

LOWER WINDSOR TOWNSHIP  
BOARD OF SUPERVISORS  
MARCH 13, 2014  
6:30 PM

The Lower Windsor Township Board of Supervisor's held their regular meeting at the Township Community Building, 2425 Craley Road, Wrightsville, PA. The meeting was called to order by Chairman Miller at 6:30 pm with a pledge to the flag. Also present at the meeting were Supervisors Gerald Kellner and Donald Schock, Township Manager Maureen Hartman, Secretary-Treasurer Linda Zimmerman, Zoning Officer Sande Cunningham, Solicitor John Herrold, Township Engineer John Klinedinst and Chief Tim Caldwell. Patrons in attendance: 11

PATRONS:

1. YORK COUNTY PLANNING COMMISSION – CHESAPEAKE BAY PLAN: Ms. Pam Shellenberger discussed the county-wide Chesapeake Bay Pollutant Reduction Plan.

APPROVAL OF MINUTES: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the February 18, 2014 meeting minutes as presented, motion carried.

REPORTS:

1. POLICE: Chief Caldwell submitted his report. Chairman Miller questioned the vehicle maintenance bill.
2. SOLICITOR: Atty. Herrold submitted his report.
3. ENGINEER: Mr. Klinedinst submitted his report.
4. HIGHWAY: Mr. Miller submitted his report.
5. EYARC: None
6. EMERGENCY SERVICES: Lake Clarke Rescue, Yorkana Fire Co, Craley Fire Co. and East Prospect Fire Co submitted reports.

Supervisor Schock questioned if the township could provide road closure assistance for a resident who is trying to clean up downed trees from the recent storms. Chief Caldwell asked that the resident call him to discuss. Mr. Schock also questioned signage at the intersection of Water Street and Nursery Road. Nursery Road is a state road and all questions need to be addressed by PENNDOT.

Chairman Miller announced that an executive session was held before the meeting for personnel issues.

ZONING: None

OLD BUSINESS:

1. BUILDING DISCUSSION: Ms. Hartman provided the Board with notes and a revised plan from the design meeting on March 12, 2014. Discussion on the use of radiant flooring, type of heating system, generator and site preparation by the Highway Department took place. Motion by Supervisor Kellner, seconded by Supervisor Schock, to authorize the Highway Department to get elevations from C.S. Davidson and prepare the site for the building. Motion carried. John Klinedinst will meet with Shorty.

NEW BUSINESS:

1. AWARD BID FOR AGGREGATE: Ms. Hartman informed the Board that sealed bids were opened on March 11, 2014 at 2:00 p.m. The following bids were received:
  - a. York Building Products - \$134,160.00
  - b. Kinsley Materials - \$102,101.25
  - c. County Line Quarry - \$97,760.00

Motion by Supervisor Kellner, seconded by Supervisor Schock to award the aggregate bid to County Line Quarry at the bid price of \$97, 760.00, motion carried.

2. DISCUSSION OF CHESAPEAKE BAY POLLUTANT REDUCTION PLAN: Discussion took place on the county-wide plan and participants and how the steering committee proposes to implement a cost sharing plan. Ms. Shellenberger expressed she only needs an answer on the type of cost sharing plan the Board would

prefer. The Board agreed that the base fee tiered yearly would be their preference. Ms. Hartman noted this fee would probably not be expensed until 2015. Mr. Klinedinst stated that it would take at least another \$5,000.00 for C.S. Davidson to complete the plan, which was already 50% completed.

3. EXONERATIONS: Motion by Supervisor Schock, seconded by Supervisor Kellner to approve the exonerations as presented, motion carried.
4. CDBG GRANT PROGRAM: Ms. Hartman asked the Board if they are interested in applying for CDBG grant money for projects for 2015, 2016 and 2017. Ms. Hartman noted the ADA door project and replacing of the schoolhouse roof are two to consider and that we should look at other projects for the coming 3 year cycle. The Board agreed to apply for the ADA door and schoolhouse roof projects with the Township contributing \$1,000 for the ADA doors project and \$2,000 for the schoolhouse roof. Ms. Hartman requested that the Historical Society obtain pricing for the roof and provide to her.
5. MANAGERS REPORT: Ms. Hartman asked the Board if Lancaster Truck Bodies could use one of the new highway trucks for display at the PSATS convention this year. The Board agreed. Ms. Hartman is to pursue contacting Eastern York High School's graphics department to design a new township logo. Chairman Miller stated that he would donate a \$50 gift certificate to the student whose design is chosen. Discussion regarding users of the facility parking on top of the grassy areas above the holding tanks took place. Motion by Supervisor Kellner, seconded by Supervisor Schock to move forward with installing guiderail or bollards so users cannot park on top of the holding tanks, motion carried. Ms. Hartman informed the Board that we received information on the Municipal Bridge Inspection Program. Ms. Hartman asked the Board if they want to participate in the program for the 2014-2018 inspection cycle. Motion by Supervisor Kellner, seconded by Supervisor Schock to participate in the Municipal Bridge Inspection Program, motion carried. Supervisor Kellner informed the Board that the meeting with the fire companies and emergency services went well and have established quarterly meetings to discuss issues.
6. APPROVAL OF BILLS: Motion by Supervisor Kellner, seconded by Supervisor Schock to approve the bills as listed in the amount of \$126,642.45, motion carried.
7. OTHER PERTINENT BUSINESS: None
8. PUBLIC COMMENT: None

Meeting adjourned at 7:56 p.m.

Respectfully submitted

Linda J. Zimmerman  
Secretary