

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC HEARING AND REGULAR MEETING
2425 CRALEY ROAD WRIGHTSVILLE, PA 17368
SEPTEMBER 14, 2017
6:30 P.M.

PUBLIC HEARING: ADOPTION OF ORDINANCE TO CREATE JOINT RECREATION AUTHORITY (ORD. 2017-02). Chairman Miller opened the public hearing at 6:30 pm and opened the floor for public comment on the adoption of the Ordinance 2017-02 to create a new recreation authority with Lower Windsor Township, Hallam Borough and Hellam Township and Eastern York School District.

1. Hollis Bedell – Questioned if this will replace EYARC? Why aren't Wrightsville Borough, Yorkana Borough and East Prospect Borough included? The Board explained that all municipalities were invited to participate in this new recreation authority and it was up to each Board/Council to make a decision to participate. No one will be excluded to participate in the programs and may have to pay a higher fee to participate because their municipalities decided not to participate and are not paying their contribution into the recreation authority.
2. Roxanne Poff- EYARC Director: Ms. Poff expressed the concerns of the EYARC Board members and asked the Board to reconsider pulling out of the EYARC.
3. Steve Kirby- Penn Academy – Mr. Kirby utilizes the Township facility for his martial arts program and is concerned that he may not have the facility to use anymore and doesn't understand the decision to create this new recreation authority.
4. Bill Fitzpatrick-Hallam Borough Council President – Questioned Mr. Kirby why he felt he may lose his facility use. Mr. Fitzpatrick asked Mr. Kirby to review the proposal for the new recreation authority and it may help him understand.
5. Riki Potosky-Hellam Township Supervisor – Asked Mr. Kirby if he is happy with the program and how its run and the use of the facility. Mr. Kirby is happy and noted he contracts with EYARC to use this facility.
6. Mark Potosky-Hellam Recreation- Mr. Potosky explained how this all came about because of not having enough youth participation in sport programs in certain age groups and they had to join forces with other sport associations to offer these programs. Hellam Recreation asked Hellam Township for a solution. Hellam Township applied for a grant from DCNR to form a recreation group and invited Hallam Borough, Hellam Township, Lower Windsor Township, Wrightsville Borough, East Prospect Borough and Yorkana Borough to discuss this venture. Only Hallam Borough, Hellam Township and Lower Windsor Township approved to join this new recreation authority. All residents will be included and not be left out.
7. Juanita Smith – Yorkana Borough Secretary- Expressed her concern and said the EYARC will work with the community to provide many programs not just sport programs. Asked the Board to reconsider leaving the EYARC. The Board expressed that since inception Lower Windsor Township has provided facilities and administration of wages/health insurance/pension and even provided a loan for those wages/health insurance/pension. Not once has the Township received a thank you from EYARC. There has been no cooperative atmosphere with the EYARC and now we feel it's time to move on.
8. Riki Potosky-Hellam Township Supervisor- Stated that no one has total ownership of this. Money was a major issue for some municipalities. This new organization will give a percentage of the money back for use of their facilities, so money will be coming back to the municipalities.

Chairman Miller closed the Public Hearing at 7:16 pm

REGULAR MEETING

The meeting was called to order by Supervisor Barry Miller at 7:16 p.m. with a pledge to the flag. Also present at the meeting was Supervisor Gerald Kellner; Township Manager Sande Cunningham; Secretary-Treasurer Linda Zimmerman; Solicitor John Herrold; Engineer John Klinedinst and Police Chief Tim Caldwell. Supervisor Don Schock was absent. Patrons in attendance: 24

PUBLIC COMMENT:

1. Sue Aiken: Mrs. Aiken commented on the road project at Fishing Creek Rd and asked the Board to reconsider the project.
2. Mike McGill: Mr. McGill stated his concern with Fishing Creek Road and not having good access to the area for emergency situations. Supervisor Kellner stressed that we are not abandoning the road and the road will be maintained by the Township with crusher waste. Chairman Miller corrected Supervisor Kellner and said that 2A stone will be used.
3. Casey Smith – Mr. Smith stated that this road is a lot better than other roads they have to access in emergency cases.
4. Lowell Anderson – Oak Hollow Development: Commented on property owned by Steve Keezel and problems with his unlicensed junk yard. Ms. Cunningham asked him to contact the Zoning Department about his complaint.

Chairman Miller announced that an executive session was held on September 6th for personnel matters.

MINUTES: Motion by Supervisor Kellner, seconded by Chairman Miller to approve the August minutes as presented, motion carried.

