

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
SPECIAL WORKSHOP  
MAY 29, 2014  
6:30 P.M.

The Lower Windsor Township Board of Supervisors held a workshop at the Township Community Building, 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 pm with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Zoning Officer Sande Cunningham, Road Master Kim Miller and Township Engineer John Klinedinst. Patrons in attendance: 6

PATRONS

1. Tina Robertson – Mrs. Robertson discussed drainage issues with Fish & Game Road. John Klinedinst provided an update to the Supervisors that this was being looked into by C.S. Davidson, the ACOE and DEP. John will contact DEP to see if we can construct a trench drain with a General Permit.

NEW BUSINESS

1. HIGHWAY BUILDING DISCUSSION - Evan Laub from C.S. Davidson provided a status update of the plan and bid documents. Bids are proposed to go out in a week and there will be a pre-bid meeting scheduled for June 11. Deadline for bids is June 25 with award at the July 10 BOS meeting. The following items were discussed: 1) Walkway in attic – because of the cost, the board agreed to remove the walkway from the plan; 2) no Knox Box is required; 3) Security/Fire – the Supervisors would like additional review of this issue. Evan will contact ESI to discuss. Motion by Supervisor Schock, seconded by Supervisor Kellner to put the highway building plans out for bid. Motion carried.
2. RETROREFLECTIVITY - John Klinedinst discussed the requirements and reasoning for the retroreflectivity policy. According to FHWA, the Township is required to implement a policy regarding sign reflectivity by June 14, 2014. John discussed the various options to check reflectivity. Chairman Miller will contact D.E. Gemmill's to discuss the potential rental of a reflectometer. John Klinedinst will get a lease cost for it. John Klinedinst stated that Liquid Fuels money can be used for the inventory and reflectivity testing.
3. OTHER PERTINENT BUSINESS – Ms. Hartman updated the Supervisors on several issues regarding maintenance and building repairs. Items discussed include a heavily damaged door in the gym, the main lobby doors, an ice machine in the kitchen and a damaged HVAC compressor for the kitchen/senior center. Ms. Hartman also advised the Supervisors that she and Chief Caldwell were looking into acquiring surplus items from the federal surplus site for the highway building.

PUBLIC COMMENT

1. Russ Robertson – wanted to know what to do about the debris in the creek that is carried downstream from properties. Mr. Robertson was concerned about yard waste and limbs. Chief Caldwell advised him to contact the Fish & Boat Commission or the DEP.

Meeting adjourned at 7:50 pm.

Respectfully submitted,

Maureen Hartman  
Assistant Secretary