

**LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
APRIL 14, 2016  
6:30 P.M.**

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman; Secretary-Treasurer Linda Zimmerman; Zoning Officer Sande Cunningham; Solicitor John Herrold; Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 11.

Supervisor Miller announced that an executive session was held prior to the meeting for personnel matters.

**PUBLIC COMMENT:**

1. **HOLLIS BEDELL:** Ms. Bedell asked when the electronic recycling would start up again. The Board will not be offering electronic recycling because of the cost to run. The Solid Waste Authority has restarted its electronic recycling program on April 5<sup>th</sup> and is open Tuesdays, Wednesdays and Thursdays from 3:00 p.m. to 6:30 p.m. every week at the Authority's Yard Waste Site located off of Flour Mill Road. Ms. Bedell also complained that the recycling area at the highway building is very dirty. The Board will direct the staff to clean the area of all debris.

**APPROVAL OF MINUTES:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried.

**REPORTS**

1. **POLICE:** Chief Caldwell submitted his report for review. Noted that the Aggressive Driving program is going well with several citations being issued.
2. **MANAGER:** Ms. Hartman submitted her report for review.
  - a. Ms. Hartman asked Mr. Kline, our tax collector to inform the Board of the York County correspondence. Mr. Kline reported the county is considering putting an end to the county payments to tax collectors that serve as enumerators for the per capita tax and it will be up to the tax collector or the municipality to maintain. The Board would like to discuss this during budget time.
  - b. Ms. Hartman reported that Todd Taylor planned and coordinated a safety training program through KMIT, our workmen's compensation program, for the highway employees and several other KMIT members. Mr. Taylor learned that we do not have the appropriate safety equipment for the use of lawn mowers and power equipment. Ms. Hartman is asking for authorization to purchase these items. The Board authorized the purchase.
  - c. Ms. Hartman noted that she is meeting with the General Manager of the landfill on Friday April 15, 2016.
  - d. Ms. Hartman stated she attended a meeting held by York County Planning Commission regarding local roads listed on the Federal Highways list for funding. Ms. Hartman will supply a list of the local roads when available.
  - e. Ms. Hartman informed the Board she will be attending the FEMA/PEMA meeting for disaster assistance for Snow Storm Jonas, which will reimburse 75% of costs associated with snow removal.
3. **SOLICITOR:** Atty. Herrold submitted his report.
4. **ENGINEER:** Mr. Klinedinst submitted his report noting he met with staff regarding MS4 reporting.
5. **HIGHWAY:** Mr. Miller submitted his report.
6. **EMERGENCY SERVICES:** Craley Fire Co. and Yorkana Fire Co. submitted reports.

**ZONING:**

1. **592-16SLD – DAVID MARSHALL – AGRICULTURAL DISTRICT:** Patti Fisher from Holley & Assoc. presented this 9 lot subdivision plan located on Bank Hill and Klines Run Roads for Mr. Marshall. This plan is creating 5 new building lots, 2 will be non-building lots and the remaining 2 have existing dwellings on them. Planning modules remain outstanding. Mr. Marshall is requesting 7 waivers of SALDO requirements: 1) Section 403.kk2, 2) Section 405, 3) Section 505a minimum cartway on Bank Hill Rd, 4) minimum cartway on Klines Run Rd., 5) Section 512, 6) Section 601c., and 7) Section 605. Attorney John Bergdoll was here representing Mr. Hooper who owns property on Bank Hill Road and discussed the widening of Bank Hill which will affect Mr. Hooper's access to his property. Several options were discussed by the Board and they asked Mr. Marshall and Mr. Hooper to compromise on a solution if the Board agrees to abandon Bank Hill Road. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the

waivers as listed on the Plan Briefing except for Section 505a regarding widening of Bank Hill Road, motion carried. Motion by Supervisor Kellner, seconded by Supervisor Schock to table the plan until the May meeting, motion carried.

2. **591-15SLD – LONNY GORDON – VILLAGE DISTRICT:** Zane Williams presented this 2 lot subdivision plan located on Craley Road for Mr. Gordon. Lot 1 is commercial and Lot 2 will be an add-on to the existing residential lot. Mr. Gordon is asking for 2 waivers of the SALDO requirements, Section 408 and Section 403.kk.2. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waivers as listed and approve plan 591-15SLD, motion carried. Mr. Gordon inquired about the process he had to take for approvals.
3. **WELL ISOLATION WAIVER – CRALEY ROAD TAX MAP PARCEL 11-12:** Property owner at 1877 Craley Road is asking for a waiver of the well isolation distance. Our SEO, Mr. Hunnings inspected the property and is recommending the waiver of the 100 ft required minimum distance. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waiver conditioned upon signing the release form by the owners before work begins, motion carried.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. **AWARD BIDS FOR ROAD MATERIALS:** Bids were opened on April 12, 2016 at 9:30 am. Following are the bids received:
  - a. Road Oil:
    - i. Martin Paving . 2.49/gal
  - b. Bituminous Material
    - i. York Materials: 9.5mm FOB plant \$48.45/ton; FOB site \$55.60/ton  
19mm FOB plant \$43.95/ton; FOB site \$51.10/ton
    - ii. Highway Materials: 9.5mm FOB plant; \$49.90/ton; FOB site \$55.75  
19mm FOB plant \$46.45/ton; FOB site \$52.30/ton
  - c. Geotextile: Kinsley Construction: \$3.10/sy
  - d. Aggregate: #8, #57, #2A, 24+rock, AASHTO #1, 12+rock, AS3 Anti-Skid
    - i. Kinsley Construction: \$101,050.00
    - ii. County Line Quarry: \$101,275.00
    - iii. York Building Products: \$108,206.00
    - iv. Vulcan Materials: \$148,065

The Board discussed the aggregate bid regarding the cost difference of \$225 and that the employee, travel time and distance to the low bidder's plant will cost us more than the \$225 difference. Motion by Supervisor Kellner, seconded by Supervisor Schock to award the aggregate bid to County Line Quarry less the #8 stone, motion carried. Motion by Supervisor Schock, seconded by Supervisor Kellner to award the aggregate bid of #8 stone to Kinsley Materials, motion carried. Motion by Supervisor Kellner, seconded by Supervisor Schock to award the road oil bid to Martin Paving; bituminous bid to York Materials and geotextile bid to Kinsley Construction, motion carried.

2. **AWARD PUMPER/HAULER FOR TOWNSHIP:** Quotes were received and provided to the Board for review. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve Kline's Septic Services to pump the township's holding tanks at a cost of \$.0669/gal, motion carried. Mr. Keenan questioned the quoted rate compared to the budget cost amount. Staff suggested he stop in the office to review the invoices.
3. **APPROVAL OF PEMA FORMS FOR FEDERAL REIMBURSEMENT:** A designation agent is needed in order to sign forms in place of elected officials. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize Maureen Hartman as the designated agent, motion carried.
4. **APPROVAL OF BILLS:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$66,309.11, motion carried.
5. **OTHER PERTINENT BUSINESS:** Ms. Hartman informed the Board that again we received notice from DEP regarding violations at Salvage Management which is located at 1900 Manor Road. Ms. Hartman is asking for authorization to contact the DEP to express concern regarding the lack of enforcement regarding the violations on the property in accordance with the inspection reports. By consensus, the Board authorized Solicitor Herrold and staff to contact DEP, motion carried. The Board also discussed numerous issues with property located at 1711 Manor Road and 1678 Prayer Mission Road.

Meeting adjourned at 8:20

Respectfully

Linda J. Zimmerman,  
Secretary