

LOWER WINDSOR TOWNSHIP
BOARD OF SUPERVISORS
JULY 10, 2014
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 p.m. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 8

PATRONS: None

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the June 12, 2014 minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted his report for review. Chief Caldwell asked the Board for authorization to sell equipment and other police items on Municibid. Motion by Supervisor Schock, seconded by Supervisor Kellner to authorize the sale of police equipment and other police items on Municibid, motion carried. The Board asked for a list of the items and recommended that the extra back seats be kept and given to the buyer of the vehicles when sold. Chief Caldwell informed the Board that York County is upgrading their computer modems by funding the cost and then requesting reimbursement from each municipality. This matter can be discussed at budget time.
2. SOLICITOR: Atty. Herrold submitted his report for review.
3. ENGINEER: Mr. Klinedinst submitted his report for review. Mr. Klinedinst informed the Board that the 2013-2014 MS4 Annual Report was submitted to DEP. Mr. Klinedinst reported that he and Shorty met with our PennDOT representative Gary Tipton and he suggested an alternate method instead of the expensive fiber seal coat of milling and placing 1 ½ " of superpave. Mr. Klinedinst is recommending the alternative method and recommends the Board rescind the motion of the fiber seal coat contract award. Motion by Supervisor Kellner, seconded by Supervisor Schock to rescind the motion to award the fiber seal coat contract, motion carried. Mr. Klinedinst stated the wetlands delineation for Fishing Creek Road is complete and is waiting on the results.
4. HIGHWAY: Mr. Miller submitted his report. Supervisor Schock requested more information on the time spent on each item.
5. EMERGENCY SERVICES: East Prospect Fire Co, Craley and Yorkana Fire Co submitted reports.

ZONING:

1. LOWER WINDSOR TOWNSHIP LAND DEVELOPMENT PLAN APPROVAL: This is the land development plan for the new Highway Maintenance building located on Walnut Valley Court. The Lower Windsor Township Planning Commission recommends approval. Motion by

Supervisor Kellner, seconded by Supervisor Schock to authorize the Chairman to sign the plan as owner and approve the plan as submitted, motion carried.

2. APPROVAL OF BOWSER WAIVER: Mr. & Mrs. Bowser are requesting a waiver of the Stormwater Management Ordinance section 308.C.1.c. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the waiver, motion carried.

OLD BUSINESS: None

NEW BUSINESS:

1. AWARD BIDS FOR HIGHWAY BUILDING(GENERAL, HVAC, MECHANICAL,ELECTRICAL): Bids were opened on July 8, 2014 at 11:00 am and reviewed by C. S. Davidson for completion and conformance and recommends awarding bids to the following:
 - a. General Contractor – MCA Construction - \$1,136,000.00
 - b. HVAC – MidState Mechanical - \$207,500.00
 - c. Electrical – Pro Electric - \$184,515.75
 - d. Plumbing – W. C. Eshenaur & Son - \$143,578.00

Motion by Supervisor Schock, seconded by Supervisor Kellner, to award bids as recommended, motion carried.

2. APPROVAL AND DISCUSSION OF 2014 DONATIONS: Supervisor Kellner asked that the East Prospect Fire Co donation be held and deferred. The Board concurred. Supervisor Kellner also expressed holding the donation for Yorkana Fire Co. until we know what the cost is for our portion of the workers comp insurance. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the 2014 donations with the exceptions as stated, motion carried.
3. RESOLUTION 2014-12 – DESTRUCTION OF RECORDS: Chief Caldwell provided the Board with a list of police records that he is asking for authorization to destroy. Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve Resolution 2014-12, motion carried.
4. RESOLUTION 2014-13 – CBPRP OPT IN: Attorney Herrold recommended that the Board wait to act on this issue at this time. Motion by Supervisor Kellner, seconded by Supervisor Schock to table this item, motion carried.
5. MEMORANDUM OF AGREEMENT WITH CRALEY FIRE COMPANY (WORKMEN'S COMP): Ms. Hartman informed the Board that our workers compensation provider is requesting that municipalities who allow employees to leave their positions during working hours to fight fires for the fire company, secure an agreement indicating that in the event of an injury to an employee, the fire company's workers comp will provide coverage, not the Township's. Craley has already concurred and signed the agreement. Motion by Supervisor Kellner, seconded by Supervisor Schock to enter into the agreement with the Craley Fire Co., motion carried.
6. TAX EXONERATIONS: Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve the tax exonerations as presented, motion carried.
7. MANAGER'S REPORT: Ms. Hartman submitted her report for review and updated her report.
 - a. Ms. Hartman informed the Board that the EYARC was approached by Hellam Soccer to use our fields at Rexroth Park. Mary Caldwell, a board member for the EYARC, provided background information on Hellam Soccer usage. They are proposing instead of paying a fee, they will maintain the fields. The Board had several questions and would like to get

more information about the matter and request a scope of work for maintaining the fields.

Ms. Hartman recommends that we reopen the outdated agreement with the EYARC to update. Supervisor Kellner will work with staff to prepare a draft agreement. Supervisor Kellner plans to attend the EYARC's meeting on the 16th.

- b. Ms. Hartman provided an update on the proposals regarding the repair of the upper level doors. ESI provided a quote of \$7,114.00. Supervisor Kellner would like to see a longer warranty period.
 - c. Ms. Hartman informed the Board that Chief Caldwell is requesting that an exhaust fan be installed in the Police garage and we are getting a quote from Spangler Boyer.
 - d. Ms. Hartman was informed by our Road Master Kim Miller that the pipe at Fishing Creek Rd at Ebenezer Church has collapsed. The Roadmaster recommends to the Board to remove the pipe and abandon the road. Motion by Supervisor Kellner, seconded by Supervisor Schock to start the process to abandon the road, motion carried.
 - e. Ms. Hartman informed the Board that when they met with the PennDOT representative Gary Tipton, he recommended annexing Fishing Creek Road back to Chanceford Township and then they can choose to abandon the road.
 - f. Mr. Hartman reported that Gary Ishman from PennDOT wants to meet with Hellam and Lower Windsor Township officials to review a stormwater issue on Mt. Pisgah Road. Chairman Miller said this is a private property stormwater issue that needs to be resolved with PennDOT and the property owner.
 - g. Ms. Hartman provided the Board with the Traffic Sign Management, Reflectivity and Assessment Program Proposal from D.E. Gemmill for review.
 - h. Ms. Hartman reported that the walk off mats at the lower level entrance are broken and need to be replaced. Because of the expense to replace the metal matting, the Board suggested grouting the area in and placing area rugs.
8. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$23,968.29, motion carried.
9. OTHER PERTINENT BUSINESS: None

PUBLIC COMMENT:

1. HOLLIS BEDELL: Commented on the amount of electronics piled up at the highway department building.

Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Linda J. Zimmerman
Secretary