

**LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
FEBRUARY 11, 2016
6:30 P.M.**

The Lower Windsor Township Board of Supervisors held their Regular meeting at the Township Community Building 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman; Secretary-Treasurer Linda Zimmerman; Zoning Officer Sande Cunningham; Solicitor John Herrold; Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 8.

Supervisor Miller announced that an executive session was held prior to the meeting for personnel matters.

PUBLIC COMMENT:

1. **JIM HOOPER:** Commented on the plowing of Bank Hill and Klines Run Roads.
2. **MARY CALDWELL:** Mary Caldwell of the EYARC, Hollis Bedell of the LWAHS and Connie Loper of Kaltreider-Benfer Library informed the Board that they are working together to offer a Summer Reading Program in the park. They are in the early stages and will keep the Board updated on the progress.

PRESENTATION OF STORMWATER – C. S. Davidson, Inc: Mr. Klinedinst gave a presentation on stormwater management in regards to the MS4 program. Mr. Klinedinst noted that this MS4 program is a federal requirement. The township staff is doing a great job at completing all the requirements on a yearly basis for the annual report which is submitted in July. Mr. Klinedinst also noted that in January DEP is starting to strongly enforce these regulations on farmers.

MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the January 4th Reorganization and regular meeting minutes, motion carried.

REPORTS:

1. **POLICE:** Chief Caldwell submitted his report for review. Chief Caldwell informed the Board on the investigation of firearms at the school and wanted to recognize Ofc. Dickmyer and Ofc. Neff on their performance during this investigation. Chief Caldwell also reported that Ofc. Thomas completed his MCSAP updates. Chief Caldwell informed the Board that QRT tryouts will be March 23rd this year and is asking for approval to send Ofc. Jackson. He is asking to have an answer by the March meeting. Chairman Miller and Supervisor Kellner voiced no objection as long as the arrangement with Ofc. Jackson remains the same as last year.
2. **MANAGER:** Ms. Hartman submitted her report for review.
 - a. Ms. Hartman informed the Board we had some issues with the water system and asked Mr. Taylor to explain the issues. Mr. Taylor reported that the chlorine pump failed and two water softeners stopped working and the building is on a "boil water" advisory by DEP. Martins Water Conditioning replaced the chlorine pump and now the circulation hose needs to be replaced. The other issue is the dye meter which does not work anymore. This dye system is obsolete and we cannot get parts for repairs. This system is not DEP required and Mr. Taylor is asking the Board if they want to replace this system at a cost of \$1,500. The Board by consensus agreed to disconnect the system. While DEP was here they noticed a cross pipe that needs to be fixed and Mr. Taylor reported that Martins Water Conditioning can provide us with a price for repairs. Martin's Water conditioning will also provide a maintenance proposal for 2017.
 - b. Ms. Hartman reported that she was asked by Windsor Borough if we would be interested in offering police services. The Board is not interested.
 - c. Ms. Hartman noted that we received \$2,612 for our 2013 recycling efforts.
 - d. Ms. Hartman reported she submitted \$40,000 to FEMA/PEMA for reimbursement for the snow storm costs.

Supervisor Kellner asked Mr. Klinedinst if the problems we're having with the building are because of the type of materials or just normal wear and tear. Mr. Klinedinst replied that it's not because of the type of materials but just normal wear and tear due to the age of the building.

3. **SOLICITOR:** Atty. Herrold submitted his report for review and thanked the Board for his appointment as Solicitor.
4. **ENGINEER:** Mr. Klinedinst submitted his report for review and thanked the Board for his appointment as Engineer. Mr. Klinedinst noted that he needs to schedule with Chairman Miller and Roadmaster for road inspections and Ms. Hartman and Ms. Cunningham to review for the MS4 Annual Report.
5. **HIGHWAY:** Mr. Miller submitted his report.
6. **EMERGENCY SERVICES:** Yorkana Fire Co. and Craley Fire Co submitted reports.

ZONING:

1. **AUTHORIZE TO ADVERTISE BURN ORDINANCE:** Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the ad for the Burn Ordinance, motion carried.
2. **RESOLUTION 2016-10 PLANNING MODULE FOR MARSHAL SUBDIVISION:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the planning module for the Marshall subdivision plan, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. **RESOLUTION 2016-07: ICMA-RC RETIREMENT PLAN:** Ms. Zimmerman informed the Board that we have to amend and restate the non-uniform pension plan to ensure accordance with the current IRS regulations. Motion by Supervisor Schock, seconded by Supervisor Kellner to adopt the amended and restated pension plan, motion carried.
2. **RESOLUTION 2016-08: NEW POLICE VEHICLE:** This is a requirement from Fulton Bank for the purchase of the new police vehicle. Supervisor Kellner questioned when the Board approved the purchase. It was thought that the purchase was approved at the December meeting when the budget was adopted. Supervisor Kellner feels there was a step missed in the process for approval and would prefer that in the future requests need to come before the Board for approval even though it's in the approved budget. Motion by Supervisor Schock, seconded by Chairman Miller, motion carried.
3. **RESOLUTION 2016-09: EXONERATE TAX COLLECTOR:** Our tax collector Mr. Kline provided a listing of all uncollected taxes for 2014-2015 for real estate and per capita taxes. This resolution exonerates the tax collector from collection of uncollected taxes and allows the Township to turn the outstanding accounts over to the York Adams Tax Bureau for collections. Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Resolution 2016-09, motion carried.
4. **TAX EXONERATIONS:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the tax exonerations, motion carried.
5. **APPROVAL TO EXTEND COLLECTIVE BARGAINING AGREEMENT:** Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the extension of the Collective Bargaining Agreement for one year, motion carried.
6. **APPROVAL OF BILLS:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$80,918.82, motion carried.
7. **OTHER PERTINENT BUSINESS:** None

Meeting adjourned at 7:27 pm.

Respectfully submitted,

Linda J. Zimmerman
Secretary