

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
OCTOBER 12, 2017
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville, PA 17368. The meeting was called to order by Chairman Barry Miller at 6:30 pm with a pledge to the flag. Also present were Supervisor Donald Schock, Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Solicitor John Herrold, Engineer John Klinedinst, Zoning Officer Monica Love and Chief Timothy Caldwell. Supervisor Kellner was absent. Patrons in attendance: 14

Chairman Miller announced an executive session was held on October 9, 2017 for personnel matters.

PUBLIC COMMENT:

1. JIM COPPERSMITH: Mr. Coppersmith of Sunrise Lane was here to discuss problems with Future Street and Sunrise Lane regarding school traffic, speeding and safe site distance. Mr. Coppersmith asked for help to calm speeders along Sunrise Lane traveling to Future Street which is an access to Canadochly School. Chief Caldwell will address these issues with the principal of Canadochly Elementary School. The Board agreed to start with discussions with the school and enforcement and if needed initiate a speed study.
2. TED AIKEN: Mr. Aiken inquired about the road project on Fishing Creek Road. Ms. Cunningham is waiting on response from Ron Wagner of Safe Harbor. Mrs. Aiken stated she spoke with Ron Wagner this week and said he stated they are willing to help pay for repairs to Fishing Creek Road.
3. ROSS ROBERTSON: Mr. Robertson inquired about the bridge work on New Bridgeville Road. Chief Caldwell explained that project has been delayed until 2018.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Chairman Miller to approve the September minute as presented, motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted his report for review.
 - a. Chief Caldwell provided the Board with a policy for the med box program to the Board for review. The Board asked Atty. Herrold to review the policy.
 - b. Chief Caldwell asked if the Board had any school related issues they need to discuss.
2. MANAGER: Ms. Cunningham submitted her report.
 - a. Ms. Cunningham asked how to distribute the Foreign Fire Insurance. The Board is in favor of distribution between the 3 fire companies.
 - b. Ms. Cunningham notified the Board that Mr. Ayers of Craley Road requested a speed reduction study at the traffic light and brake retarder sign be posted at the intersection. The Board agreed on the speed study and authorized Ms. Cunningham to write a letter to PADOT.
 - c. Ms. Cunningham asked the Board if they wanted to discuss the fire alarm issue tonight or at budget workshop. The Board agreed to wait until budget workshop.
3. SOLICITOR: Atty. Herrold submitted his report.
 - a. Atty. Herrold reported that Mr. DeJong filed an appeal to Commonwealth Court on the decision by Judge Prendergast and is asking for authorization for himself and Atty. Markey to file a brief of opposition to the appeal. Motion by Supervisor Schock, seconded by Chairman Miller to authorize Atty. Herrold and Atty. Markey to file briefs of opposition, motion carried.

4. ENGINEER: Mr. Klinedinst submitted his report.
 - a. Mr. Klinedinst updated the Board regarding MS4 program stating that he filed the required application for the next 5 year permit and concurrently filed a waiver request and noted that another annual report will need to be filed next year.
 - b. Chairman Miller asked if the inspector was out on Canadochly Road while York Water Company continues to repair the roadway. Mr. Klinedinst stated no acceptance to the repair was given and reminded the Board that we do have an extended warranty on that work. No further contact was made by Mr. Hand from the York Water Company with our Solicitor to amend the agreement.
5. HIGHWAY: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Canadochly Ambulance, East Prospect Fire Co. and Lake Clarke Rescue submitted reports. Noted that Craley Fire Co. has been lacking in submitting reports. Mr. Casey Smith informed the Board since he had a hand injury he could not supply the reports. Ms. Cunningham reported that Craley Fire Co requested to attend the Red Lion Halloween Parade. Motion by Supervisor Schock, seconded by Chairman Miller to approve the attendance to the Red Lion Halloween Parade, motion carried.

ZONING: None

OLD BUSINESS: None

NEW BUSINESS:

1. KOCHENAUR, EARNEST, SMYSER & BERG – ACKNOWLEDGE AD FOR 2017 AUDIT: The Board acknowledged the ad for Kochenaur, Earnest, Smyser & Berg to complete the 2017 audit.
2. APPROVE SPCA AGREEMENT: Motion by Supervisor Schock, seconded by Chairman Miller to approve the 2018 contract with the SPCA, motion carried.
3. APPOINT ALTERNATE RIGHT-TO-KNOW OFFICER: Motion by Supervisor Schock, seconded by Chairman Miller to appoint Monica Love as the alternate right-to-know officer, motion carried.
4. APPOINT BUILDING CODE OFFICIAL: Motion by Supervisor Schock, seconded by Chairman Miller to appoint Monica Love as the building code official, motion carried.
5. APPOINT MEMBER OF LOCAL GOVERNMENT ADVISORY COMMITTEE: Motion by Supervisor Schock, seconded by Chairman Miller to appoint Monica Love as member to the Local Government Advisory Committee, motion carried.
6. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Chairman Miller to approve the bills as listed in the amount of \$366,395.53, motion carried.
7. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:06 pm

Respectfully submitted,

Linda J. Zimmerman,
Secretary