

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
NOVEMBER 5, 2015  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman, Secretary Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Chief Tim Caldwell and Engineer John Klinedinst. Patrons in attendance: 5

**PUBLIC COMMENT:**

1. HOLLIS BEDELL: Commented that volunteers are ready to do work on the Martinsville Schoolhouse electric wiring and in order to bring the schoolhouse up to code, electrical inspections will need to be performed. Ms. Bedell is asking if the Township will pay for those inspections. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize paying for code inspections of wiring of schoolhouse if it does not exceed \$100, motion carried.

**MINUTES:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes from October 8, October 22, and October 29 meetings as presented, motion carried.

**REPORTS:**

1. POLICE: Chief Caldwell would like to commend his police staff and Craley Fire Co for a recent incident that involved saving the life of a man by giving CPR until the ambulance unit arrived. Chief Caldwell reported that an accident on October 31 around 3:00 pm at Long Level Road resulted in two utility poles obstructing the roadway. Phone calls were made to Verizon and they did not arrive on scene until 11:00 pm. Chief Caldwell is contacting Verizon regarding the situation in hopes to recoup time for our officer waiting for Verizon to show up. Chief Caldwell is requesting repair of 2008 Explorer radiator in order for them to use during the winter season. The Board is not in favor of repairing the vehicle and concurred to get rid of the vehicle.
2. SOLICITOR: Atty. Herrold submitted his report and noted that the Floodplain Ordinance will be advertised and ready for adoption at the December meeting.
3. ENGINEER: Mr. Klinedinst submitted his report for review. Mr. Klinedinst noted that a final warranty inspection of the highway building will take place in November. Mr. Klinedinst will meet with Chairman Miller and Roadmaster Kim Miller to review the 2016 road maintenance projects.
4. HIGHWAY: Mr. Miller submitted a report.
5. EMERGENCY SERVICES: Lake Clarke Rescue and Yorkana Fire Co. submitted reports. Ms. Hartman reported that Lake Clarke Rescue is asking for authorization to attend the Polar Bear Plunge next year. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the attendance to the event, motion carried.

**ZONING:**

1. PROPOSED BURN ORDINANCE AND ADULT REGULATED ACTIVITIES AMENDMENT: Discussion took place on the burn ordinance amendments and the request to remove

Section 5. Planning members were in attendance and discussed the issue with odors. The Board agreed that it would be hard to enforce an odor since some odors do not offend them. Ms. Bedell stated that this part was put in because of the odors coming from the Landfill at the time and this is the exact wording that DEP uses. The Board still recommends removing Section 5. The Board discussed Section 4F and the use of "should" instead of "shall" and prefer to use should. Further discussion took place with what is allowed to be burned and definitions of items allowed or not allowed. The Board gave their recommendations and asked the Planning Commission members to work on it and bring back another draft. The Board would like to see all changes to the zoning ordinance done at the same time. Mr. Klinedinst recommended that the York County Planning Commission will be helpful in assisting with the review of the zoning ordinance. The Board approved as long as no fees are involved.

**OLD BUSINESS:**

1. **AUTHORIZE TO ADVERTISE 2016 BUDGET:** Supervisor Kellner asked for Chairman Miller's recommendation on the paving of the parking lots and the park bridge repair. Chairman Miller recommends crack sealing now and then seal coating the parking lots in the spring and painting of parking spaces. This could be done at an estimated cost of \$5,000. The bridge repair can be done by the Highway Department during the winter months at a cost of \$2,500. Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the advertisement of the 2016 budget for inspection and adoption at the December meeting, motion carried.

**NEW BUSINESS:**

1. **AUTHORIZE TO ADVERTISE 2016 MEETINGS:** Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the ad for the 2016 meetings, motion carried.
2. **APPROVE SPCA AGREEMENT:** Ms. Hartman presented the 2016 SPCA agreement for stray animal housing at the cost of \$3,691.00. Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve the agreement with SPCA, motion carried.
3. **APPROVE ANIMAL ENFORCEMENT OFFICER:** Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the agreement with Klugh Animal Control Services, motion carried.
4. **MANAGERS REPORT:** Ms. Hartman informed the Board that a bill was passed that would allow for alternate members for the Planning Commission and asked for their thoughts. By consensus the Board was not opposed to this as long as the alternate meets the requirements and is willing to serve.
5. **APPROVAL OF BILLS:** Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve the bills as listed in the amount of \$124,259.99, motion carried.
6. **OTHER PERTINENT BUSINESS:** None

Meeting adjourned at 7:44 pm.

Respectfully submitted

Linda J. Zimmerman  
Secretary