

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
SEPTEMBER 10, 2015
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:32 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman, Secretary Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Chief Tim Caldwell and Engineer John Klinedinst. Patrons in attendance: 5

Chairman Miller announced that an executive session was held before the meeting for personnel issues.

PUBLIC COMMENT:

1. **HOLLIS BEDELL:** Ms. Bedell questioned when the snow guards will be installed on the new highway building. Ms. Hartman noted that the Board authorized the Highway Department to install them and installation will be scheduled for early fall.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the August minutes as presented, motion carried.

REPORTS:

1. **POLICE:** Chief Caldwell summarized his report for the Board.
2. **SOLICITOR:** Atty. Herrold submitted his report. Ms. Hartman noted that she received a letter from PADOT asking the Township to remove a sign along Rt. 624 near Klines Run Road that is in the clear sight triangle. The Board discussed options for removal of the sign. Solicitor Herrold recommended sending a letter to the sign owner asking them to remove the sign. The Board authorized Ms. Hartman to send a certified letter to the sign owner asking for removal of the sign within 5 days or the Township will remove the sign. The Board also wanted a copy to go to the property owner as well.
3. **ENGINEER:** Mr. Klinedinst submitted his report. Mr. Klinedinst informed the Board that an 11 month inspection will be performed on the highway building in November. Ms. Hartman noted that we had an issue with a garage door and had Calder Door out to fix and was sent a bill. Mr. Klinedinst noted we should not be paying that bill since we are still under warranty. Mr. Klinedinst will forward the bill to John Eck of MCA Construction.
4. **HIGHWAY:** Mr. Miller submitted a report.
5. **EMERGENCY SERVICES:** Yorkana Fire Co., Lake Clarke Rescue, Craley Fire Co., and CVAC submitted reports.

ZONING: None

OLD BUSINESS:

1. **DISCUSSION AND REVIEW OF BURN ORDINANCE:** Ms. Cunningham provided the Board with a draft of the amended burn ordinance. The Planning Commission worked on the amendment to make it more clear and concise. The Board discussed the recommended changes and asked the Solicitor to review and prepare a final draft for review at the October meeting.

2. DISCUSSION OF FLOOD ORDINANCE (FEMA REQUIREMENTS): Ms. Cunningham provided the Board with a draft of the amended flood ordinance for review. Ms. Hartman, Ms. Cunningham and Mr. Klinedinst met to review the model ordinance that was supplied to us and noted that the amended ordinance contains new requirements and changes to definitions. Mr. Klinedinst noted that if this flood ordinance is not adopted, residents in the township could not get flood insurance. The Board asked Atty. Herrold to review and prepare a final draft for DCED to review. The amended flood ordinance must be adopted by December 16, 2015.

NEW BUSINESS:

1. 2016 MMO POLICE & NONUNIFORM PENSION OBLIGATION: Mrs. Zimmerman informed the Board of the 2016 minimum municipal obligation for the police and non-uniform pension plans. The police MMO will be \$159,550 and the non-uniform MMO will be \$24,780. Motion by Supervisor Kellner, seconded by Supervisor Schock to acknowledge the MMO for 2016.
2. MANAGER'S REPORT:
 - a. Ms. Hartman informed the Board that Jimmy Kurnic finished his Eagle Scout project by building a planter and bench at the Sitler Memorial Park sign. Ms. Hartman noted that he will receive his Eagle Scout honor in December. The Board thanked him for his time and effort.
 - b. Ms. Hartman reminded the Board of the Multi-Municipal Stormwater Fair being held on Tuesday September 15th from 5 – 7 pm at the Hellam Twp. public works building.
 - c. Chairman Miller asked about the lightning strikes to the building and how we could remedy this situation. Mr. Klinedinst suggested using UPS's as a buffer system. Ms. Hartman stated that the security system provider said we cannot do that because of the way it is set up. The staff will continue to look at other options.
3. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$103,540.38, motion carried.
4. OTHER PERTINENT BUSINESS: None

Meeting was adjourned at 7:21 pm.

Respectfully submitted

Linda J. Zimmerman
Secretary