

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 8, 2016.
6:30 PM

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisor Donald Schock, Township Manager Maureen Hartman; Secretary-Treasurer Linda Zimmerman; Zoning Officer Sande Cunningham, Chief Tm Caldwell, Solicitor John Herrold; and Engineer John Klinedinst. Patrons in attendance: 5

Chairman Miller announced that an executive session was held before the meeting for possible litigation and personnel matters.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Chairman Miller to approve the minutes from November 3, 2016 as presented, motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted a report for review and updated his report and recognized Officer Mark Jackson for researching how to access the reporting system from the police vehicle computers and with the help of the IT providers they now can access the reporting system. Chief Caldwell noted that all officers have completed their legal updates.
2. MANAGERS REPORT: Ms. Hartman submitted her report. Ms. Hartman noted that we received a letter from the school district regarding their intention to proceed with an SRO and asked if she should send a letter in support. Motion by Supervisor Schock, second by Chairman Miller to authorize the manager to send a letter in support of the SRO, motion carried. Ms. Hartman reported that several complaints were received regarding one of our pumper/haulers and asked if she could send a letter stating they need to comply with the licensing and provide better customer service. The Board concurred with sending a letter. Ms. Hartman reminded the Board of the Zoning Hearing for Ivar DeJong next Monday, December 12th.
3. SOLICITOR: Atty. Herrold submitted his report.
4. ENGINEER: Mr. Klinedinst submitted his report and noted that he filed for the permit waiver for the MS4 general permit.
5. HIGHWAY: Mr. Miller submitted his report.
6. EMERGENCY SERVICES: Craley Fire Co., East Prospect Fire Co., CVAC and White Rose Ambulance submitted reports.

ZONING

1. SOLLENBERGER TDR'S: Atty. Herrold reported that the Sollenberger property was sold and they are transferring the development rights to the executrix of the estate. The first document is the declaration of restriction of development. Motion by Supervisor Schock, seconded by Chairman Miller to approve and authorize the chairman to execute the declaration of restriction of development, motion carried. The second document is the deed of transfer of development rights which needs to be approved and signed. Motion by Supervisor Schock, seconded by Chairman Miller to approve and authorize the Chairman to execute the deed of transfer, motion carried.
2. STORMWATER MANAGEMENT FEES: Ms. Cunningham asked the Board to consider charging a fee for projects of less than 1,000 sq. ft. or amend the stormwater ordinance by exempting all projects under 1,000 sq. ft. from having to do stormwater management due to the amount of stormwater reviews performed which we could not charge for but incurred review fees. Motion by Supervisor Schock, seconded by Chairman Miller to authorize John Herrold to draft an amendment to the stormwater ordinance, motion carried. The Board would like to review the amendment and at the February meeting authorize the advertisement.

OLD BUSINESS:

1. RESOLUTION 2016-20 – ADOPTION OF 2017 BUDGET: Motion by Supervisor Schock, seconded by Chairman Miller to approve Resolution 2016-20 to adopt the 2017 Budget with adjustments to the police salaries, motion carried.
2. ORDINANCE 2016-03 REPEAL PER CAPITA TAX: Motion by Supervisor Schock, seconded by Chairman Miller to adopt Ordinance 2016-03 to repeal the per capita tax, motion carried.
3. RESOLUTION 2016-21 – ENACT TAXES: Motion by Supervisor Schock, seconded by Chairman Miller to approve Resolution 2016-21 to set taxes for 2017, motion carried.
4. TAX EXONERATIONS: Motion by Supervisor Schock, seconded by Chairman Miller to approve the tax exonerations as presented, motion carried.
5. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Chairman Miller to approve the bills list as presented in the amount of \$79,291.05, motion carried.
6. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 6:57

Respectfully submitted

Linda J. Zimmerman
Secretary