

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
JUNE 12, 2014  
6:30 PM

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 pm. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 11

Chairman Miller announced that an executive session took place prior to the meeting to discuss legal matters.

PATRONS: None

APPROVAL OF MINUTES – MAY 8, 2014 and MAY 29, 2014: Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted his report for review.
2. SOLICITOR: Mr. Herrold submitted his report for review.
3. ENGINEER: Mr. Klinedinst submitted his report for review.
4. HIGHWAY: Mr. Miller submitted his report for review.
5. EYARC: None
6. EMERGENCY SERVICES: Yorkana Fire Co and Craley Fire Co submitted their reports for review.

ZONING:

1. REVIEW OF CHANGES TO SWIMMING POOL ORDINANCE: The Board reviewed and discussed the changes for the Swimming Pool Ordinance. Supervisor Kellner motioned to authorize the transmittal of the proposed changes to York County Planning Commission and the Lower Windsor Township Planning Commission for review and comment, seconded by Supervisor Schock, motion carried. This change will also involve the need to repeal current Ordinance 1977.

OLD BUSINESS: None

NEW BUSINESS:

1. AWARD OF BIDS FOR ROAD MATERIALS: Ms. Hartman provided information on the bids received and opened on June 10, 2014. Staff recommends awarding the bids to the lowest responsible bidders as follows:
  - a. Road Oil – Martin Paving - \$2.64/per gallon for a total of \$79,200.00
  - b. Bituminous Material – Highway Materials – FOB site at \$54.60/ton, FOB plant at \$59.85, estimated quantity of 1,200 tons.
  - c. Pave In Place (Saddle Ridge) – Highway Materials - \$68.36/ton
  - d. Geotextile – Kinsley Construction - \$3.30/sq yard
  - e. Fiber Seal Coat – Hammaker East Ltd. - \$5.90/yard (reinforced seal coat); \$1.90/yard (bituminous seal coat)

Motion by Supervisor Kellner, seconded by Supervisor Schock, to award the bids as presented, motion carried.

2. SPECIAL TEMPORARY PERMIT RENEWALS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the special temporary list as presented, motion carried.
3. TAX EXONERATIONS: Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the tax exonerations as presented, motion carried.

4. RESOLUTION 2014-11, RETROREFLECTIVITY: This policy is mandated by the Federal Highway Administration to implement the management and assessment of regulatory and warning signs retroreflectivity. The Board discussed the methodology and use of an outside source to perform assessments. Motion by Supervisor Kellner, seconded by Supervisor Schock, to approve the resolution for the retroreflectivity policy, motion carried. Chairman Miller asked Ms. Hartman to get pricing for the assessment from Dave Gemmill of D.E. Gemmill.
5. APPROVAL OF MAHER DUESSEL AGREEMENT: Ms. Hartman provided the Board with an agreement from Maher Duessel to conduct the 2014 audit at a cost of \$19,975. Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the agreement, motion carried.
6. MANAGERS REPORT: Ms. Hartman provided her report for review.
7. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner, to approve the bills as listed in the amount of \$122,178.51, motion carried.
8. OTHER PERTINENT BUSINESS: Supervisor Miller informed Ms. Hartman of a situation along Prayer Mission Road concerning a problem with a storm inlet because of a property owner's excavation work which allowed additional stone to collect in the storm inlet. The Board authorized Ms. Hartman to send the property owner a letter asking them to clean the additional stone from the storm inlet.
9. PUBLIC COMMENT:
  - a. Mr. Augburn of Old Commons Road commented on the street sweeping provided by Ross Industries.
  - b. Mr. Aiken of Fishing Creek Road commented on the condition of the Fishing Creek Road and is asking the Township to repair and maintain the roadway.
  - c. Mr. Robertson of Fish and Game Road is asking when Fish and Game Road will be repaired. Mr. Klinedinst said a wetland study in the amount of \$650.00 has to be performed before any permits can be obtained to repair the roadway.
  - d. Ms. Hartman informed the Board that we received an insurance check for \$5,750 for the repair of the damaged gym door that leads out to the parking lot. Ms. Hartman advised the Board that she spoke with one of the building code officials who advised her that the door does not have to be repaired due to the proximity and amount of the other means of egress. If the door does not have to be repaired, Ms. Hartman suggested using the insurance money to fix the doors on the upper level since there are issues with them as well. The Board would like a written statement from our code official that the gym doors are not required before a decision is made.

Meeting adjourned at 7:12 p.m.

Respectfully submitted

Linda J. Zimmerman  
Secretary