REPORTS:

1. **POLICE:** Chief Caldwell submitted his report and had some items to discuss.
 - a. Clean portal access: Chief Caldwell explained that anyone with direct or indirect access such as all IT people and anyone with a FOB for entry into police department need to have fingerprints taken, computer awareness training and criminal history checks.
 - b. MED return box program: Chief Caldwell recommends initiating this program for township residents. Supervisor Kellner would like to see an SOP for this program and will discuss at budget time.
 - c. Online filing of criminal complaints: Chief Caldwell stated online filing of criminal complaints has been implemented but there has been an issue with computer speed and Quality has been working on this. Supervisor Kellner requested information on this program.
 - d. NHITSA: Chief Caldwell asked the Board to sign the agreement extension forms for the PA Aggressive Driving and Buckle Up PA programs. Motion by Supervisor Kellner, seconded by Chairman Miller to authorize the Chairman to sign the agreements, motion carried.
2. **MANAGER:** Ms. Cunningham submitted her report. Ms. Cunningham announced that the multi-municipal Stormwater Fair will be held at Hellam Township on October 11, 2017 from 5:00 pm – 7:00 pm and invited everyone to attend.
3. **SOLICITOR:** Atty. Herrold submitted his report and updated the Board on the Kinard Ag Security Addition stating that the resolution has been recorded and a copy was given to the Township tonight.
4. **ENGINEER:** Mr. Klinedinst submitted his report for review.
 - a. Canadochly Water Line Project: Mr. Klinedinst acknowledged that Mr. Hand from York Water Company was here to discuss the issues on Canadochly Road. Mr. Hand expressed his appreciation to the Township for their patience with the water project on Canadochly Road. Mr. Hand confirmed that there were issues with the trench compaction when repairing the roadway. Mr. Hand assured that York Water Company will give a 4 year extended warranty on the road repairs. Atty. Herrold suggested a written agreement guaranteeing the roadway. The Board agreed by consensus to have an amendment to the original agreement noting the 4 year warranty and was OK with the York Water Company completing the work.
 - b. MS4 Update: Mr. Klinedinst noted that Notice of Intent will be filed on 9/15/17.
5. **HIGHWAY:** Mr. Miller submitted his report.
6. **EMERGENCY SERVICES:** Reports were submitted by Yorkana Fire Co, CVAC and East Prospect Fire Co.

ZONING:

1. **CALVARY CHURCH LAND DEVELOPMENT PLAN – 594-16SLD:** Mr. Bob Sandmeyer from Site Design was here to represent this land development plan for an addition to the current church facility. They are requesting 3 waivers, Sections 403, 407, 408 of the SALDO. Motion by Supervisor Kellner,

seconded by Chairman Miller to approve the 3 waivers and conditionally approve the plan subject to the stormwater plan agreement, motion carried.

OLD BUSINESS:

1. QUALITY COPY SYSTEMS: Motion by Mr. Kellner seconded by Chairman Miller to move forward with the new server and Office 365 email upgrades, motion carried.
2. PENNDOT – SPEED REDUCTION AND SHOULDER WIDENING FOR LONG LEVEL RD.:Ms. Cunningham provided the Board with quotes for pedestrian and bike crossing signs for Long Level Road. Motion by Supervisor Kellner, seconded by Chairman Miller to approve the purchase and installation of the signs, motion carried.
3. ADOPTION OF ORDINANCE – 2017-02: Motion by Supervisor Kellner, seconded by Chairman Miller to adopt Resolution 2017-02, motion carried.

NEW BUSINESS:

1. 2018 MMO – POLICE & NON-UNIFORM PENSION OBLIGATION: Mrs. Zimmerman informed the Board of the 2018 minimum municipal obligation for the police and non-uniform pension plans. The police MMO will be \$156,776 and the non-uniform MMO will be \$21,202. Motion by Supervisor Kellner, seconded Chairman Miller to accept notification of the 2018 MMO, motion carried.
2. APPROVE ANIMAL CONTROL SERVICES CONTRACT: Motion by Supervisor Kellner, seconded by Chairman Miller to approve the 2018 contract with Klugh Animal Control Services, motion carried.
3. APPROVAL OF BILLS: Motion by Supervisor Kellner, seconded by Chairman Miller to approve the bills as listed in the amount of \$40,719.02, motion carried.
4. OTHER PERTINENT BUSINESS:
 - a. Mr. Taylor informed the Board that the American Public Works Association will be holding a symposium at the Township on September 21, 2017 and invited them to attend.
 - b. Mr. Taylor reported that the pump at the highway building is out again. He reached out to Spangler & Boyer to get pricing to replace the pump at a cost of \$1,287.90. Mr. Klindedinst questioned the type of pump and asked for more information so that he can research why it keeps going out.
 - c. Mr. Taylor explained because of a bird strike the flag pole lights shorted out. Mr. Taylor is recommending changing to LED lights and will get pricing from Yale and Tristate Electric.
 - d. Chairman Miller announced that a decision has been made on the zoning officer position. Motion by Supervisor Kellner, seconded by Chairman Miller to offer the zoning officer position to Monica Love who has accepted, motion carried.

Meeting adjourned at 8:07pm.

Respectfully submitted

Linda J. Zimmerman
Secretary