

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 9, 2015
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building 2425 Craley Road, Wrightsville. The meeting was called to order by Supervisor Barry Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock; Secretary-Treasurer Linda Zimmerman; Zoning Officer Sande Cunningham, Chief Tim Caldwell, Solicitor John Herrold, and Engineer John Klinedinst. Maureen Hartman, Township Manager was absent.
Patrons in attendance: 6

PUBLIC COMMENT:

1. HOLLIS BEDELL: Ms. Bedell commented on the Pick-n-Parlor held on Thursday nights. Ms. Bedell also noted she is looking forward to the recycling program start up on May 9th and questioned if the Township would consider including pesticides and chemicals.
2. JAMES HOOPER: Mr. Hooper commented that the Board of Supervisors, not the Zoning Hearing Board, should make the decisions for the conditional uses of the York County Park.
3. TIM CALDWELL: Mr. Caldwell requested a donation to the East Prospect Veterans Parade. A donation of \$250 was budgeted for 2015.

EDUCATIONAL PRESENTATION – STORMWATER: Mr. Klinedinst gave a presentation on the MS4 program. Comments and questions were received from residents in attendance.

APPROVAL OF MINUTES - MARCH 12, 2015: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried.

REPORTS

1. POLICE: Chief Caldwell introduced the police intern Josh Rudy. Mr. Rudy thanked the Board for allowing him the opportunity to intern at the Township. Chief Caldwell informed the Board he had issues with burning in the township. He asked the Board to review the ordinance and consider placing conditions on burning. Chief Caldwell reported he met with ESI who is installing the security cameras at the highway building and reported that a new line would have to be installed and is asking the Board for authorization to place a camera at the fuel dispensing area. In order to accommodate the installation, ESI will need to dig a trench for the conduit. By consensus the Board authorized the work.
2. SOLICITOR: Atty. Herrold submitted his report and updated the Board on the DeJong issue.
3. ENGINEER: Mr. Klinedinst submitted his report. Mr. Klinedinst asked the Board to meet in executive session to discuss a legal issue concerning the highway building.
4. HIGHWAY: Mr. Miller submitted his report for review.
5. ER SERVICES: Craley Fire Co and Yorkana Fire Co submitted reports.

ZONING:

1. RESOLUTION 2015-07, PLANNING COMMISSION: Chairman Miller presented Resolution 2015-07 to Gary Eaton for his 20 years of service on the Planning Commission.

OLD BUSINESS: None

NEW BUSINESS:

1. AWARD BIDS FOR ROAD: Bids were opened on April 7, 2015 at 1:30 pm. Following were bids received:
 - a. Road Oil:
 - i. Martin Paving \$2.77 per gallon.
 - b. Bituminous Material:

- i. Highway Materials: 9.5mm FOB plant at \$56.80/ton; FOB site \$62.45/ton; 19mm FOB plant @ \$51.45/ton; FOB site \$57.10/ton.
 - ii. York Building Materials:9.5 mm FOB plant \$62.35; FOB site \$69.10; 19mm FOB plant \$56.20; FOB site \$62.95.
 - c. Geotextile:
 - i. Kinsley Construction: \$2.86/sq yard.
 - d. Aggregate - #8, #57, #2, 24" rock, #1", 12" rock, AS3 Anti Skid.
 - i. Kinsley Construction: \$113,591.25
 - ii. York Building Products \$115,591.25
 - iii. Vulcan Products: \$137,752.50.

Motion by Supervisor Schock, seconded by Supervisor Kellner to award the bids to the lowest bidder, Road Oil - Martin Paving; Bituminous Material – Highway Materials; Geotextile – Kinsley Construction; Aggregate – Kinsley Construction, motion carried.

2. DISCUSSION OF POLICY FOR LOANS: The Board discussed the necessity of a loan policy and would like to review the need before making any decision to adopt a policy. No action by the Board.
3. DISCUSSION OF COUNTY TAX OFFICE ERROR: Atty. Herrold reported that York County Tax Claim Bureau was not in favor of our offer. The County Tax Claim Bureau counter offered for payment of \$10,000 by April 30, 2015 and a final payment of \$35,208.78 by March 31, 2016. Discussion took place on their offer. The Board was agreeable to the terms as presented and to budget for the final payment next year.
4. RESOLUTION 2015-08, RECORDS DESTRUCTION FOR POLICE: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve Resolution 2015-08, motion carried.
5. MANAGERS REPORT: Ms. Hartman submitted her report for review.
 - a. Mrs. Zimmerman questioned the Board if they would approve the request by the Senior Center Board Chair to switch Pick-n-Parlor night to Tuesday. By consensus the Board agreed as long as it met with everyone's schedule. .
 - b. Mrs. Zimmerman reported that the Senior Center is taking a bus trip on May 13, 14, & 15th and is asking for permission to allow the participants to park at the upper parking lot in Rexroth Park. The Board gave their approval as long as the participants know if will be at their own risk and the township will not be responsible for anything that would happen to the vehicles.
 - c. Ms. Zimmerman questioned the Board if they would like to provide snacks and drinks at the Highway Building Open House. By consensus the Board approved the snacks and drinks. Mr. Klinedinst offered to help.
 - d. Mrs. Zimmerman advised the Board that Chanceford Township is interested in the old door form the highway building. The Board agreed to give the door to Chanceford Township.
 - e. Mr. Miller is interested in placing the two fuel tanks and two mowers on Municibid. Motion by Supervisor Kellner, seconded by Supervisor Schock to place the items on Municibid and to disclose that they were in a fire and are available for inspection, motion carried.
6. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills in the amount of \$76,382.67, motion carried.
7. OTHER PERTINENT BUSINESS: None

Chairman Miller announced they will have an executive session after the meeting to discuss legal issues.

Meeting adjourned at 7:35.

Respectfully submitted

Linda J. Zimmerman
Secretary