

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 8, 2018
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road Wrightsville. The meeting was called to order by Vice-Chairman Gerald Kellner at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Donald Schock; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Zoning Officer Monica Love; Engineer John Klinedinst; Solicitor John Herrold and Police Chief Caldwell. Chairman Barry Miller was absent. Patrons in attendance: 6

PUBLIC COMMENT:

1. Ted Aiken: Mr. Aiken from Fishing Creek Road was here to thank the Board for the repair work that has been done on Fishing Creek Road and to thank them for continued repair on the road. Mr. Aiken offered assistance in any way to finish the work.

APPROVAL OF MINUTES: FEBRUARY 8, 2018: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted his report.
 - a. Chief Caldwell announced that Officer Jackson and Neff received a recognition award for their participation in the Aggressive Driving and Buckle Up PA initiatives.
 - b. Chief Caldwell submitted the Mobile Data Computer agreement for 2018-2023 to the Board for approval. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve conditionally upon further review by the Board, motion carried.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Ms. Cunningham provided a list from Dallastown Borough who is requesting approval for Craley Fire Co to attend multiple non-emergency events in 2018. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve attendance to these events, motion carried.
 - b. Ms. Cunningham asked the Board if there is need for the meeting on March 29, 2018. The Board agreed to cancel the meeting.
 - c. Ms. Cunningham submitted the drawing for the mural at the senior center for review and approval by the Board. The Board, by consensus, approved the mural.
 - d. Ms. Cunningham reported the Senior Center men would like to start a basketball league and use the gym after normal senior center hours. The Board agreed they may use the gym at no charge as long as they clean up and take care of the facility after use.
 - e. Ms. Cunningham noted that Barry Miller and she met with the 3 fire companies to discuss East Prospect Fire Co.'s ability to go to fire calls. Ms. Cunningham said discussions were productive and they are planning to continue to meet on a regular basis.
 - f. Ms. Cunningham announced that the Township was awarded 3rd place for our electronic version of the township newsletter and gave a huge "thank you" to Michelle Hollis for her efforts in preparation of the newsletter.
 - g. Ms. Cunningham informed the Board that the 2017 audit has been completed.
 - h. Ms. Cunningham noted that township representatives met with the school in regards to the School Resource Officer.
 - i. Ms. Cunningham was excited to announce that the Township received the waiver from DEP on the MS4 program. However, the staff will continue with MS4 administrative procedures.
 - j. Ms. Cunningham questioned the Board on the use of the fields for outside organizations and how they wanted to charge for the use. Supervisor Kellner will work with staff on these.
 - k. Ms. Cunningham announced the public works sign was installed today.

- l. Mr. Schock had a question on the EYARC contribution invoice. Ms. Cunningham said this is the quarterly contribution.
 - m. Mr. Taylor informed the Board that the smoke alarm beams have been installed in the gym.
 - n. Ms. Zimmerman questioned the Board on adding the field fees to the fee schedule. Mr. Herrold confirmed that the fee schedule will need to be amended by resolution. Supervisor Kellner will work with staff.
3. SOLICITOR: Atty. Herrold submitted his report.
 - a. Dejong Junk Yard: Atty. Herrold reported he will be attending the Dejong appeal to the Commonwealth Court scheduled for April 10, 2018.
 - b. Eastern York Recreation Authority: Atty. Herrold informed the Board that due to the preparation of the paperwork and advertisement requirements the Board can adopt the ordinance in May.
 4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. MS4 Waiver: Mr. Klinedinst reiterated that the Township received a waiver from DEP on the MS4 program and noted that the cost savings is significant at almost \$200,000 over the 5 year period.
 - b. Road Maintenance Program: Mr. Klinedinst conducted the road inspection with Barry Miller and Kim Miller on February 22, 2018. Mr. Klinedinst provided a list of the road projects.
 - c. Supervisor Schock questioned Mr. Klinedinst if he heard any further discussion on the Forge Hill Road bridge project. Mr. Klinedinst stated no decision was made but preliminary discussion was for the repair and possibly the township taking over the bridge.
 5. HIGHWAY: Mr. Miller submitted his report.
 6. EMERGENCY SERVICES: Report was submitted by CVAC

ZONING:

1. OLDS EXTENSION REQUEST: Ms. Love explained that Mr. Roy Weaver is requesting a waiver of pumping his septic system because the last time his system was pumped was back in 2016 and he is the only one who lives at this property. Our SEO Keith Hunnings confirmed that a one year extension is acceptable. Motion by Supervisor Schock, seconded by Supervisor Kellner to accept the extension request, motion carried.
2. INTERMUNICIPAL COMPREHENSIVE PLAN: Ms. Love reported on the meeting she attended at York County Planning regarding an "Implementable Comprehensive Plan." The Board agrees by consensus to continue looking at updating our comprehensive plan.

OLD BUSINESS:

1. RESOLUTION 2018-10 – FUNDING OF FURNACE ROAD BRIDGE REPLACEMENT: This is a resolution for the 5% local contribution on the Furnace Road Bridge replacement project in 2019. Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the resolution motion carried.
2. REGIONAL RECREATION AUTHORITY DISCUSSION: Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the advertisement for the Regional Recreation Authority conditioned upon the results of next week's meeting, motion carried.

NEW BUSINESS:

1. RESOLUTION 2018-09 – MASTER LEASE AGREEMENT FOR FULTON BANK: This resolution is to authorize the township to enter into a Master Lease Agreement with Fulton Bank. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the resolution, motion carried.
2. FUMING HOOD ON MUNICIBID: Ms. Cunningham reported there were no bids for the fuming hood that was placed on Municibid. Ms. Cunningham is asking if the Board wants to place another ad. Motion by Supervisor Schock, seconded by Supervisor Kellner authorizing another advertisement on Municibid with a reserve set at the cost of advertisement, motion carried.
3. CDBG GRANT CONTRACT FOR ADA DOORS: Ms. Cunningham submitted the contract for the CDBG grant for execution. Ms. Cunningham noted that Windsor Township also was awarded a grant for ADA doors and we may work together to reduce the costs involved for both townships. Motion by Supervisor Kellner, seconded by Supervisor Schock to enter in the grant contract for the ADA doors, motion carried.

4. APPROVAL OF ROAD PROJECTS: Ms. Cunningham presented the list of road projects and costs for approval. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the 2018 road projects. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize advertisement for materials, motion carried.
5. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$59,587.48, motion carried.
6. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:07 p.m.

Respectfully submitted

Linda J. Zimmerman
Secretary