

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
AUGUST 14, 2014  
6:30 P.M.

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 20

Chairman Miller announced an executive session was held before the meeting for personnel issues.

**PATRONS:**

1. **TINA ROBERTSON:** Mrs. Robertson of Fish and Game Road inquired when the road would be fixed. Mr. Klinedinst stated that there is a meeting with DEP, Army Corp of Engineers and township officials, to discuss options on how to remedy this issue.

**APPROVAL OF MINUTES: JULY 10 AND JULY 31, 2014:** Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the minutes as presented, motion carried.

**REPORTS:**

1. **POLICE:** Chief Caldwell recognized Officer Dickmyer, Officer Jackson, Officer Neff and Sgt. Wind for their outstanding service during two separate police incidents, by presenting them with commendations. Chief Caldwell informed the Board that QRT is looking for additional officers to serve on their squad. The cost involved would be at least \$5,000 plus any training. Chief Caldwell is still gathering information on this matter to see if it would be feasible to have an officer from our department join the task force. Chief Caldwell reported that York County Emergency is updating all computer modems in police vehicles and this will increase our maintenance cost by at least \$500 by year end.
2. **SOLICITOR:** Atty. Herrold submitted his report to the Board. He updated the Board on the Fishing Creek road abandonment and asked for authorization to advertise the ordinance for the September meeting. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the Solicitor to prepare the ordinance and advertise for the September meeting, motion carried.
3. **ENGINEER:** Mr. Klinedinst submitted his report to the Board. He updated the Board on the security reduction request for Winters Ridge subdivision and after inspection they recommend denying the reduction until issues are satisfied.
4. **HIGHWAY:** Mr. Miller submitted his report. Mr. Miller requested a decision from the board regarding what to use in place of the fiber seal. The Board concurred to perform oil and chip on the roads instead of placing fiber seal.

5. EMERGENCY SERVICES: Craley Fire Co., East Prospect Fire Co., and Yorkana Fire Co. submitted reports.

ZONING: None

OLD BUSINESS:

1. UPDATE ON HIGHWAY BUILDING: Mr. Joe Mula was here to discuss options to reduce the costs of construction of the new highway building. Several contractors suggested ways to reduce costs as follows:
  - a. Using a 29 gage metal wall panel instead of a 24 gage. This will reduce the cost by \$20,000. The Board concurs to use the 29 gage metal wall panel.
  - b. Using a corrugated metal roof instead of a standing seam metal roof will save \$11,000 or going with a heavier gage corrugated metal roof would save \$3,900. The Board concurred to use the heavier gage corrugated metal roof.
  - c. Other options still in discussion are to decrease the slope of the roof and to lay electrical conduit under the slab (no cost savings). The slope change is not recommended by the architect.

NEW BUSINESS:

1. RESOLUTION 2014-13 CBPRP OPT-IN: This resolution is an agreement to opt-in or opt-out of the York Co. Regional Chesapeake Bay Pollutant Reduction Plan. By opting-in the Township commits funds in the amount of \$2,417.00 per year for a 5 year period. Supervisor Kellner is not in favor of this but recognized that it would be less costly than to design a plan on our own. Motion by Supervisor Kellner, seconded by Supervisor Schock to opt-in and adopt the resolution, motion carried.
2. RESOLUTION 2014-14 DESTRUCTION OF RECORDS: This resolution is for the destruction of police and township records according to the Municipal Records Act of January 18, 1968. A listing is attached of all documents being destroyed. Motion by Supervisor Shock, seconded by Supervisor Kellner, to adopt the resolution, motion carried.
3. MANAGERS REPORT: Ms. Hartman submitted her report to the Board.
  - a. The Craley Fire Co is requesting authorization to take a fire engine to the benefit for Dave Kennedy at the Texas Roadhouse. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve their request, motion carried.
  - b. DEP sent notice of their intent to remediate property at 4532 E. Prospect Road. This provides the municipality with a 30 day comment period and allows the municipality to be involved in the development of the remediation plan. Motion by Supervisor Schock, seconded by Supervisor Kellner, to have staff proceed with notifying DEP the township would like to be involved, motion carried.
  - c. Issues with the HVAC in the Police Department can be remedied with the removal of the duct liner and wrap the HVAC unit outside with insulation at a cost of \$1,625.00.

Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the work, motion carried.

4. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$79,102.98, motion carried.
5. OTHER PERTINENT BUSINESS: None

PUBLIC COMMENT:

1. Mr. Don Androsky from Ebenezer Church was present to comment that there is no signage at the bridge and how it is creating a problem with the access to the church along Bull Run Road especially now that the Board is looking to abandon Fishing Creek Road. The Township will have the highway department place a sign and also advised Mr. Androsky to speak with Safe Harbor.
2. JAMES HOOPER: Mr. Hooper commented that the Mason Dixon Trail follows Fishing Creek Road. The Board advised only a small portion of Fishing Creek Road in front of the church is being abandoned.
3. BLAINE GARNER: Mr. Garner, President of East Prospect Borough Council, was here to report that the Borough is working with East Prospect Fire Co and is giving them their full support.

Meeting adjourned at 7:24 p.m.

Respectfully submitted

Linda J. Zimmerman, Secretary