

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
JUNE 11, 2015
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman and Engineer John Klinedinst. Patrons in attendance: 5

PUBLIC COMMENT

1. John Klinedinst introduced Brady Myer who is 'shadowing' Mr. Klinedinst for the day.

APPROVAL OF MINUTES for May 14, 2015 - Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried 3-0.

REPORTS

1. POLICE – Chief Caldwell submitted his report for review. The Chief commended administrative assistant Kayla Smith for assisting in the police department. He advised the Board that he is sending her for additional training. The Chief also stated that the security cameras at the highway building are working and we have been able to catch several people who have been dumping televisions and other items outside of the recycle containers. We also utilized Facebook to find someone by posting a photo of the vehicle. He also indicated that the exhaust fans have been installed in the garage and are working very well.
2. SOLICITOR – Solicitor Herrold submitted his report for review.
3. ENGINEER - Mr. Klinedinst submitted his report for review. Mr. Klinedinst stated that MS4 will be submitted to DEP next week and that there is still some minor work with the highway building.
4. HIGHWAY – Road Master Miller submitted his report for review.
5. EMERGENCY SERVICES – Lake Clarke and Craley Fire Co. submitted their reports.

ZONING

1. SPECIAL TEMPORARY PERMITS – Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the listing of seven special temporary permit renewals for 2015. Motion carried 3-0.

OLD BUSINESS - None

NEW BUSINESS

1. EXONERATIONS – Motion by Supervisor Kellner, seconded by Supervisor Schock to accept the per capita tax exonerations. Motion carried 3-0.
2. MANAGERS REPORT - Ms. Hartman submitted her report for review and had several items to discuss with the Board. 1) Ms. Hartman discussed the amendment to the Child Protective Services Law and the request that the Township will be making to the EYARC and other agencies who have volunteer or paid staff who work with children, such as fire companies, the library, and the playground associations; 2) requested approval to remove the playground equipment from Willow Creek Farm Park due to safety issues and remove the pavilion and place it at Rexroth Park. The Board concurred with both; 3) stated that the fuel system is finally up and running and requested direction from the Board about supplying fuel to the numerous other organizations again. The Board agreed that the Township should provide fuel only to Township vehicles since the other organizations have gone elsewhere for two years since the fire; 4) Discussed the issues that have been occurring with parking in front of the doors at the lower level. The Chief explained that it causes problems with emergency services vehicles and that area should be used only for deliveries, dropping off or picking up, and emergencies. The Board recommended painting "No Parking Fire Lane" to stop the parking issues. Resident Hollis Bedell suggested adding a few more handicapped spaces at the lower level. The Board recommended making two or three more handicapped parking spaces at the upper portion of the lot, adjacent to the park. John Klinedinst stated that it will take away about four regular spaces but that there was plenty of

parking spaces available; 5) Motion by Supervisor Schock, seconded by Supervisor Kellner to approve advertisement for highway items on Municibid. Motion carried 3-0; 6) Ms. Hartman advised the Board that she spoke with Mr. Searer and he is not interested in paying the monthly fee for the hydrant on Prayer Mission and Furnace Roads. The Board agreed to incur the \$30.76 monthly fee and have the York Water Company install the hydrant; 7) Chairman Miller thanked Ms. Hartman for including something in her report regarding the following employees who have worked for the Township over 15 years:

- Jeff Diehl – 25 years
- Kim Miller – 24 years
- Linda Zimmerman – 20 years
- Chief Tim Caldwell – 17 years
- Corporal Jim Thomas – 17 years
- Officer Chris Kortright – 16 years

Chairman Miller thanked the employees for their many years of loyal service with the Township. Chairman Miller asked Ms. Hartman about the hard hat policy for the highway department and if the highway employees were advised. Ms. Hartman stated that she did provide them with a policy and a copy of the PennDOT Publication. Chairman Miller concurred that the highway employees should follow PennDOT requirements. Resident Jim Hooper questioned why the highway department doesn't wear eye, ear, and head protection when they are out working with chainsaws. Chairman Miller concurred that they should be outfitted in accordance with the PennDOT requirements and asked Ms. Hartman to make sure that they have all required gear.

3. APPROVAL OF BILLS - Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills in the amount of \$47,293.98. Motion carried 3-0.
4. OTHER PERTINENT BUSINESS – Supervisor Schock stated that the Fishing Creek Bridge looks good and that the highway employees did a good job.

Meeting adjourned at 6:50 pm.

Respectfully submitted,

Maureen Hartman
Assistant Secretary