

**LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MAY 12, 2016  
6:30 P.M.**

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building at 2425 Craley Road, Wrightsville. The meeting was called to order by Vice-Chairman Gerald Kellner at 6:30 p.m. with a pledge to the flag. Also present at the meeting was Supervisor Donald Schock; Township Manager Maureen Hartman; Zoning Officer Sande Cunningham; Chief Tim Caldwell; Solicitor John Herrold; and Engineer John Klinedinst. Chairman Barry Miller and Secretary/Treasurer Linda Zimmerman were not in attendance. Patrons in attendance: 8.

Vice-Chairman Kellner announced that an executive session was held prior to the meeting to discuss personnel matters.

Chief Caldwell presented Certificates of Appreciation to Den & Sue Holtzinger and Rusty Frey from Modern Landfill, for their contributions to the police department for the Humvee. Mr. and Mrs. Holtzinger provided body work and painted the vehicle and the landfill provided striping, detailing and a light package.

**PUBLIC COMMENT**

1. **Jim Hooper** . Questioned when the AT&T cell tower would be completed. Mr. Hooper also requested the status of all of the subdivisions in the Township that do not have complete build-out. Mr. Hooper suggested that sidewalks should be required in new subdivision plans if roads aren't going to be widened.

**PRESENTATION**

A power point presentation was provided by the Lindsay Gerner of the York County Planning Commission regarding the potential inception of a county-wide stormwater authority. Supervisor Schock expressed his concern about what the proposed authority, as well as more stringent DEP regulations, could do to the farming community.

**APPROVAL OF MINUTES** - Motion by Supervisor Schock, seconded by Vice-Chairman Kellner to approve the minutes as presented, motion carried 2-0.

**REPORTS**

1. **POLICE** - Chief Caldwell discussed the following items from his report: 1) Officers Jackson and Neff were recognized for a drug arrest; 2) the Department completed the Aggressive Driving detail which was paid for by a grant; 3) acquired a generator and tools from the Federal 1033 program; 4) participated in a warrant sweep and took eight people into custody; 5) discussed some vehicle issues that are still under warranty with the 29-11 car; and 6) requested a contribution for the East Prospect Memorial Day Parade from the supervisors. Motion by Vice-Chairman Kellner, seconded by Supervisor Schock to approve a \$250 contribution to the Parade. Motion carried 2-0.
2. **MANAGER** - Ms. Hartman discussed the following items from her report: 1) all required safety equipment has been purchased for the highway department and the employees will be required to sign off on a Standard Operating Procedure for Personal Protective Equipment; 2) the Township will be reimbursed approximately \$27,550 from the snow storm in January; 3) a new inspection report was provided for the property located at 1900 Manor Road and the hearing for the property owner is scheduled for May 17 in Commonwealth Court; 4) the installment contributions to the fire companies will only be provided to East Prospect Borough since neither Craley nor Yorkana provided Linda with the required paperwork; 5) the PA Medical Marijuana Act goes into effect on May 17, 2016. This issue is something that the Township will need to address in our policy manual once regulatory requirements are established. Supervisor Schock thanked Ms. Hartman for providing information to the Board regarding the questions Mr. Nick Keenan raised at the April BOS meeting regarding the Township's holding tanks.
3. **SOLICITOR** - Solicitor Herrold submitted his report.
4. **ENGINEER** - Mr. Klinedinst submitted his report and discussed the Marshall Plan, Bank Hill Road abandonment, and easement agreement between Marshall and Hooper. There was a brief discussion about the abandonment and the subdivision plan. Solicitor Herrold stated that he needed to have a description and plat of the area being abandoned. Motion by Vice-Chairman Kellner, seconded by Supervisor Schock to authorize the Solicitor to move forward on the abandonment of Bank Hill Road. Motion carried 2-0.
5. **HIGHWAY** . Road Master Miller submitted his report.
6. **EMERGENCY SERVICES** - Craley Fire Co, Lake Clarke Rescue, and White Rose Ambulance submitted reports.

## ZONING

1. **RESOLUTION 2016-16** - Motion by Supervisor Schock, seconded by Vice-Chairman Kellner to approve the Resolution for the Marshall planning module. Motion carried 2-0.
2. **PENNVEST LOAN** - Motion by Supervisor Schock, seconded by Vice-Chairman Kellner to approve and sign the Pennvest loan form for the property owner on Parcel KL-29D. Motion carried 2-0.

**OLD BUSINESS** - None

## NEW BUSINESS

1. **AWARD BIDS FOR LINE PAINTING** – Motion by Vice-Chairman Kellner, seconded by Supervisor Schock, to award the bid for line painting to O.H. Striping out of Corning, NY. Motion carried 2-0. There was a discussion by the Chief about the signal stop bars at the Mt. Pisgah and East Prospect Road intersection. Ms. Hartman will check with the Road Master to see who is responsible for their upkeep.
2. **MINI-CELL TOWERS IN PUBLIC RIGHTS OF WAY** . Motion by Supervisor Schock, seconded by Vice-Chairman Kellner to approve sending a letter to the PUC about concerns with mini cell towers. Motion carried 2-0.
3. **AMEND EMPLOYEE POLICIES** - Motion by Supervisor Schock, seconded by Vice-Chairman Kellner to approve revisions to employee policies for disability leave of absence, workers compensation, and military leave. Motion carried 2-0.
4. **TAX EXONERATIONS** – Motion by Vice-Chairman Kellner, seconded by Supervisor Schock to approve the tax exonerations. Motion carried 2-0.
5. **APPROVAL OF BILLS** - Motion by Supervisor Schock, seconded by Vice-Chairman Kellner to approve the bills as listed in the amount of \$85,581.29. Motion carried 2-0.
6. **OTHER PERTINENT BUSINESS** - None

Meeting adjourned at 7:35 p.m.

Respectfully

Maureen Hartman,  
Assistant Secretary