

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
SEPTEMBER 13, 2018  
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice-Chairman Gerald Kellner; Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Engineer John Klinedinst; Solicitor John Herrold and Sgt. Jim Thomas. Patrons in attendance: 26

Chairman Miller announced that an executive session was held on September 4, 2018 for personnel issues.

SGT. THOMAS: Sgt. Thomas was here to present Letters of Commendation to Officer Jackson, Officer Neff and Officer Dickmyer for their response to the incident at the Red Rose and assisting with the investigation.

MOLLY MILLER: Ms. Miller, representing the police department, presented Sgt. Thomas with a plaque commemorating his 20 years of service to the Township.

**PUBLIC COMMENT:**

1. CONNIE LOPER – KALTREIDER BENFER LIBRARY: Mrs. Loper provided the Board with a brief summary of the library's community outreach and thanked them for their donation.
2. STEVE McDONALD – MOONDANCER WINERY: Mr. McDonald was here representing Moondancer Winery and owner, Jim Miller. Mr. McDonald provided the Board with a draft noise ordinance for review. Discussion took place on the necessity for a noise ordinance in the Township and how this will help Mr. Miller continue his events. There was no action by the Board and was tabled.
3. ERIC SMITH: - PARAMOTOR: Not in attendance.
4. JERRY NISSLEY – TRUCK TRAFFIC: Mr. Nissley who lives on Mt. Pisgah Road was here to request a speed limit study on Mt. Pisgah Rd. Since this is a state road a letter will have to be sent to PADOT for this request. Motion by Supervisor Kellner, seconded by Supervisor Schock authorizing the Township Manager to send a letter requesting a speed study of Mt. Pisgah Rd.

APPROVAL OF MINUTES – AUGUST 9, 2018: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as submitted, motion carried.

**REPORTS:**

1. POLICE: Sgt. Thomas provided a report for review.
2. MANAGER: Ms. Cunningham provided the Board with her report.
  - a. Lower Windsor and Hellam Townships and Hallam and Wrightsville Boroughs will be hosting a Stormwater Fair on Oct. 10, 2018 5-7 pm at the Hellam Township public works building. All are welcome to attend.
  - b. The Fall Newsletter is available on our website.
  - c. The York Co. Convention is being held at Heritage Hills on Thursday November 15, 2018.
  - d. Staff has started working on the 2019 budget.
3. SOLICITOR: Atty. Herrold provided his report. Atty. Herrold updated the Board regarding the correspondence to the York Water Company. Atty. Herrold and John Klinedinst have not received any response and now a letter will go to the President, Mr. Hines. The Board concurred.
4. ENGINEER: Mr. Klinedinst submitted his report. Mr. Klinedinst reported that no bids were received again for the ADA door project. After receiving approval from CDBG to secure a contractor Mr. Klinedinst has scheduled a meeting with a contractor for tomorrow to review the project.

5. HIGHWAY DEPARTMENT: Mr. Miller was here to discuss the road projects and funding. Since we've had several rain events where roadways had to be repaired he is asking the Board if they want to continue with the remaining road projects. Mrs. Zimmerman reported that we have \$335,000 budgeted and have spent \$246,843 already. The Board agreed to keep \$50,000 for a buffer and use the \$40,000 for the oil & chip projects and cut back to a single use application. Mr. Miller also reported that the owner of 112 Gilbert Lane complained that water from the storm pipe is destroying his yard. Previous examinations of the property show that a previous owner connected a pipe to the Township outlet and therefore it would be the property owner's responsibility to repair the damage.
6. EMERGENCY SERVICES: Reports were received from CVAC, East Prospect Fire Co., Craley Fire Co., Yorkana Fire Co. and Red Lion Area Ambulance.
7. RECREATION AUTHORITY: Supervisor Kellner announced that they have hired a director and she will start October 1, 2018. Supervisor Kellner reporting that the Recreation Authority minutes will be submitted on a monthly basis. Supervisor Kellner asked if the Recreation Authority can use the police training room until a more appropriate site is obtained. Motion by Supervisor Schock, seconded by Supervisor Kellner to allow the Recreation Authority use of the police training room for their temporary office until April 1, 2019, motion carried.

#### ZONING

1. AJ HOME SOLUTIONS – 175 HAKES HOLLOW ROAD – AG DISTRICT – SMALL FLOW TREATMENT FACILITY PLANNING MODULE: AJ Homes Solutions is asking the Board to approve the planning module and request the property owner to report yearly to DEP and the Township. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the Planning Module on condition of sending the required reports to DEP and Township, motion carried.

#### OLD BUSINESS:

1. FULTON BANK – POLICE VEHICLE LEASE: Mrs. Zimmerman provided the Board with copies of the lease agreement for a police vehicle that was delivered on August 27, 2018. Atty. Herrold has reviewed the documents and provided his opinion letter. Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the lease documents and authorize staff to execute the documents, motion carried.

#### NEW BUSINESS:

1. 2018 MMO – POLICE & NONUNIFORM PENSION OBLIGATIONS: Mrs. Zimmerman provided the Board with the Minimum Municipal Obligation for the following pension plans:
  - a. Police - \$127,766
  - b. Non-uniform - \$26,035Motion by Supervisor Kellner, seconded by Supervisor Schock to acknowledge the 2019 MMO for each pension plan, motion carried.
2. ANIMAL CONTROL SERVICES CONTRACT: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the Animal Control Services contract with Klugh Animal Control, motion carried.
3. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$266,979.41, motion carried.
4. OTHER PERTINENT BUSINESS: Mr. George Zeigler asked if we still have a burning ordinance, and if so, why aren't the police enforcing it? The Board recommended that he call 911 to report any burning ordinance violation.
5. Atty. Herrold requested an executive session, after adjournment, regarding litigation.

The meeting adjourned at 7:58 pm.

Respectfully submitted

Linda J. Zimmerman  
Secretary-Treasurer