

**LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JUNE 9, 2016
6:30 P.M.**

PUBLIC HEARING: Chairman Barry Miller called the Public Hearing to order at 6:30 pm to receive comment on the abandoning of a portion of Bank Hill Road. No comment was received and the hearing was closed at 6:31 pm.

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:31 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman; Secretary-Treasurer Linda Zimmerman; Zoning Officer Sande Cunningham; Solicitor John Herrold; Engineer John Klinedinst. Patrons in attendance: 7

PUBLIC COMMENT:

1. **GINA CHANEY:** Ms. Chaney of Prayer Mission Road told the Board she talked with the zoning officer, Sande Cunningham regarding putting in a driveway. Ms. Cunningham informed Ms. Chaney that she would need to provide a stormwater plan along with her application for a driveway permit because of the area being more than 1,000 sq ft of impervious area. During the discussion with the Board it was determined that her driveway is already existing and she just wants to pave it. Ms. Chaney will follow up with the zoning officer next week.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the May minutes as presented, motion carried. Chairman Miller abstained because he was not in attendance at the May meeting.

REPORTS:

1. **POLICE:** Chief Caldwell submitted a report for review. Ms. Hartman inquired if the fuming hood that was removed from the evidence room can be placed on Municibid. Motion by Supervisor Kellner, seconded by Mr. Schock to authorize the Chief to place the hood on Municibid, motion carried. Ms. Hartman also mentioned that Eastern York School District is planning an Active Shooter Drill for next year involving the police department and EYCEMA.
2. **MANAGER:** Ms. Hartman submitted a report for review. Ms. Hartman had an inquiry from a resident who owns a day care on Old Commons Road, whether the Board would be willing to offer our building as an evacuation site if she would ever need to evacuate the children to another facility. Solicitor Herrold discussed potential liability issues and the Board was not interested. The Board suggested the daycare look at churches or fire departments in the area. Ms. Hartman informed the Board she spoke with special counsel Charlie Suhr regarding the medical marijuana act and how it could impact our township if we do not have zoning regulations in place for growers and dispensaries. Atty. Suhr recommended being proactive and amending the zoning ordinance to include those uses.
3. **SOLICITOR:** Atty. Herrold submitted his report for review.
4. **ENGINEER:** Mr. Klinedinst submitted his report for review and noted he is working on the MS4 report for submittal by the end of June.
5. **HIGHWAY:** Mr. Miller submitted a report.
6. **EMERGENCY SERVICES:** Craley Fire Co, White Rose Ambulance and CVAC submitted reports. Craley Fire Co. is asking for approval to attend the Delta-Cardiff Annual Parade on July 16, 2016. Motion Supervisor Kellner, seconded by Supervisor Schock to approve the attendance to the parade, motion carried.

ZONING:

1. **592-16SLD – MARSHALL SUBDIVISION PLAN:** This is a 5 lot subdivision plan located on Bank Hill Road. All outstanding comments have been addressed. This revised plan shows the abandonment of a portion of Bank Hill Rd. and the right of way agreement. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the preliminary and final subdivision plan, motion carried.

2. SPECIAL TEMPORARY PERMITS: Ms. Cunningham provided the Board with a list of the 8 properties renewing their special temporary permits. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the renewal of the special temporary permits as presented, motion carried.
3. Ms. Cunningham presented to the Board an issue concerning a property on Craley Road whose septic system is malfunctioning and the distance to the neighboring well is less than 100 ft. The Board discussed options; to install holding tanks; ask for an easement from the neighboring property owner or relocate the neighboring property's well.

OLD BUSINESS: None

NEW BUSINESS:

1. ADOPTION OF ORDINANCE 2016-02: This is an ordinance for the abandonment of a portion of Bank Hill Road. The public hearing was advertised and held before the Board's regular meeting. No comment was received. Motion by Supervisor Schock, seconded by Supervisor Kellner to adopt Ordinance 2016-02, motion carried.
2. WINTER MUNICIPAL SERVICES RENEWAL FOR BLUESTONE ROAD: Ms. Hartman informed the Board the renewal agreement with PennDOT will reimburse the Township \$1,062.02 for winter maintenance on Bluestone Road for 2016-2017. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the agreement for 2016-2017, motion carried.
3. RESOLUTION 2016-17 – RECORDS DESTRUCTION: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the destruction of records as presented, motion carried.
4. APPROVAL OF BILLS: Motion by Supervisor, seconded by Supervisor Kellner to approve the bills list in the amount of \$86,089.28 as presented, motion carried.
5. OTHER PERTINENT BUSINESS: None

Meeting adjourned at 7:02 pm

Respectfully submitted

Linda J. Zimmerman
Secretary