

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
JULY 13, 2017
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville, PA 17368. The meeting was called to order by Chairman Barry Miller at 6:30 pm with a pledge to the flag. Also present were Supervisors Gerald Kellner and Donald Schock, Interim Township Manager Sande Cunningham, Secretary-Treasurer Linda Zimmerman, Solicitor John Herrold, Engineer John Klinedinst and Chief Timothy Caldwell. Patrons in attendance: 7

Chairman Miller announced that an executive session was held before the meeting for personnel matters.

PUBLIC COMMENT: None

REPORTS

1. POLICE: Chief Caldwell submitted his report for review
2. MANAGER: Ms. Cunningham submitted her report for review.
 - a. Craley Fire Co is requesting approval to attend the Delta Cardiff Annual Fireman's Parade on July 15, 2017 and to attend the York County Fire Convention on August 19, 2017. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the attendance to the events, motion carried.
 - b. Ms. Cunningham announced that Lower Windsor Township will be awarded the "Outstanding Municipal Conservation Partner Award" in recognition of the commitment to conservation and stormwater issues in the Township. Ms. Cunningham noted that all Supervisors are invited to the annual picnic held Tuesday August 1, 2017 at 5:30 at Rocky Ridge County Park in honor of our award.
 - c. Ms. Cunningham reported that the Safety Committee recommended purchasing an AED for the Highway Department building and provided them with quotes. The Board will consider this for the 2018 budget.
3. SOLICITOR: Atty. Herrold submitted his report to the Board for review.
 - a. Atty. Herrold noted that he did not advertise the EYRA ordinance due to the fact Krystal Zimmerman declined the position as representative to the new recreation authority. The Board requested that Ms. Cunningham ask the other candidate if they are still interested in serving.
 - b. Chairman Miller asked if there is any concern with placing the playground bins at Rexroth Park. Atty. Herrold noted it is a relatively small liability issue.
4. ENGINEER: Mr. Klinedinst submitted his report for review.
 - a. Mr. Klinedinst noted that he and staff are meeting York Water Co to discuss the restoration of Canadochly Road after the water project is completed.
 - b. Mr. Klinedinst noted that the MS4 Annual Report was submitted on 6/28/17.
5. HIGHWAY: Mr. Miller submitted his report to the Board for review.
6. EMERGENCY SERVICES: Craley Fire Co., CVAC and Yorkana Fire Co submitted reports.

ZONING: None

OLD BUSINESS:

1. PEER GRANT FOR THE RECREATION AUTHORITY: Ms. Cunningham reported that either Hallam Borough or Lower Windsor would need to be the applicant for the second peer grant to continue the creation of EYRA. The cost would be divided between the 3 municipalities. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the submittal for the peer grant, motion carried.
2. RESOLUTION 2017-13: This is for the lease agreement to purchase the tractor/mower for the Highway Department. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the resolution upon solicitor's review of the documents, motion carried.
3. CBPRP: Ms. Cunningham presented the Board with the Cost Share Schedule for the CBPRP for 2018-2023. The Township fee would be \$1,591/yr for 5 years totaling \$7,955, if a waiver is denied the Townships cost would increase to \$57,722/yr for 5 years totaling \$288,612. Mr. Klindedinst noted that if the Board decided to do their own plan it could cost the Township more. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the solicitor to prepare the ordinance for review by the Board for final approval before advertising, motion carried.

NEW BUSINESS:

1. 2017 DONATIONS: Mrs. Zimmerman is seeking approval to disburse 2017 donations to York Co. Forest Fire Crew, CVAC and Kaltreider-Benfer Library. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the donations as presented, motion carried.
2. QUALITY COPY SYSTEMS: Ms. Zimmerman provided the Board with quotes for a new server and Office 365 program for the Township. Supervisor Kellner would like to review the quote and talk with Quality before giving final approval. This item has been tabled.
3. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as presented in the amount of \$53,3889.64, motion carried.

OTHER PERTINENT BUSINESS:

1. Motion by Supervisor Kellner, seconded by Supervisor Schock to appoint Sande Cunningham as the Township Manager, motion carried.
2. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve advertisement for a zoning officer, motion carried.
3. Mr. Lou Chirichillo has concern with the East Prospect Fire Co fulfilling their fire service to the community.

Meeting adjourned at 6:56 pm.

Respectfully submitted

Linda J. Zimmerman
Secretary