

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
OCTOBER 29, 2015
BUDGET WORKSHOP
6:30 PM

The Lower Windsor Township Board of Supervisors held a Budget Workshop at the Township Community Building 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman and Secretary-Treasurer Linda Zimmerman. No patrons in attendance.

Chairman Miller announced that an executive session was held before the meeting for personnel issues.

PUBLIC COMMENT: None

NEW BUSINESS:

1. BUDGET DISCUSSION: Ms. Hartman reviewed the changes to the budget from the recommendations by the Board at the October 22, 2015 budget workshop. Discussion took place on items that have been revised per the Board's recommendation:
 - a. Police Dept overtime hours associated with landfill truck duty. The Board agreed to revert back to proposed wages as seen in the previous draft of \$655,894.
 - b. Since the Board agreed to sell the Explorer on Municibid they would like to see the money from the sale of the Explorer go to the revenue account (Sale of Assets) under 391.000
 - c. Ms. Zimmerman received final renewal rates for Medical, Life & Disability coverage. Firmed up Medical, Life & Disability costs.
 - d. Supervisor Kellner questioned the cost of Comcast internet. Ms. Zimmerman noted that the Administration and Police department share in the cost of internet services. The \$2,700 in 405.329 was total for both and not just Administration. Revision will be made to show \$1,350 the same as the Police Dept.
 - e. Reduced the Zoning Hearing Board stipend to \$125 yr per member, which is the same as Planning Commission.
 - f. Reduced Police legal services to \$5,000, since an agreement was made to extend the contract for another year.
 - g. Reduced Officer Equipment line item to \$2,000.
 - h. Reduced Police Fuel costs to \$15,000
 - i. Took out Cleaning in Highway Dept. Board would like to make the Hwy employees responsible for cleaning the building.
 - j. For Capital Improvement & Purchases Fund we added the cost for a new camera for the Highway Dept. at the cost of \$3,400.
 - k. The Board still has to look at the parking lots and park bridge to see what work needs to be performed. The Board also noted that they prefer the highway dept to repair the park bridge over the winter.
 - l. Ms. Hartman provided samples of post cards to mail regarding the newsletter. By consensus the board agreed with the post card that asks the residents to sign up for the newsletter to be mailed to them. This would be a once a done mailing. The cost will be worked into budget.

OTHER PERTINENT BUSINESS: Ms. Hartman provided the Board with quotes for propane.
Motion by Supervisor Kellner, seconded by Supervisor Schock to go with Amerigas at \$1.24 per gallon,
motion carried.

Meeting adjourned at 6: 54

Respectfully submitted

Linda J. Zimmerman, Secretary