

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
AUGUST 10, 2017  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville, PA 17368. The meeting was called to order by Chairman Barry Miller at 6:30 pm with a pledge to the flag. Also present were Supervisors Gerald Kellner and Donald Schock, Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Solicitor John Herrold, Engineer John Klinedinst and Chief Timothy Caldwell. Patrons in attendance: 4

PUBLIC COMMENT:

1. CONNIE LOPER – KALTREIDER-BENFER LIBRARY: Mrs. Loper provided handouts and presented information about the library and its services and use by Lower Windsor Township residents. Mrs. Loper thanked the Board for their support and asked for continued support in 2018.
2. SUE AIKEN – FISHING CREEK ROAD: Mrs. Aiken a Chanceford Township resident was here to comment on the roadwork on Fishing Creek Road because she uses that road to access her property. Mrs. Aiken apologized for her husband's actions. Mrs. Aiken is asking the Board to consider an alternative method to repair the road. Ms. Aiken also noted that she has spoken to Mr. Wagner from Safe Harbor and he was not aware of the roadwork. The Board is willing to delay the road work until the Board and staff can discuss other options. The Board will inform Mrs. Aiken of their decision.

Chairman Miller announced that an executive session was held before the meeting regarding possible litigation and personnel matters.

APPROVAL OF MINUTES – JULY 13, 2017: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried.

REPORTS

1. POLICE: Chief Caldwell submitted his report.
2. MANAGER: Ms. Cunningham submitted her report. The Board questioned if the restoration of Canadochly Road has started. Mr. Klinedinst stated that restoration is not under way yet.
3. SOLICITOR: Mr. Herrold submitted his report and noted that the final determination on the appeal for the RTK was upheld by the Office of Open Records and the Townships decision of denial stands.
4. ENGINEER: Mr. Klinedinst submitted his report and noted under MS4 that the Notice of Intent for the next 5 year program is due September 15, 2017 along with a formal waiver. Mr. Klinedinst discussed the road work on Fishing Creek Road saying that a decision was made to return it to stone due to the cost of repair at \$28,600. Supervisor Kellner noted that it is our fiduciary responsibility to maintain roads and we should proceed as planned and expressed that Safe Harbor helped out with other road projects. The Board agreed to have staff contact Safe Harbor to inform them of our plan and see if they are willing to help out, if not we should proceed as planned and as a courtesy let the property owner know what type of repairs will be done on the roadway.
5. HIGHWAY: Mr. Miller submitted a report.
6. EMERGENCY SERVICES: Reports were submitted by Lake Clarke Rescue, Yorkana Fire Co., and East Prospect Fire Co.

ZONING: None

OLD BUSINESS:

1. QUALITY COPY SYSTEMS: Motion by Supervisor Kellner, seconded by Supervisor Schock to table the item till September, motion carried.
2. RESOLUTION 2017-16 PEER GRANT: This is a resolution for the application for a peer grant to continue the creation of the new recreation authority between Hellam Township, Hallam Borough and Lower Windsor. The \$1,000 cost will be shared between the municipalities and our share is \$334. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the resolution, motion carried.
3. PENNDOT – SPEED REDUCTION AND SHOULDER WIDENING FOR LONG LEVEL RD.: Ms. Cunningham reported she received a letter from PennDot regarding the speed study along Long Level Road between Klines Run Road and Craley Road and according to the study a reduction in speed is not justified. Ms. Cunningham noted that she contacted Mr. Clark from York County Planning and they will check into the road widening during their next discussions of paving Long Level Road which revolves around a 12 to 15 year plan. Mr. Clark will keep us informed if York County Planning decides to get involved with the road widening. As for the bicycle/pedestrian warning signs we may place them as detailed by PennDot.
4. CBPRP ORDINANCE 2017-03 ADOPTION: This ordinance establishes the intergovernmental cooperation agreement for the York County Regional Chesapeake Bay Pollutant Reduction Plan. Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Ordinance 2017-03, motion carried. Atty. Herrold also noted authorization is needed to have the Chairman execute the agreement for the CBPRP. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the Chairman to execute the agreement, motion carried.
5. KINARD AG SECURITY RESOLUTION 2017-05: This resolution authorizes the property of Mr. & Mrs. Kinard to be entered into the Agricultural Security Area of the township. Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve Resolution 2017-05 motion carried.

NEW BUSINESS:

1. APPOINT ASST SECRETARY-TREASURER/RIGHT TO KNOW OFFICER: Motion by Supervisor Schock, seconded by Supervisor Kellner to appoint Sande Cunningham as Assistant Secretary-Treasurer and Right to Know Officer, motion carried.
2. RESOLUTION 2017-07 FOR MUNICIPAL 5 YEAR WINTER MAINTENANCE AGREEMENT: Motion by Supervisor Kellner, seconded by Supervisor Schock to enter into the 5 year winter maintenance agreement, motion carried.
3. YORK COUNTY CONSERVATION DISTRICT AWARD: Ms. Cunningham presented the Board with a plaque for Outstanding Municipal Conservation Partner and a citation from the House of Representatives given to us by Rep. Stan Saylor.
4. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$59,113.45, motion carried.
5. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:16 pm.

Respectfully submitted,

Linda J. Zimmerman,  
Secretary