

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 14, 2015
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville. The meeting was called to order by Chairman Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Township Manager Maureen Hartman, Zoning Officer Sande Cunningham, Chief Tim Caldwell, Solicitor John Herrold, and Engineer John Klinedinst. Patrons in attendance: 9

Chairman Miller announced that an executive session was held prior to the meeting to discuss personnel issues.

PUBLIC COMMENT

1. Hollis Bedell commented that the open house for the highway building was great.

APPROVAL OF MINUTES FOR APRIL 9, 2015 - Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried 3-0.

REPORTS

1. POLICE – Chief Caldwell submitted his report for review. The Chief read a letter from Wrightsville Police Chief Hege thanking the Lower Windsor Township Police for assisting with a homicide in the Borough. The Chief also stated that the police department will be taking the Humvee to the Canadochly May Fair and the East Prospect Memorial Day Parade. The Chief stated that Officer Jackson passed the QRT tests but is not considered in full training status, only support.
2. SOLICITOR – Solicitor Herrold submitted his report for review. Solicitor Herrold stated that all claims for the Klimes Run Road accident have been resolved and there has been no further contact regarding a group home in the community.
3. ENGINEER - Mr. Klinedinst submitted his report for review. Mr. Klinedinst stated that all final payments have been made for the highway building and that they are still trying to resolve the door issue. Mr. Klinedinst submitted a change order, GC-6, for the installation of the pusher springs and cord reels and stated that the design team is picking up \$501.50 and the Township will owe \$669.50, for a total of \$1171.00. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve change order GC-6. Motion carried 3-0.
4. HIGHWAY – Road Master Miller submitted his report for review.
5. EMERGENCY SERVICES - Craley and Yorkana Fire Companies submitted their reports.

ZONING

1. SPECIAL TEMPORARY PERMIT – Phyllis Schmidt has a contract to purchase property but requires assistance from her son and she is requesting a special temporary permit to place a mobile home on the property. Comments from adjoining owners are as follows: Hollis Bedell has objections to another dwelling being placed. There is no hardship for this request and there is nothing 'temporary' about the permits that the Township continues to give out. Jeff Miegel is worried about the drain field being on his property. He wants to make sure they are aware of this. Ms. Schmidt stated that she has health issues and that the realtor and an attorney are looking into the drain field issue. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the special temporary permit for Phyllis Schmidt. Motion carried 3-0.

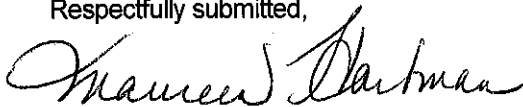
OLD BUSINESS - None

NEW BUSINESS

1. EYARC DISCUSSION OF FEES – Mary Caldwell and Roxanne Poff from the EYARC were present to discuss changes to the recreation fee schedule with the Board. There was a lengthy discussion about using a sliding fee scale for long-term rentals. Ms. Poff stated that the long-term rentals will not require additional township staff to assist with field preparations. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the EYARC to enter into a long-term agreement at the 46+ day rate with Jason Aspito. Supervisor Kellner stated that the Board will hear other requests for long-term rentals on a case-by-case basis. Motion carried 3-0.
2. DISCUSSION OF HYDRANT ON PRAYER MISSION – The Board asked Mr. Klinedinst and Sande Cunningham to discuss this issue with Bob Searer, the owner of Margareta MHP when they meet with him on May 26.
3. COOPERATIVE LINE PAINTING BID – Motion by Supervisor Kellner, seconded by Supervisor Schock to award the line painting bid to Alpha Space Control in the amount of \$0.096/lineal feet. Motion carried 3-0.
4. RESOLUTION 2015-09 – Motion by Supervisor Schock, seconded by Supervisor Kellner to approve Resolution 2015-09, destruction of police records. Motion carried 3-0.
5. LIQUID FUELS DISCUSSION – Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the amendment of the Liquid Fuels budget to add two projects; paving & widening and pipes & inlets and increase the amount from \$250,000 to \$308,000. Motion carried 3-0.
6. MANAGERS REPORT - Ms. Hartman submitted her report for review. Ms. Hartman requested direction from the board regarding the American Lung Association and DEP requesting permission to send letters to residents about radon test kits. They would also require a full listing of resident names and addresses. The Board asked if we could communicate with the residents another way, such as through the fall newsletter, website or Facebook page. Ms. Hartman will check with the DEP.
7. APPROVAL OF BILLS - Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills in the amount of \$97,613.03, motion carried 3-0.
8. OTHER PERTINENT BUSINESS – Supervisor Schock stated that the senior center is doing a good job.

Meeting adjourned at 7:22 pm.

Respectfully submitted,



Maureen Hartman
Assistant Secretary