

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
MARCH 9, 2017  
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their meeting at the Township Community Building 2425 Craley Road Wrightsville, PA 17368. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary-Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Engineer John Klinedinst and Chief Timothy Caldwell. Patrons in attendance - 23.

Chairman Miller announced that an executive session was held on February 18<sup>th</sup> for personnel and litigation discussion.

PUBLIC COMMENT: None

PRESENTATION FROM CVAC: Ms. Gretchen Dosch gave a presentation on the CVAC services and coverage area. Mr. Fred Craver spoke about the reaction time from CVAC that saved his life after suffering a heart attack. Craley Fire Chief Jesse Frantz and Yorkana Fire Chief Charles Hose gave their full support of CVAC.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as submitted. Chairman Miller abstained since he was not at the February meeting. Motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted his monthly report for review. Chief Caldwell recognized Ofc. Dickmyer for his actions while assisting Springettsbury Township Police. Chief Caldwell is asking for authorization to purchase an app that was created by a township resident Shaun Mitchell for police as well as residents to use to request vacation checks, etc. Chief Caldwell stated that he has funds available in the miscellaneous operating costs. Supervisor Kellner would like to meet with Mr. Mitchell to discuss the app. The Board would like to hold off and discuss this during budget time. Chief Caldwell requested authorization to send our police chaplain to the ICPC conference in New Jersey at a cost of \$300 with no travel or lodging reimbursement. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the request to allow the police chaplain to attend the conference, motion carried. Chief Caldwell reported that Eastern York School District intends to add the position of SRO in their budget for the 2017-2018 year. Chairman Miller stated he would like to see a representative from the school board attend a meeting to discuss this matter. Chief Caldwell requested authorization to participate in the Buckle Up PA grant for 2017. Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the participation for 2017, motion carried.
2. MANAGER: Ms. Hartman submitted her report to the Board for review. Ms. Hartman noted that we received a dividend check of \$9,083 from workers comp resulting from a good claims year. Ms. Hartman notified that the MS4 audit has been moved up to April 10, 2017.
3. SOLICITOR: Atty. Herrold submitted his report for review and noted two items are on the agenda for action.

4. ENGINEER: Mr. Klinedinst submitted his report for review and noted that he submitted a permit waiver request to DEP and has received notice that we have been given a waiver for 5 years starting in 2018.
5. HIGHWAY: None
6. EMERGENCY SERVICES: East Prospect Fire Co., Yorkana Fire Co., Craley Fire Co., White Rose and CVAC submitted reports.

ZONING: None

OLD BUSINESS:

1. REGIONAL RECREATION AUTHORITY DISCUSSION: Ms. Hartman is asking if the Board is willing to appoint a resident to the committee. The board feels there is no urgency to appoint a representative at this time. Ms. Hartman informed the Board that Sue Landes will be attending Hellam Townships Board meeting on March 16, 2017. Supervisor Kellner noted that if the per capita fee increases the Township will ask for fees for use of our facilities.
2. GENERATOR DISCUSSION: Mr. Taylor informed the Board that the generator was repaired within 2 hours. Mr. Taylor informed the Board that after discussions with Cleveland Brothers they agreed to reduce the costs of repairs. Money is available in the Capital Improvement/Purchases fund due to the final costs of new computers being less than budgeted. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize payment of the generator repairs out of the Capital Improvement/Purchases fund from the computer line item, motion carried.

NEW BUSINESS:

1. ADOPT ORDINANCE 2017-01 – AMEND STORMWATER ORDINANCE: This amendment exempts any person engaging in regulated activities of less than 1,000 sf. from the requirement of obtaining a stormwater management permit. Motion by Supervisor Schock, seconded by Supervisor Kellner to adopt Ordinance 2017-01, motion carried.
2. AWARD TRACTOR/MOWER FROM MUNICIBID: Ms. Hartman informed the Board that we did not meet our reserve price of \$9,000 and is asking if the Board would accept the trade-in value of \$9,000. Motion by Supervisor Schock, seconded by Supervisor Kellner to use the trade-in value towards purchase of the new tractor/mower, motion carried.
3. APPROVE AGREEMENT WITH YORK WATER CO: At the last meeting the Board authorized the solicitor and engineer to write an agreement between York Water and the Township for the water main project on Canadochly Road to replace the road in the current condition. Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt the agreement and authorize the chairman to sign, motion carried.
4. APPROVE ROAD PROJECTS AND AUTHORIZE TO ADVERTISE FOR ROAD MATERIALS: The Board reviewed the road and pipe projects and road maintenance for 2017. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the road projects as presented, motion carried. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the advertisement of material bids, motion carried. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the engineer to apply for the general permits, motion carried. Motion by Supervisor Kellner, seconded by Supervisor Schock to move \$10,000 from snow and \$10,000 from sign assessment line items to road projects, motion carried.
5. RESOLUTION 2017-08, AUTHORIZATION TO TRANSFER FUNDS FOR 2017: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the transfer of Host Funds to the General Fund as budgeted, motion carried.

6. RESOLUTION 2017-09, AUTHORIZATION TO TRANSFER FUNDS TO CAPITAL FUND FOR 2017: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the transfer of Host Funds to the Capital Improvement/Purchases Fund as budgeted, motion carried.
7. RESOLUTION 2017-10, DESTRUCTION OF POLICE RECORDS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the destruction of police records as presented, motion carried.
8. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills list in the amount of \$50,074.18 as presented, motion carried.
9. OTHER PERTINENT BUSINESS: Supervisor Schock commented that he received positive comments on the newsletter.

Meeting adjourned at 7:21 p.m.

Respectfully submitted

Linda J. Zimmerman  
Secretary