

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
APRIL 13, 2017  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville, PA 17368. The meeting was called to order by Chairman Barry Miller at 6:30 pm with a pledge to the flag. Also present were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary-Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Engineer John Klinedinst and Chief Timothy Caldwell. Patrons in attendance: 28

EASTERN YORK SCHOOL DISTRICT: Members from the Eastern York school board, Jason Malone, John Shevelew and Doug Caldwell were here to speak in regards to the proposal of a School Resource Officer (SRO). The school is interested in moving forward and asked the Board if they could schedule a joint public meeting to discuss the issues and expectations of the SRO program. The Board asked that the school's business manager call the office and provide us with dates they have available to meet.

**PUBLIC COMMENT:**

1. HOLLIS BEDELL: Thanked Maureen Hartman for her years of service to the community and wished her the best of luck.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the March minutes as presented, motion carried.

**REPORTS:**

1. POLICE: Chief Caldwell submitted his report. Chief Caldwell informed the Board that he and Molly attended a Right To Know class and learned a few new things. Chief Caldwell reported that he has become aware of a new online reporting system through PADOT called CrashDoc where you can access police reports online. Chief Caldwell noted that they received the new handheld radios along with the car radio system from the county and were installed in the vehicles. All the old radios and charger stations are obsolete. Chief Caldwell questioned the Board that if he cannot find anyone to buy the radios and charges can he recycle the equipment. The Board was ok with recycling the equipment. Chief Caldwell noted that the department is part of the York Co. District Attorney neighborhood watch program and they have estimated our cost of \$1600, which is an over estimation of our population, so we should see a reduction in cost. Chief Caldwell thanked Molly Miller for the work she did on providing new ID cards for police personnel. Chief Caldwell, as a representative of the East Prospect Memorial Day Parade requested a donation for their parade this year.
2. MANAGER: Ms. Hartman provided the Board with a report. Ms. Hartman reported that the MS4 audit was completed and was a success. Ms. Hartman informed the Board that Sue Landes informed her that Yorkana Borough as well as East Prospect Borough pulled out of the recreation regionalization.
3. SOLICITOR: Atty. Herrold submitted his report for review and gave an update on the DeJong junk yard appeal.
4. ENGINEER: Mr. Klinedinst submitted his report for review.
5. HIGHWAY: Mr. Miller submitted his report for review.

6. EMERGENCY SERVICES: Yorkana Fire Co., White Rose Ambulance, CVAC and East Prospect Fire Co. submitted reports.

ZONING:

1. RESOLUTION 2017-11, BUSER PLANNING MODULE: This is a resubmittal of the planning module because of additional testing due to the high nitrates on the property. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the resolution, motion carried.

OLD BUSINESS:

1. ADDENDUM TO YORK WATER CO AGREEMENT: The York Water Co asked that this addendum be incorporated into the agreement due to the restoration requirements. The York Water Company agrees to meet with the Township to discuss acceptable restoration requirements prior to final restoration of Canadochly Road. Mr. Klinedinst noted that the York Water Co has been reputable when working with municipalities. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the addendum, motion carried. Ms. Hartman noted that we did not receive the signed agreement back from the York Water Company because they were waiting for the approval of this addendum.

NEW BUSINESS:

1. AWARD ROAD BIDS: Ms. Hartman reported that the bids were advertised appropriately and opened on Tuesday April 11, 2017 at 1:30 pm. Bids were received as follows:
  - a. Aggregate:
    - i. Kinsley Construction – total cost \$41,500.00 FOB plant and \$72,045.00 FOB job site.
    - ii. County Line Quarry – total cost \$42,580.00 FOB plant and \$64,555.00 FOB job site.

Motion by Supervisor Kellner, seconded by Supervisor Schock to award the #8 washed stones to Kinsley Construction and the remainder of the aggregate bid to County Line Quarry, motion carried.

- b. Bituminous Material –
  - i. York Materials– 9.5 mm FOB plant \$53.30/ton, FOB site \$60.55/ton (estimated quantity 1500 tons)
  - ii. York Materials 19 mm – FOB plant \$48.45/ton, FOB site \$55.70/ton (estimated quantity 1000 tons)

Discussion took place on the costars program and noted the cost would be less to go with a costars supplier. Motion by Supervisor Schock, seconded by Supervisor Kellner to go with costar supplier Highway Materials, motion carried. Motion by Supervisor Kellner, seconded by Supervisor Schock to reject the bituminous bid from York Materials, motion carried.

- c. Road Oil :
  - i. Martin Paving - \$2.39 per gallon

Motion by Supervisor Kellner, seconded by Supervisor Schock to award the road oil to Martin Paving, motion carried.

2. AWARD LINE PAINTING BID: Motion by Supervisor Kellner, seconded by Supervisor Schock to award the bid to D. E. Gemmill for .096 per lineal ft., motion carried.
3. CDBG GRANT PROGRAM: Ms. Hartman supplied the Board with information on the 2018/2019/2020 block grant program. Ms. Hartman asked that the Board again pursue the ADA door project for the lower level doors and to keep in mind other projects for additional years (2021/2022/2023). The Board asked staff to discuss project options for this coming program and future years.

4. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$87,391.83, motion carried.
5. OTHER PERTINENT BUSINESS:
  1. Ms. Hartman was presented with a certificate of recognition for her service to the Township by Kevin Eck from Representative Stan Saylor's office.
  2. Ms. Hartman was presented with a plaque from the Board of Supervisors and staff for her dedicated service to the Township and staff.
  3. Motion by Supervisor Kellner, seconded by Supervisor Schock to accept Ms. Hartman's resignation as of April 14, 2017, motion carried.
  4. Motion by Supervisor Kellner seconded by Supervisor Schock to appoint Sande Cunningham as interim manager, motion carried.

Meeting adjourned at 7:14 pm

Respectfully submitted

Linda J. Zimmerman  
Secretary

DRAFT