845.60 annuallySupervisor Kellner is concerned that only certain residents will benefit by getting insurance discounts and may consider instituting a tax for those residents who benefit from those fire hydrants or we can approach Modern Landfill and ask to add them to the ones they already pay.

NEW BUSINESS:

1. AUTHORIZE TO ADVERTISE 2019 MEETINGS: Ms. Cunningham presented the 2019 meeting dates for Board of Supervisors, Planning Commission, Zoning Hearing Board, Board of Auditors and Eastern

York County Emergency Management Agency. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the advertisement of the 2019 meeting dates as presented, motion carried.

2. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills list as presented in the amount of \$47,570.43, motion carried.
3. OTHER PERTINENT BUSINESS: The Board cancelled the November 29, 2018 meeting.

Meeting adjourned at 7:15 pm

Respectfully submitted

Linda J. Zimmerman
Secretary