

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 12, 2018
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Vice-Chairman Gerald Kellner; Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Engineer John Klinedinst; Solicitor John Herrold and Police Chief Caldwell. Patrons in attendance: 35

Chairman Miller announced that executive sessions were held on March 22, March 23, April 3 and April 12, 2018 for personnel matters.

Chairman Miller regretfully announced that Chief Caldwell is resigning from Lower Windsor Township Police Department. Chairman Miller recognized Representative Stan Saylor, who is here to present Chief Caldwell with a citation from the PA House of Representatives. Representative Stan Saylor presented Chief Caldwell with a citation detailing Chief Caldwell's achievements and service.

SHERIFF'S DEPARTMENT – PRESENTATION: The York County Sheriff's office presented a certificate of appreciation to Sgt. Jim Thomas and other members of the York County Police Pipes and Drums for participation in the K-9 fundraiser 5K in 2017.

PUBLIC COMMENT:

1. **DR. ANTHONY SKIPTUNAS - 1240 Klines Run Rd:** Dr. Skiptunas addressed the Board regarding the need of Comcast cable service in his area and asked the Board for assistance. The Board asked Ms. Cunningham to contact Comcast to inquire about plans to expand in areas of Lower Windsor Township.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve the minutes as presented, motion carried. Chairman Miller abstained due to his absence at last month's meeting.

REPORTS:

1. **POLICE:** Chief Caldwell submitted his report for review.
 - a. Chief Caldwell noted that 2 officers participated in a DUI checkpoint in Springettsbury Twp. that was instrumental in at least 3 drug and alcohol related arrests.
 - b. Chief Caldwell updated the Board on the 2 new police vehicles stating New Holland Auto Group informed him the cars have not yet been built.
 - c. Chief Caldwell informed the Board he attended the SRO meeting with the Eastern York School District. The District will prepare a MOU which would outline the necessary expectations for the position.
 - d. Chief Caldwell announced that on May 1, 2018, at Prospect Hill Cemetery, a commemoration for fallen officers will take place and the US Marshall's service will be in attendance to recognize Marshal Chris Hill and family.
2. **MANAGER:** Ms. Cunningham submitted her report to the Board.
 - a. Ms. Cunningham noted that Craley Fire Co is asking to attend the Wrightsville Memorial Day Parade on May 28, 2018 and the Lonny Gordon Car Show on May 26, 2018. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the attendance to those events, motion carried.
 - b. Ms. Cunningham announced that we received a check from DEP for the 2015 Act 101 904 Recycling Grant in the amount of \$2,710.00.
 - c. Ms. Cunningham provided the Board with a quote to upgrade the controllers in the gym at the cost of \$1,700.00. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the upgrade of the controls in the gym, motion carried.
3. **SOLICITOR:** Atty. John Herrold submitted his report to the Board.
 - a. Atty. Herrold informed the Board he attended the DeJong junkyard appeal on April 11, 2018 and a decision from the Commonwealth court will be within the next 3 months.

- b. Atty. Herrold noted the advertisement for the Ordinance creating the Eastern York Recreation Authority was advertised on April 5, 2018 and will be on the May agenda for action.
4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. Mr. Klinedinst informed the Board that an inspection of Canadochly Road will take place with the York Water Co. on April 27, 2018 at 8:00 a.m.
5. HIGHWAY DEPARTMENT: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Reports were received from Yorkana Fire Co., East Prospect Fire Co., and Canadochly Valley Ambulance Club.

ZONING:

1. PLAN 596-18SLD – KAUN AND GREENYA – AGRICULTURAL DISTRICT: Mr. Faircloth was here representing this subdivision plan located on Craley Road. Mr. Faircloth noted this plan is to adjust the property lines between existing three single family dwelling lots. The Zoning Hearing Board granted a variance on the setback for 2 of the 3 properties on March 15, 2018. The applicant is requesting a waiver of Sec. 408 plan scale. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the plan and grant the waiver of plan scale, motion carried.
2. SPECIAL TEMPORARY PERMIT – DRUCK: Mr. Druck of 62 Skunk Hollow Road is asking for approval for a special temporary permit for his grandparents to live in a manufactured home on his property. Staff recommends approval with conditions for: 1) requires an application for building and zoning permits; 2) will have to meet required building setbacks; 3) requires a permit from the SEO to install a new septic tank; 4) and meet all the requirements of Sec 804 of the SALDO. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the special temporary permit, motion carried.

OLD BUSINESS:

NEW BUSINESS:

1. AWARD ROAD BIDS: Ms. Cunningham provided the results of the material bids as follows:
 - a. ROAD OIL: Martin Paving - \$2.61/gal for a total of \$156,600.
 - b. AGGREGATE:
 - i. Kinsley Construction: #8 washed stones - FOB Plant:\$5,550.00, FOB Job Site: \$9,150.00
 - ii. County Line Quarry: #57 stone, #2 stone, 24" rock, #1 stone, and 12" rock, FOB Plant \$25,400.00, FOB Job Site \$41,540.00
 - c. BITUMINOUS: Costars supplier – Highway Materials: 95mm FOB Plant at \$53.95/ton, 19mm FOB Plant at \$49.15/ton.Motion by Supervisor Schock, seconded by Supervisor Kellner to award the material bids as presented, motion carried.
2. OTHER PERTINENT BUSINESS;
 - a. Chairman Miller announced that we hired Michael Landsman to fill the position in our highway department and will start April 16, 2018.
 - b. Resolution 2018-11: Chairman Miller presented Chief Caldwell with a resolution for his dedicated service to the Township.
 - c. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize staff to begin advertisement and candidate search for the position of Chief of Police, motion carried.

Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Linda J. Zimmerman
Secretary