

Lower Windsor Township  
Board of Supervisors  
May 8, 2014  
6:30 pm

The Lower Windsor Township Board of Supervisors held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 pm. with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 15

PATRO NS: None

APPROVAL OF MINUTES: Motion by Supervisor Kellner seconded by Supervisor Schock to approve the minutes from the April 10<sup>th</sup> and April 24<sup>th</sup> board meetings, motion carried.

REPORTS:

1. POLICE: Chief Caldwell presented his report. Chief Caldwell is asking for authorization to attend the school board meeting to discuss the implementation of a School Resource Officer. Motion by Supervisor Schock, seconded by Supervisor Kellner to authorize Chief Caldwell to attend the next School Board meeting to discuss a School Resource Officer, motion carried.
2. SOLICITOR: Atty. Herrold provided the Board with his report. Atty. Herrold updated the Board on the Dobrinoff settlement. Mr. Dobrinoff signed off on the documents and must withdraw his litigation with the Township as outlined in the settlement.
3. ENGINEER: Mr. Klinedinst submitted his report for review.
4. HIGHWAY: Mr. Miller submitted his report.
5. EYARC: None
6. EMERGENCY SERVICES: Lake Clarke Rescue, Yorkana Fire Co. and Craley Fire Co. submitted reports.

ZONING:

1. DISCUSSION OF PROPOSED ZONING CHANGES: Ms. Cunningham explained the Board needed more time to review the adult regulated facilities and billboard changes to the zoning ordinance. Atty. Herrold noted he is working on the swimming pool regulations and needs to view the IRC regulations to tie into the ordinance. The Board agreed to move forward with the swimming pool changes and grammar changes and have Atty. Herrold draft the changes for review for next month's meeting. Ms. Cunningham also asked the Board for guidance on the rental notification ordinance. Staff has been sending letters to all rental property owners for renter information and not all have replied and according to the ordinance they could be cited. The Board agreed to send a final notice to the rental property owners.

OLD BUSINESS:

1. BUILDING DISCUSSION: Mr. Klinedinst provided the Board with preliminary plans for the highway building. Mr. Klinedinst informed the Board that the difference in using paneling instead of stone is

\$11,000. The Board agreed to leave plan as is for the stone. The Board will have a special meeting on May 29, 2014 to review and give final approval. Chairman Miller provided information that PennDot submitted plans to build a storage shed for the Township and State to use. The cost would be \$1 per year for 100 years and then building would be owned by the Township. Ms. Hartman offered to contact Gary Ishman to discuss the next step.

#### NEW BUSINESS:

1. RESCIND MOTION FROM NOVEMBER 4, 2013 MINUTES: Ms. Hartman informed the Board that the minutes that were signed at the November 4, 2013 meeting were not the minutes that the Board had in their packets for review and approval. Because two staff members typically review the minutes, the ones that were signed were actually the first draft and not the final draft of them. Solicitor Herrold recommended rescinding the minutes that were signed and approved so the corrected version could be approved. Motion by Supervisor Kellner, seconded by Chairman Miller to rescind the approval of the November 4, 2013 minutes and to approval the correct version of the November 4, 2013 minutes, motion carried, with Supervisor Schock in absentia.
2. RESOLUTION 2014-09, CDBG GRANT FOR ADA DOORS: Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Resolution 2014-09, motion carried.
3. RESOLUTION 2014-10, CDBG GRANT FOR MARTINSVILLE SCHOOLHOUSE: Motion by Supervisor Kellner, seconded by Supervisor Schock to adopt Resolution 2014-10, motion carried.
4. EASTERN YORK HIGH SCHOOL MOU DISCUSSION: Chief Caldwell explained this would be for any emergency situation that the school would need to evacuate and use our facility as a reunification site. The Board would like Solicitor Herrold to review the MOU and make comment. Supervisor Kellner disclosed that his wife is a member of the school board and not sure if he can vote on this.
5. MANAGERS REPORT: Ms. Hartman submitted her report for review. Ms. Hartman updated the Board that the EYCEMA decided on Phil Smith as the new Emergency Management Coordinator. Motion by Supervisor Kellner, seconded by Supervisor Schock to appoint Phil Smith as the Emergency Management Coordinator, motion carried. A stipend of \$1,200 - \$1,500 will be allocated for this position. Ms. Hartman informed the Board that East Prospect Borough has a check in the amount of \$1,513.59 for the plowing of roads in Winters Ridge subdivision but we have no agreement signed by them yet. Solicitor Herrold will contact their lawyer. Ms. Hartman expressed concern for the York County CBPRP, noting that there are many unanswered questions and now many townships are opting out and there is talk about forming an Eastern Regional CBPRP. There may be implementation of a county storm water authority.
6. APPROVAL OF BILLS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the bills as listed in the amount of \$67,031.77, motion carried.
7. OTHER PERTINENT BUSINESS:
  - A. East Prospect Borough – Police coverage: Chief Caldwell informed the Board the Township received a letter from East Prospect Borough to provide police services on a part-time basis. The Board is not in favor of part-time coverage. Motion by Supervisor Kellner, seconded by Supervisor Schock to authorize the Chief and Township Manager to respond by letter that the Board is interested in discussing fulltime coverage, motion carried.

B. Bailey property complaint: Chairman Miller expressed that he had complaints from a neighboring property regarding the number of vehicles on Mr. Bailey's property. This has been an ongoing issue and Sande Cunningham, Chief Caldwell and Solicitor Herrold are reviewing this matter.

C. Allstate Veneer Property: Jesse and Luke Kline purchased this property and will be attending an "in-house" meeting to discuss uses of the property.

D. Chairman Miller announced that the Township received a Local Government Excellence Award along with Windsor Township, Chanceford Township and Hellam Township for working together after the fire at the Highway Building.

**PUBLIC COMMENT:**

1. HOLLIS BEDELL: Ms. Bedell commented on the Emergency Services reports and that there should be a more uniform format. Ms. Bedell asked what is going to be done with all the accumulated electronics dumped at the recycle bins. Supervisor Kellner will provide a contact name to the Township Manager for the York Solid Waster Authority. Ms. Bedell asked what is going to be done about the problems on Fish & Game Road. The Board discussed that the project was put on hold due to the need of a bog turtle study, which would cost the Township above \$20,000. Mrs. Robertson who lives on this road is very concerned with the stormwater runoff along this road and asked for any help she could get to remedy this problem. The Board authorized Mr. Klinedinst to have the army corp of engineers look at this issue again.
2. DAVID CROTHAMEL: Mr. Crothamel of Reisinger Road expressed his concern with storm water runoff and thanked Sande Cunningham, Maureen Hartman and John Klinedinst for their help with the situation. Mr. Crothamel is scheduled to meet with Stan Saylor and township staff to work out a solution. Ms. Hartman will provide the Board with a summary of the meeting.

Meeting adjourned at 7:48 p.m.

Respectfully submitted

Linda J. Zimmerman  
Secretary