

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
OCTOBER 9, 2014
6:30 P.M.

The Lower Windsor Township Board of Supervisors regular meeting held at the Township Community Building, 2425 Craley Road, Wrightsville, PA, was called to order by Chairman Miller at 6:30 p.m. with a pledge to the flag. Present at the meeting were Supervisor Donald Schock, Township Manager Maureen Hartman, Zoning Officer Sande Cunningham, Police Chief Tim Caldwell, Solicitor John Herrold and Engineer John Klinedinst. Patrons in attendance -14

PUBLIC COMMENT

1. Lt. Dan Stump and Sgt. Craig Losty of the York County Quick Response Team (QRT) – Lt. Stump understands that a member of the Lower Windsor Township Police Department is interested in trying out for the QRT and wanted to provide the Board with information about the Team. The QRT responded to three full team call-outs last year. Each call lasted approximately six hours. In 2010 and 2011, the QRT was called to Lower Windsor Township for two incidents. There is no charge when they are called into a municipality. They are a 25-member team, but five members are retiring this year and that is why they are seeking new recruits. Money for the QRT is raised through fundraisers held throughout the year, donations from citizens and the county commissions, and donations from other municipalities. There is a try-out scheduled for October 2014 and they are anticipating a try-out in April 2015. If someone passes the try-outs, then they are required to attend an intensive training class for three weeks in Baltimore County. The QRT pays for all training, transportation and hotel accommodations but the municipality is responsible for the wages of the officer and their meals. They want, at the least, a five year commitment from the officer if they want to be on the Team. The Board expressed interest in the QRT but didn't want to make any decisions without Vice-Chair Kellner present.
2. Wayne Heiland – East Prospect Fire Company - Mr. Heiland was before the Board to complain about the set up of the fire boxes in Lower Windsor Township. Casey Smith, Assistant Chief for Craley Fire Co., was in the audience and provided the Board with a history of the box changes which occurred in 2013. The changes were made by then EMC Fred Smeltzer and Craley Chief Jesse Frantz. Chairman Miller stated that the Chiefs of the three companies must get together and get this resolved. Mr. Smith explained that it was the County that is delayed in getting them changed. There was a lengthy discussion about this issue and the Board instructed all members of the three companies that were in attendance, to get a meeting scheduled and take care of these fire-related issues. Mr. Heiland and Chief Jerry Mack want Supervisor Kellner to attend, but the Board concurred that elected officials from Yorkana and East Prospect should be there as well. Ms. Hartman will contact the new EMC, Phil Smith, for assistance.

APPROVAL OF MINUTES – September 11, 2014 - Motion by Supervisor Schock, seconded by Chairman Miller to approve the minutes as presented, motion carried 2-0.

REPORTS

1. POLICE - Chief Caldwell submitted his report to the Board. Chief Caldwell stated that the work has been completed on the Humvee, which was acquired through the Federal 1033 Program. Den's Service Center donated the paint and labor to paint the vehicle and Republic Services paid for the decals. The vehicle will be used as a support vehicle during bad weather or for emergency situations.

2. SOLICITOR - Solicitor Herrold submitted his report. Solicitor Herrold stated that the SALDO amendment will probably be on the December agenda and he will request authorization to advertise at the November meeting.
3. ENGINEER - Mr. Klinedinst submitted his report. Mr. Klinedinst stated that C.S. Davidson received the permit for the Klines Run Road bank stabilization.
4. HIGHWAY – None submitted.
5. EMERGENCY SERVICES: Lake Clark, Yorkana, Craley, East Prospect and EYCEMA submitted reports.

ZONING - NONE

OLD BUSINESS

1. Mr. Klinedinst provided the Supervisors with an update on the highway building construction.
 - a. Change Order GC-2 – Overhead door improvement that was discussed at last month’s meeting. Motion by Supervisor Schock, seconded by Chairman Miller to approve Change Order GC-2. Motion carried 2-0.
 - b. Change Order 05 from MCA – Change out ceiling in rest room in work bay to make a drop ceiling. There is no cost with this change, but there will be a change to an electrical fixture because of this.
 - c. Change Order 06 from MCA – Wash bay calls for moisture proof gypsum wall board for ceiling. Road Master suggested metal due to moisture and humidity issues. The Board concurred with the metal roofing.
 - d. Change Order 07 – Ceiling/attic area – there is a requirement for draft walls where dry wall needs to be added to the trusses. This will cost approximately \$15,600 and extend the contract 3 weeks. This issue was missed during the Commonwealth Code review but picked up by the contractor. Mr. Klinedinst is going to ask for a time & materials basis.
 - e. Mr. Klinedinst suggested that we start to consider bid documents for the removal of the old building. He recommended not removing the building until April.

NEW BUSINESS

1. DISCUSSION OF ABANDONMENT OF A PORTION OF FISHING CREEK ROAD – Mr. Klinedinst provided four options and the estimated costs with regards to the potential abandonment.

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| a. Culvert replacement – Open Excavation | \$49,450.00 |
| b. Culvert replacement – Slip Line | \$40,350.00 |
| c. Culvert removal | \$32,850.00 |
| d. Abandon culvert in place | \$ 8,600.00 |

Mr. Klinedinst recommended Option 4 since it is the least expensive. No one from Safe Harbor or the church was available to discuss, but at the September meeting, Ron Wagner from Safe Harbor asked the Board for a 90-day extension before a decision is made so that they can also review their options. The Board discussed and decided to wait the 90-days before a decision is made regarding the abandonment. This item will have to be re-advertised according to Solicitor Herrold.

2. APPROVAL OF 2015 SPCA CONTRACT – Motion by Supervisor Schock, seconded by Chairman Miller, to approve the 2015 contract. Motion carried 2-0.
3. APPROVAL OF 2015 ALLEGIANT ANIMAL CARE CONTRACT – Motion by Supervisor Schock, seconded by Chairman Miller, to approve the 2015 contract. Motion carried 2-0.

4. ACKNOWLEDGEMENT TO ADVERTISE APPOINTMENT OF MAHER DUESSEL AS CPA FIRM TO PREPARE 2014 FINANCIAL AUDIT - Motion by Supervisor Schock, seconded by Chairman Miller, to acknowledge and approve the advertisement. Motion carried 2-0.
5. RESOLUTION 2014-15, ADOPTION OF EMERGENCY OPERATIONS PLAN FOR EYCEMA - Motion by Supervisor Schock, seconded by Chairman Miller, to approve Resolution 2014-15. Motion carried 2-0.
6. MANAGERS REPORT – Ms. Hartman submitted her report for review.
7. APPROVAL OF BILLS - Motion by Supervisor Schock, seconded by Chairman Miller to approve the bills in the amount of \$633,124.64, motion carried 2-0.
8. OTHER PERTINENT BUSINESS – Supervisor Schock stated that the lights were left on in the gym on Sunday evening. Ms. Hartman will contact the EYARC.

Meeting adjourned at 7:43 p.m.

Respectfully submitted,

Maureen Hartman
Assistant Secretary