

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MAY 10, 2018  
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice-Chairman Gerald Kellner; Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Engineer John Klinedinst and Solicitor John Herrold. Patrons in attendance: 6

Chairman Miller announced that an executive session was held on April 24, 2018 and before the meeting tonight for personnel matters.

**PUBLIC HEARING - ADOPTION OF ORDINANCE TO CREATE A JOINT RECREATION AUTHORITY:** Chairman Miller called the public hearing to order at 6:30 pm. Chairman Miller asked for any comments on the creation of the new recreation authority with Hallam Borough, Hellam Township and Lower Windsor Township. No comments were received. Chairman Miller closed the public hearing at 6:30 pm.

**PUBLIC COMMENT:**

1. **ROBERT KLINE – CRALEY FIRE CO.:** Mr. Kline expressed that the Craley Fire Company will be submitting a subdivision to clean up property lines with neighboring lots. Mr. Kline is asking for waiver of the application and permit fees. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waiver of any fees associated with the Craley Fire Company subdivision for in house, administrative and permit fees, motion carried.

**APPROVAL OF MINUTES – April 12, 2018:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as submitted, motion carried.

**REPORTS:**

1. **POLICE:** The monthly report was submitted for review
2. **MANAGER:** Ms. Cunningham submitted her report for review.
  - a. Ms. Cunningham noted that Fawn Grove Borough is requesting Craley Fire Company's attendance at multiple non-emergency events in 2018. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the attendance at the Fawn Grove Borough events, motion carried.
  - b. Ms. Cunningham is asking the Board if the Senior Center can use the Rexroth Park parking lot for the week of August 20-25. The Board agreed for the Senior Center to use the parking area in Rexroth Park.
  - c. Mr. Kellner questioned the police report noting that vehicle 29-11 had tires mounted and balanced twice in a month. Ms. Cunningham will report back on that.
  - d. Ms. Cunningham noted that a second meeting is scheduled for May 31<sup>st</sup> and asked the Board if they want to cancel. The Board agreed to cancel the meeting.
3. **SOLICITOR:** Atty. Herrold submitted his report for review.
4. **ENGINEER:** Mr. Klinedinst submitted his report for review.
  - a. Mr. Klinedinst gave an update on the York Water Co repairs on Canadochly Road. Mr. Klinedinst noted that repair work will be done tomorrow and explained we have a 2 year warranty agreement with York Water Co. for their repair work.
  - b. Mr. Schock asked if we've had any contact with Safe Harbor. Mr. Klinedinst provided a new contact for Safe Harbor.
5. **HIGHWAY:** Mr. Miller submitted his report.
6. **EMERGENCY SERVICES:** Reports were received from Canadochly Valley Ambulance, East Prospect Fire Co., Lake Clarke Rescue, Craley Fire Co., Red Lion Area Ambulance and Yorkana Fire Co.

ZONING: None

OLD BUSINESS:

1. ADOPTION OF ORDINANCE 2018-01: This ordinance is to create a recreation authority with Hallam Borough, Hellam Township and Lower Windsor Township. Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Ordinance 2018-01, motion carried.
2. MUNICIBID: Ms. Cunningham reported that no bids we received for the fuming hood. The Board asked to look at donating to other departments or if it's too outdated it can be scrapped.
3. CDBG GRANT FOR ADA DOORS: Ms. Cunningham informed the Board that we received 2 bids for the engineering costs for the ADA doors. Buchart Horn - \$14,434.00 and C S Davidson - \$4,449.16. Ms. Cunningham explained because Windsor Township is also installing ADA doors, C S Davidson's bid is a discounted rate. Motion by Supervisor Schock, seconded by Supervisor Kellner to accept the bid from C S Davidson, motion carried.

NEW BUSINESS:

1. RESOLUTION 2018-12 DESTRUCTION OF POLICE RECORDS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the destruction of police records as listed, motion carried.
2. AWARD LINE PAINTING BID: Ms. Cunningham reported that Springettsbury Township administered the cooperative line painting bids and they awarded the bid to Alpha Space Control at a cost of \$.094 per lineal ft. Motion by Supervisor Kellner, seconded by Supervisor Schock to enter into the cooperative line painting bid agreement, motion carried.
3. TIM CALDWELL – MILITARY/VETERANS PARADE DONATION REQUEST: Mr. Terry Mullens, a committee member, is here to request a donation for the East Prospect Memorial Day Parade. Motion by Supervisor Kellner, seconded by Supervisor Schock to donate \$250.00 to the parade as budgeted, motion carried.
4. DONATIONS: Ms. Cunningham noted that on May 24<sup>th</sup> she and Chairman Miller are scheduled to meet with the fire companies. Chairman Miller asked how the membership drive is going at East Prospect Fire Co. Mr. Hanson reported they signed up several new members. The Board agreed as long as we see continued progress they have no issue with releasing donation money. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the donations for May/July period, motion carried.
5. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills a listed in the amount of \$108,879.41, motion carried.
6. OTHER PERTINENT BUSINESS: Chairman Miller announced that they appointed Sgt. Jim Thomas as the Officer in Charge until a permanent Chief is hired.

Meeting adjourned at 6:52 pm.

Linda J, Zimmerman  
Secretary